



SEMINARY & GRADUATE  
**STUDIES**  
**2011-12**



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SEMINARY & GRADUATE  
**STUDIES**  
**2011-12**  
VOLUME 85 · MAY 2011

**Bob Jones University**

1700 Wade Hampton Blvd. • Greenville, SC 29614-0001



## A MESSAGE FROM THE PRESIDENT

*For more than eighty years, Bob Jones University has existed as a vital community of Christian students and those who serve them.*

Throughout those years, over 85,000 young people have benefited from the teaching and example of what we believe to be the most wonderful faculty and staff anywhere.

Accredited by the Transnational Association of Christian Colleges and Schools, Bob Jones University is well known for its strong spiritual training and robust academic programs. Our graduates serve the Lord across all vocations.

They are Christian workers, tradesmen, lawyers, doctors, educators and business executives. They are recognized as having what it takes to excel in a turbulent world. They are in demand for their vocational skills, their spiritual steadfastness and their personal character. They are prepared for whatever circumstances they may meet in life—whether those circumstances are prosperity or adversity, peace or war.

The purpose of BJU's founder, Dr. Bob Jones Sr., was "to make this university a center of the highest academic standards and Christian culture to which carefully chosen young people will come from all parts of the world and receive their training and from which these trained Christian leaders will go forth to render service to our Lord in all corners of the globe." It is our belief that today's Christian young person has no better opportunity to learn how to make a living, and—more importantly—to learn how to live, than in this special place which God has prepared and maintained.

Through a strong liberal arts education, the University prepares each student to be a competent, Christlike example in whatever life context the Lord places him. With our revised Bible and Christian Liberal Arts Core, we've modified the required Bible classes to also include courses like Hermeneutics, Doctrines and Apologetics, with the goal of even better educating students to understand, explain and defend the essential doctrines of the Christian faith. Similarly, our liberal arts requirements—English, history, communication, science, math and philosophy—reflect our emphasis that students understand the essential elements of human experience and apply vital communication skills in reading, writing, listening and speaking. Still offering flexibility by allowing students to choose from a variety of electives in addition to courses in their major, we desire that each student assimilate all of life into a biblical worldview.

Bob Jones University has a spirit all its own, combining an atmosphere of culture without cold formality, of youthful enthusiasm without rowdiness and of scholarship without mustiness. Every faculty member in the University signs our orthodox creed each

year. We have proved in this institution that it is possible in the present day to be thorough in scholastic work and still hold to the faith of our fathers.

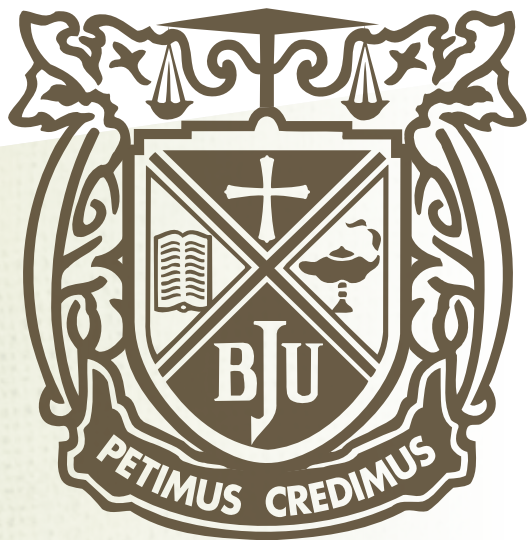
Religiously, our testimony is: "Whatever the Bible says is true." Standing firmly and aggressively contending for the great foundations of the Christian faith, Bob Jones University is proud to be known as fundamental in its position. We oppose all atheistic, agnostic and humanistic attacks upon the Scripture.

Every class opens with prayer, and our social gatherings blend easily and naturally into times of prayer and challenges from the Bible. We believe in a social life that is above reproach. In all our work and play, in personal life and social relations, we seek to be loyal to the Lord Jesus Christ.

Displayed upon the Bob Jones University crest are the words *Petimus Credimus*, "we seek, we trust." We seek to inculcate into our students a thirst for knowledge of the arts and sciences, and we seek to satisfy that thirst. Above all, we trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only hope of the world, and His gospel as the solution to the problems of our day.

We invite you to visit us and find out for yourself why we believe Bob Jones University is God's special place for you.

A handwritten signature in cursive script that reads "Stephen Jones". The signature is written in dark ink and has a fluid, connected style.



## THE CREST

The scales represent the proper balance of life and the fact that man weighed in God's balances is always found wanting; the cross speaks of Christ and our redemption; the book is the Word of God; and the lamp is the light of Truth. The BJU motto, *Petimus Credimus* ("we seek, we trust"), underscores the University's foundation and purpose. We seek to inculcate into our students a desire for knowledge of the arts and sciences, and we seek to satisfy that desire. We trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only hope of the world and His Gospel as the solution to the problems of our day.

# OUR CHRISTIAN PHILOSOPHY OF EDUCATION

Christian education at BJU is a spiritual ministry that has as its purpose to further the process of spiritual development in the image of God. BJU endeavors to teach students to know God and to imitate Him in His character and in His works. This commitment embraces all that is done in and out of the classroom. Knowledge of the written Word of God, the Bible, remains at the center. The disciplinary studies radiate from this center as studies of God's works. Biblical truth is not confined to the required Bible courses but is diffused throughout the curriculum.

Yet to know God implies more than just knowledge about God. The knowledge of God that is unique to Christian education is a personal knowledge that begins with repentance of sin and faith in Jesus Christ as Savior and develops through obedience to and communion with God. To know God is to be born into the family of God and to live in fellowship with Him. With this knowledge as the starting point, student attention is directed outward to the full range of natural facts and human experience and to formulations of that experience in history and philosophy,

literature and art—all as reflective of the work of God intersecting with the work of man. The student develops a worldview coherent with the work of God in his life.

The work of God in a student's life is a process of his imitating God in his character and service. Accordingly, BJU faculty and administration urge students onward in this process and provide an environment structured toward this purpose. As in secular education, the environment of Christian education is artificially selective, including elements favorable to its purpose and suppressing those unfavorable to it. BJU does not apologize for the prescriptiveness of the educational experience here. Its character goals require it.

BJU also provides students with ministry opportunities so it becomes natural to them to live out their beliefs in service to God and to others. Students are requested to have weekend ministries of various sorts both in the immediate area and in surrounding states as well. The University keeps before all its students their responsibility to share the Gospel and minister to others.



# UNIVERSITY CHARTER

The general nature and object of the corporation shall be to conduct an institution of learning for the general education of youth in the essentials of culture and the arts and sciences, giving special emphasis to the Christian religion and the ethics revealed in the Holy Scriptures; combating all atheistic, agnostic, pagan and so-called scientific adulterations of the Gospel; unqualifiedly affirming and teaching the inspiration of the Bible (both the Old and the New Testaments); the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Saviour, Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the grace of God.





# MISSION STATEMENT

Within the cultural and academic soil of liberal arts higher education, Bob Jones University exists to grow Christlike character that is scripturally disciplined, others-serving, God-loving, Christ-proclaiming and focused above.

# THE PLEDGE

Bob Jones University is determined that no school shall excel it in the thoroughness of its scholastic work and, God helping it, in the thoroughness of its Christian training.



# INSTITUTIONAL GOALS



As a Christian educational institution, Bob Jones University seeks by God's enabling:

1. To inspire regenerated students to know, love and serve Jesus Christ.
2. To strengthen each student's belief in the truths of God's Word.
3. To develop in students Christlike character through disciplined, Spirit-filled living.
4. To direct students toward a biblical life view that integrates God's Truth into practical Christian living.
  5. To prepare students to excel intellectually and vocationally by offering diverse academic programs rooted in biblical truth and centered on a liberal arts core.
  6. To develop in students the cultural breadth and social skills that enhance their lives and also equip them to communicate biblical truth effectively.
  7. To instill in students a compelling concern for reaching the unconverted with the saving truth of the Gospel of Christ.
  8. To implant in students an eagerness for vital involvement in the life and ministry of a biblically faithful local congregation.
  9. To develop educational materials and services that extend these objectives beyond the university campus.

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# INFORMATION

## For Information On:

## Write To:

General Information, Admission and Catalogs .....	<i>Director of Admission</i>
Transcripts and Records of Incoming Students .....	<i>Director of Admission</i>
Fees, Expenses, Methods of Payment .....	<i>Chief Financial Officer</i>
Academic Reports, Course Offerings and Other Scholastic Matters .....	<i>Registrar</i>
Graduate Programs .....	<i>Dean of Arts &amp; Science, Education, Fine Arts and Communication, Business or Seminary and Graduate School of Religion</i>
Alumni Information .....	<i>Dir. of Alumni Relations</i>
BJU Distance Learning .....	<i>Dir. of Center for Distance Learning</i>
BJU Museum & Gallery .....	<i>Director of Museum and Gallery</i>
Employment	
Faculty .....	<i>Provost</i>
Staff .....	<i>Director of Human Resources</i>
Graduate Assistantships .....	<i>Director of Human Resources</i>
Film Rental .....	<i>Film Distribution</i>
Gifts, Bequests and Scholarship Donations .....	<i>Chief Financial Officer</i>
Outreach Ministries .....	<i>Director of Outreach Ministries</i>
BJU Press Publications .....	<i>Director of Marketing</i>
Sermon CD Ministries .....	<i>Audio Services</i>
Student Employment and Housing .....	<i>Director of Student Services</i>
Summer Session .....	<i>Registrar</i>
Transcripts and Records of Former BJU Students .....	<i>Transcript Clerk</i>
Visiting Students Activities .....	<i>Admission</i>
Visitor Residence Hall Reservations .....	<i>Admission</i>



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 Greenville, South Carolina 29614  
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It is understood that attendance at Bob Jones University is a privilege and not a right, which may be forfeited by any student who does not conform to the standards and regulations of the institution. BJU may request withdrawal of any student at any time, who, in the opinion of the University, does not fit the spirit of the institution, regardless of whether or not he conforms to specific rules and regulations of BJU.

# ACADEMIC CALENDAR

## Summer Sessions 2011

May 9–June 3 . . . . . First Session  
 June 6–July 1 . . . . . Second Session  
 July 5–29 . . . . . Third Session

## First Semester

12

Aug. 31, Wed., 8 a.m. . . . . Classes Begin  
 Wed. Nov. 23–Mon. Nov. 28 . . . . .  
     Thanksgiving Holiday  
 Dec. 12–15, Mon., Tues., Wed., Thurs. . . . .  
     Final Examinations  
 Dec. 15, Thurs. . . . . First Semester Ends,  
     Christmas Vacation Begins

## Second Semester

Jan. 10, Tues., 10 p.m. . . . Students Return  
 Jan. 12, Thurs., 8 a.m. . . . . Classes Begin  
 Jan. 16–27 . . . . . Winter Mini-Session  
 March 18–23, Sun.–Fri. . . . .  
     Bible Conference  
 April 28, 30, May 1–2, Sat., Mon.–Wed. . . . .  
     Final Examinations  
 May 3, Thurs. . . . . Commencement  
     Activities Begin  
 May 5, Sat. . . . . Second Semester Ends

## Summer Sessions 2012

May 7–June 1 . . . . . First Session  
 June 4–29 . . . . . Second Session  
 July 2–27 . . . . . Third Session

## 2011

### AUGUST

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### SEPTEMBER

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### OCTOBER

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### NOVEMBER

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## 2011-12

### DECEMBER

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### JANUARY

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## 2012

### APRIL

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### MAY

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### JUNE

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### JULY

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# ADMISSION INFORMATION

## General Requirements

This catalog does not constitute a contract between Bob Jones University and its students on either a collective or individual basis. It represents the school's best academic, financial and social planning at the time the catalog was published. Course and curriculum changes, modifications of tuition, fees and other charges, plus unforeseen changes in other aspects of Bob Jones University life sometimes occur after the catalog has been printed. Because of this, Bob Jones University does not assume a contractual obligation with students for the contents of this catalog.

14 It is important that students familiarize themselves with all of the academic requirements related to their particular program. These academic requirements must be met before a degree can be conferred. Advisors, department heads and deans are available to assist the student in understanding these requirements, but the student himself is responsible for completing them.

Candidates for admission to any of the schools of BJU must give evidence of good character. Students transferring from other schools must present statements of honorable dismissal.

## Notification of Nondiscriminatory Policy

Students of any race, color, national and ethnic origin, protected disability or veteran status are admitted to all the rights, privileges and activities generally accorded or made available to students at Bob Jones University. BJU does not discriminate on the basis of race, color, gender, national and ethnic origin in its administration of its educational policies, Admission policies, scholarship and loan programs, and athletic and other school-administered programs. The pronoun "he" as used throughout the catalog generically refers to all students.

## How to Apply for Admission

### Students Attending Bob Jones University for the First Time

1. Apply online at [www.bju.edu/apply](http://www.bju.edu/apply) or call 1-800-BJ-AND-ME to request an application.
2. Fill in the application form completely.
3. Submit this form with a nonrefundable \$45 application fee.
4. Request each college or university you have attended to send a complete official transcript of your work to Bob Jones University.

5. Upon receipt of these materials, the Admission office will process your application, notify you of your admission status and send further information.

### Students Who Attended Bob Jones University Previously

1. Apply online at [www.bju.edu/apply](http://www.bju.edu/apply) or call 1-800-BJ-AND-ME to request an application.
2. Fill in the application form completely.
3. Submit this form with the \$50 reservation fee to the Director of Admission.
4. Upon the receipt of these materials, the Admission office will process your application, notify you of your admission status and send further information.

### Former Students Who Have Been Withdrawn on Disciplinary Suspension or Denied Reenrollment

Students who are withdrawn on Disciplinary Suspension or denied reenrollment from Bob Jones University may be considered for readmission for a term that begins at least one complete semester following the time of their termination.

In addition to following the procedures for "Students Who Previously Attended Bob Jones University," a student will be asked to provide a recommendation from his pastor; a letter of apology; and, in some cases, an interview with the university dean of men or dean of women will be required.

Fulfilling their academic graduation requirements will require a minimum of two full-time semesters or one full-time semester and two full-time summer sessions.

### Time Required for Processing of Application

Ordinarily, an application can be processed in no less than three weeks and it is not unusual for an application to require six weeks or longer for processing. It is necessary to secure the transcripts from other schools, secure the necessary character recommendations, and coordinate all these records in the Admission office before the admission decision can be made. Following an applicant's acceptance, a nonrefundable reservation fee of \$250 must be paid to confirm his reservation. Upon enrollment, the \$250 will be applied toward the semester's tuition and fees. No reservation is final until all these records are in order



and the reservation fee is received. Consequently, an applicant should allow himself as much time as possible for the processing of his application.

All reservations are contingent upon the applicant submitting a medical health form prior to the opening of the semester in which he enrolls.

The School of Fine Arts and Communication graduate programs have deadlines for the submission of all admission materials; application, audition/portfolio and any program-specific requirements. The fall deadline is the previous April 1 and the spring semester deadline is the previous October 15.

### Admission as a Part-Time Student

Since 10 semester hours constitute the minimum full-time load for a graduate student in BJU and since all residence hall students are full-time students, a part-time student by definition is any student carrying fewer than 10 semester hours. All resident hall graduate students are required to carry a minimum of 10 hours.

To secure a permit to register, a part-time student must follow the regular procedure in filing application for admission.

### Admission of International Students

One of the unique features of Bob Jones University is that as a private liberal arts university it attracts its student body each year from virtually all the states plus the District of Columbia, the outlying possessions of the United States and more than 40 foreign countries. In addition to those who are foreigners by citizenship, BJU attracts each year a number of students who are of American citizenship but who were born and have been reared in foreign countries.

Bob Jones University is proud of its international students and works diligently to facilitate the admission of its qualified international applicants. The international student, however, who desires admission to Bob Jones University will do well to read carefully the following paragraphs.

An international student makes application for admission to Bob Jones University in the same manner as any other student, with the additional need of meeting certain requirements of his own country plus the requirements of the United States for approval to study in this country. Before a letter can be sent from BJU to the student to assist him in securing the necessary credentials to leave his own country to enter the United States for study, the international student must do as follows:

1. Submit electronic application with the \$250 reservation fee for the semester for which the reservation is requested (which must be in United States funds). In the event the application should be denied, \$250 will be refunded.
2. Furnish satisfactory evidence as to his character, ability to meet his financial obligations in this country and academic preparation for study in an American university. He must also provide proof of his proficiency in the English language.
 

In establishing their academic preparation for study in Bob Jones University, students educated outside the United States must submit a credential evaluation report from World Education Services ([www.wes.org/application/](http://www.wes.org/application/)). Applicants should request a course-by-course evaluation of their university work. Bob Jones University must be identified as a recipient of the completed World Education Services report. Academically the student is evaluated on the basis of this report; and advanced standing, if any, is allowed on the basis of recommendations made by the credentials committee.

Because of the time involved, every international applicant should submit his application with all the necessary credentials at least six months to a year in advance of the semester in which he expects to enroll. Canadian students must allow no less than three months for the processing of their applications.

A letter of tentative acceptance granted to an international student on the basis of satisfactory preliminary information is subject to final confirmation by the completion of all records pertaining to the student, including the evaluation of academic credentials by the credentials committee, which is final and binding in all cases. It is understood that the international student in claiming his reservation accepts this provision as part of his contract with BJU.

### Admission to Advanced Standing

Transfer students seek admission to BJU in the same manner as other students. It will be helpful, therefore, for every prospective transfer student to read the general requirements for graduate admission. The transfer student himself is responsible to see that official transcripts of all previous college-level work are sent directly from each institution attended to Bob Jones University. All such transcripts should be requested at the time the application is mailed to the University since the application cannot be processed until all records are in order. Transcripts are not accepted directly from students.

All transfer credits are accepted on a provisional basis, which means that they do not become a part of the student's permanent record until after he has successfully completed one semester of resident study leading toward a degree from BJU. To validate the credit on any transcript of record, a student is expected to earn the same grades or better in residence at Bob Jones University.

The transfer student should bear in mind that the academic year in Bob Jones University is divided into

two semesters of 16 weeks each and that the unit of credit is the semester hour. Quarter hours are converted into semester hours at the ratio of 3:2—that is, three quarter hours equal two semester hours. While every effort is made within the regulations to give the transfer student full value of his previous work, no fractional credits are recorded and course credits of a fragmentary nature are disallowed.

### **Admission as a Postgraduate Special Student**

A student holding a bachelor's degree who wishes to secure additional training but who does not wish to follow a program of study leading to an advanced degree may enroll as a postgraduate special student. Such a student may take courses only on the undergraduate level, choosing those courses based upon his objective for taking such special work.

## **16 Admission as a Graduate Student**

BJU offers graduate work in English, religion, fine arts and communication, education and business. The applicant must hold a bachelor's degree from an approved college or university and must qualify for a program of study leading to a graduate degree. In order to pursue graduate work, a student must have an undergraduate major or its equivalent in the field chosen for graduate study. His undergraduate program of study must be substantially equal to the undergraduate program of study required in that particular field at Bob Jones University, including major, and general requirements. Further details concerning specific requirements are given elsewhere in this catalog under the College of Arts and Science, Seminary and Graduate School of Religion, School of Fine Arts and Communication, School of Education and School of Business.

An applicant who meets all undergraduate requirements for admission to graduate work is given admission subject to the regulations regarding admission to candidacy which apply to all graduate students. An applicant who is deficient 13 or more hours will be admitted as a Postgraduate Special Student limited to undergraduate courses only. Once this student has less than a 13-hour deficiency, admission to candidacy may be granted. All students should remove academic deficiencies as early in their program as possible. An applicant whose undergraduate program of study is totally out of line with the graduate program he wishes to pursue will be advised to enroll in the appropriate undergraduate school in order to qualify for the bachelor's degree. In every case an applicant for graduate study must present an undergraduate record of such quality as to predict success on the graduate level.

Students wishing to enter the graduate school with bachelor's degrees from Bible colleges will be

accepted if their grades are adequate and if they meet the following conditions: the undergraduate work taken for the bachelor's degree must contain a total of at least 120 semester hours with a minimum of 70 hours in academic subjects. Of these 70 hours, not more than 20 may be from the combined fields of music, speech and commercial skills courses. Courses in Bible, church administration or practical work will not be considered as applying toward the 70 semester hours of academic subjects required.

### **Partnership Programs**

Master's or specialist-level programs may be completed in residence within one or two years, or even less through semester, summer school and/or Distance Learning study. The Seminary and Graduate School of Religion and the School of Education provide unique scheduling for those involved in full-time Christian ministry. Students may complete their work during the June and July summer sessions, during two-week block courses in January or July, or through special block scheduling offered both first and second semester each year.

The Seminary and Graduate School of Religion Pastoral Partnership Program is for those involved in full-time Christian ministry. BJU graduates who qualify will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week but will be exempt from other student attendance requirements.

The School of Education Christian School Partnership Program is to help meet the need for qualified, well-educated administrators in Christian schools. BJU has three kinds of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Financial Aid office at ext. 3037.

### **Graduate Assistantships**

Each year BJU awards graduate assistantships to outstanding students who wish to pursue a graduate degree or a second undergraduate degree. An assistantship runs for two years and yields a competitive wage that allows the assistant to pay a special rate for room, board and tuition. The tuition covers an academic load of 6–10 semester hours during the work agreement.

Teaching and residence hall graduate assistants work/teach half-time for four semesters on a 9-month basis. Work/teaching duties are assigned by the Director of Educational Services. The agreement begins during the month of August.

Staff graduate assistants work 28 hours during four semesters and 40 hours during two complete

summers on a 12-month basis with a maximum of 20 non-paid working days off during the two years.\* Specific duties are assigned by the department manager.

\*International student requirements will differ.

For more information, contact the BJU Human Resources department.

### Transfer Credit Regulations

The regulations governing the transfer of credits earned in other institutions are as follows:

1. It is the policy of BJU to consider for transfer, credits earned in a regular college or university or other institutions of collegiate level. The accreditation status of the other institutions will be a factor in transfer credit decisions, but it will not be the sole or primary factor.
2. Only those credits which carry a grade of at least B at the graduate level may be transferred (no grades of C, D, F or P).
3. Courses acceptable for transfer must be substantially in line with the course of study offered by Bob Jones University and must serve a useful purpose in the particular curriculum which the student proposes to follow. A course to be accepted need not be identical with a course offered at Bob Jones University, but it must be a course, even as a general elective, which is in line with the requirements as defined in this catalog.
4. In transferring credits all evaluations are made in terms of courses as they appear in the university catalog. Though the original course titles are retained, the student's transfer record will show the course number as it appears in the Bob Jones University catalog. Transfer courses for which there exist no parallel courses in this institution but which are acceptable for transfer will be assigned the proper departmental classification.
5. BJU does not accept in transfer any work done at the graduate level by correspondence. Undergraduate deficiencies may, however, be removed through correspondence work at approved schools.
6. BJU does not accept in transfer any graduate courses offered by an institution that does not grant graduate degrees.
7. BJU does not accept in transfer for graduate credit any undergraduate courses taken at another institution even if the offering institution accepts the coursework as graduate-level work.
8. A unit of credit at Bob Jones University is a semester hour. Quarter hours are transposed into semester hours at the ratio of three to two; that is, three quarter hours equal two semester hours. No fractional credits are recorded, and course credits of a fragmentary nature are disallowed.

Transfer credit is limited to a maximum of six semester hours for the Master of Arts, Master of Music, Master of Arts in Teaching, Master of Science, Master of Education, Master of Ministry and Doctor of Ministry degrees. Up to a maximum of 30 semester hours of work taken beyond the Master of Arts degree may be transferred into the Doctor of Pastoral Theology program. Up to a maximum of 48 semester hours may be transferred into the Master of Divinity degree program. A maximum of 45 semester hours may be transferred into the Doctor of Education and the Doctor of Philosophy degree programs. It is understood that students transferring in substantial credits at the graduate level will not normally take additional work in transfer once they are accepted into a graduate program at Bob Jones University. A graduate student's transfer work is not calculated into his or her grade point average.

All work taken at other institutions for transfer into a degree program at Bob Jones University once the student has been accepted into a graduate program must be approved by the registrar in advance. In such circumstances, the amount of credit to be taken elsewhere will be limited. Moreover, the student is expected to complete his final semester of coursework in residence at Bob Jones University.

# FINANCIAL INFORMATION

## Full-Time Students

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Tuition per semester (10–16 hours) .....	\$606
Room and board per semester .....	2550
Program fee per semester .....	225

## Part-Time Students

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Tuition per hour (1–9 hours) .....	\$606
Program fee (1–5 hours) .....	112.50
Program fee (6–9 hours) .....	168.75

## Summer Sessions 2011

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### 18 Four-week Session

Tuition per credit hour .....	\$404
Room and board .....	640

### Two-week Session

Tuition per credit hour .....	\$404
Room and board .....	320

### Extension Courses

2 hours .....	\$200
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## Seminary

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### Full-time

#### BJU Graduate

Tuition per semester hour (10–16 hours) .....	\$3030
Room and board per semester .....	2550
Program fee per semester .....	225

#### Non-BJU Graduate

Tuition per semester (10–16 hours) .....	\$4040
Room and board per semester .....	2550
Program fee per semester .....	225

### Part-time

#### BJU Graduate

Tuition per hour (1–9 hours) .....	\$308
Program fee (1–5 hours) .....	112.50
Program fee (6–9 hours) .....	168.75

#### Non-BJU Graduate

Tuition per hour (1–9 hours) .....	\$404
Program fee (1–5 hours) .....	112.50
Program fee (5–9 hours) .....	168.75

Two-Week Ministry Sessions (January/July)

Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, Doctor of Ministry

Tuition (4 credit hours) . . . . . \$1212

Room and Board—Contact Admission for available options

Seminary Summer Sessions 2011

Four-week session

BJU Graduate

Tuition per credit hour . . . . . \$303

Room and board . . . . . 640

Non-BJU Graduate

Tuition per credit hour . . . . . \$404

Room and board . . . . . 640

Two-Week Sessions

BJU Graduate

Tuition per credit hour . . . . . \$303

Room and board . . . . . 320

Non-BJU Graduate

Tuition per credit hour . . . . . \$404

Room and board . . . . . 320

Tuition

The tuition rate is based on a maximum load or credits of 16 semester hours.

All residence hall students are required to carry a minimum of 10 hours. A graduate student must take at least 4 credits to be eligible for federal loans.

A part-time student who audits or retakes a class is expected to pay at the regular part-time rate the amount which he would pay if the class were taken for credit.

For summer school, tuition for both resident and extension work are due at the time of registration. Any student who registers for a course is required to pay the tuition whether or not he completes the course. All residence hall students for the four-week sessions are classified as full-time students and are obligated financially for no fewer than five credit hours.

For the Winter Mini-Session, tuition is due at the time of registration. Any student who registers for a course is required to pay the tuition whether or not he completes the course.

For the Dissertation Research Project, tuition is due at the time of registration. Any student who registers for Dissertation is required to pay the tuition whether or not he completes the required project/research.

Graduate Financial Incentive Programs

School of Education

Summer Programs

- Any currently employed (full-time) teacher or administrator may pay for 50% of the cost of room, board and tuition at the time of registration. You may pay off your balance in six monthly payments with no interest. You must contact the director of Financial Aid to make arrangements.
- A **group discount** is available to educators from the same Christian school when all are staying in the university dormitories. Coursework must be taken during the same summer but not necessarily during the same session.

3–5 teachers/administrators	25% discount
6–8 teachers/administrators	35% discount
9 or more teachers/administrators	50% discount

## **Seminary and Graduate School of Religion**

### **Seminary Discount Program**

The degrees that qualify for the seminary rates are the following:

- Master of Divinity
- Master of Arts
- Doctor of Philosophy

### **Professional Ministry Program**

#### Extended Payment Plan

- Anyone in full-time Christian ministry may pay for 50% of the cost of room, board and tuition at the time of registration. You may pay off your balance in six monthly payments with no interest. You must contact the director of Financial Aid to make arrangements.

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#### **Initial Course Incentive**

■ *How do I qualify?*

By enrolling in your first course in one of the programs in the Division of Professional Ministry Studies

■ *What benefits do I receive?*

The opportunity to take your first course on an audit basis (tuition free), allowing you to enjoy the benefits of the course without the requirements (room and board are not included in this benefit).

#### **Second Course Free Incentive**

■ *How do I qualify?*

By enrolling for your second course in one of the ministry programs and having paid for your first course.

■ *What benefits do I receive?*

A financial package for the second course equal to the amount paid for the first course. (Example: If you paid room, board and tuition for the first course, you will receive the same amount free for this course.)

#### **Ministry Graduate Incentive**

■ *How do I qualify?*

Complete your coursework for any ministry program—you may receive this benefit while working on your dissertation.

Take additional courses on an audit basis.

■ *What benefits do I receive?*

Audit additional courses tuition free with no limit on the number of courses.

Receive further expertise, encouragement and fellowship with little expense.

**Recruiting Incentive**

■ *How do I qualify?*

Encourage a colleague to enroll in one of the ministry programs (must be someone who has had no prior contact with Admission about the ministry programs).

■ *What benefits do I receive?*

Half off tuition for your next session.

■ *How do I get started?*

Apply on line at [www.bju.edu.appy](http://www.bju.edu.appy) or call 1-800-BJ-AND-ME to request an application.

**Fees**

**Admission**

Application . . . . .	\$ 45
Reservation deposit (new student)* . . . . .	.250
Reservation deposit (returning student)* . . . . .	.50
Late enrollment fee. . . . .	.50

\*Credited against the first month's billing.

**Graduation**

Certificate programs . . . . .	\$ 50
Master's, Master of Divinity, Specialist degrees . . . . .	.100
Diploma reorder . . . . .	.35
Doctor's degrees . . . . .	.115
Doctoral dissertation and master's thesis binding (per copy) . . . . .	.10
Graduate projects, thesis or dissertation copy (per page) . . . . .	0.10

**Records Office**

Add a course . . . . .	\$ 5
Drop a course . . . . .	.5
Late registration . . . . .	.25
Validation examination fee per examination . . . . .	.50
TOEFL examination fee . . . . .	.20
Seminary retreat . . . . .	.65

**Vehicle Registration**

Per semester . . . . .	\$ 90
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Health insurance (per year) . . . . .	.600
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Rates subject to change if necessary. See additional information on the following pages.

## **Explanation of Fees**

### **Application Fees**

A \$45 application fee must accompany each application for admission. After the records are processed and are complete, the applicant will be written regarding his acceptance. He will then be required to pay a reservation deposit of \$250 due May 1 for first semester and November 1 for second semester. Neither the application fee nor the reservation deposit is refundable unless BJU cancels the student's reservation. In this case, only the \$250 is refunded.

### **Late Enrollment Fee**

Anyone who applies for enrollment or reenrollment less than 12 days prior to the beginning of classes for the semester will be charged a \$50 late fee. For summer sessions this would be 10 days prior to the beginning of classes.

## **22 Program fee**

The program fee covers the use of the library, post office box rental, use of athletic facilities, registration expenses, email access in the library and computer labs, computer network access and laboratory and supply fees associated with most courses. The fee also covers Concert, Opera & Drama Series tickets for those taking six hours or more. The program fee will be billed at the beginning of each semester. All privileges covered by the program fee are forfeited if a student withdraws for any reason during the course of the school year.

### **Graduation**

The graduation fee includes the cost of the diploma and the rental of academic regalia and are payable in full whether the candidate receives the degree in person or in absentia. Diplomas for the May graduation are ordered from the engraver in February and August diplomas are ordered in June. If graduation plans are cancelled or changed after the diploma has been ordered, the student is charged for the unused diploma.

### **Vehicle Registration**

Students who bring an automobile or motorcycle to the campus must register their vehicle with the Department of Public Safety. Residence hall juniors and seniors may park their cars on the campus for day-to-day use. Freshmen and sophomores must park their cars in a secured lot adjacent to the campus and may use them according to level of privilege (first-year or general).

### **Health Insurance**

The University requires students to have basic medical insurance coverage. Since many students do not have this, the University has negotiated a limited

policy that is available through Continental American Insurance Company. This policy will be offered at a single student annual rate of \$600\* for a 12-month policy. For a married student, favorable add-on rates are available if coverage is desired for the student's family. The basic policy is written for a semi-private room rate of \$650 per day. This rate covers 30 days of hospitalization per illness.

All students are required to take out this policy unless they already have insurance which is equal to or exceeds the policy offered by the University. Students whose own insurance meets or exceeds the University's policy must submit evidence of their coverage before registration is complete. Failure to submit the requested evidence will result in a charge to the student's account of the appropriate fee for the university insurance. This information must be submitted online in addition to any medical forms required by Barge Infirmary.

\* All rates are subject to change.

### **Terms of Payment**

The semester charge for room, board, tuition and program fee will be posted to your bill that is due August 5 for the fall semester and January 5 for the spring semester.

If you are a full-time student and the entire balance is paid in full, a \$100.00 credit will be applied to your account.

If you are not paying in full, required minimum payments must be paid per the schedule below. The first payment must be made before a student can complete registration and attend class.

<b>Amount owed</b>	<b>1st semester</b>	<b>2nd semester</b>
25% of the total balance	Aug 5	Jan 5
33 $\frac{1}{3}$ % of the total balance	Sept 5	Feb 5
50% of the total balance	Oct 5	Mar 5
100% of the total balance	Nov 5	Apr 5

There will be a 1% finance charge calculated on any unpaid portion of the minimum payment due that is not paid on time.

If there is a Financial Aid Award Letter on file in the Business Office by July 5, the awarded amount will be placed on the student's account before the first bill.

### **Methods of Payment**

Payments may be made in person at the Business Office or by mail with a check or money order. You may also make payments by going online or by calling



the Business Office with a credit card number or by enrolling in the automatic credit card program. If a check is returned by the bank unpaid, there will be a \$20 fee charged. Payments received after 4 p.m. will be credited to the account the next business day.

### Financial Terms

Any new student who claims his reservation and leaves after classes begin for a term or any present or former student who leaves after claiming his reservation will owe tuition and program fee (and if applicable, room and board) through the date of withdrawal, with a minimum due of 20 percent of the semester rate. This applies to students who leave for any reason—either voluntary withdrawal or suspension/expulsion. Should a student leave the University for any reason after having paid more than the amounts outlined above, a refund would be made.

All students, whether full- or part-time, must pay the full tuition and fees for courses for which they are registered at the end of five weeks, regardless of whether they complete the work.

The Christmas holiday period is not included in the regular academic year; therefore, any student who remains on the campus during that time will be charged \$22 per day\* for his room and board.

\*Fees subject to change

If a present student withdraws at the change of semesters, he must state his intention no later than 12 days prior to the first day of classes for the second semester.

A student enrolled first semester who does not register for second semester classes on the day of the second semester registration will be required to pay a \$25 late registration fee.

Any outstanding charges referred to a collection agency will have the cost of collection (33 percent of the outstanding balance) added to the balance due, and this must be paid before the account is considered satisfied.

A student's account must be cleared with the Business Office before a transcript may be released.

### Federal Refund Policy

Federal regulations require that refunds be made for all students who receive federal student aid and fail to complete a semester. The refunds are calculated using formulas established by the Department of Education. Refund amounts must be distributed according to a specific order of priority prescribed in the regulations.

### Return of Title IV Funds Policy

The Financial Aid office is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out, or are dismissed

prior to completing 60 percent of a payment period or term. The federal Title IV financial aid programs must be recalculated in these situations.

The date of withdrawal is the earlier of the actual date of when the institution finds out the student withdrew. If the date of withdraw is not known, the midpoint of the semester date will be used.

If the student leaves the institution prior to completing 60 percent of the period or term, the Financial Aid office recalculates the Title IV funds. Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV funds formula.

Percentage of payment period or term completed equals the number of days completed up to the withdrawal date divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula.

Aid to be returned—100 percent of the aid that could be disbursed minus the percentage of earned aid—multiplied by the total amount of aid that could have been disbursed during the payment period or term.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds, and the student would be required to return a portion of the funds. Keep in mind that when Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than we disbursed to him, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal Parent (PLUS) Loan
- Private and institutional aid
- The student

### Satisfactory Academic Progress

Bob Jones University Standards of Satisfactory Academic Progress measure a student's performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame. The Financial Aid office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of Satisfactory Academic Progress apply to all federal student financial assistance programs and veteran benefits.

1. **Completion Rate**—At the end of each academic year, a student's academic progress will be

measured by comparing the number of attempted credit hours with the credit hours earned (i.e., received a grade of A, B, C or D). This includes any course for which the student has remained enrolled past the drop/add period. A student must earn 70 percent of credits attempted to maintain satisfactory academic progress.

The following are considered when evaluating a student's satisfactory academic progress:

- Withdrawals (W's and WF's), incompletes, and failures are considered attempted but not earned hours.
- Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
- Repeated courses are included in the calculation of both attempted and earned hours.
- Audited courses are not considered credits attempted or earned.

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- 2. Cumulative GPA**—Financial aid recipients are governed by the same academic performance standards of Bob Jones University. In order to retain financial aid eligibility, the student must maintain a cumulative GPA of 3.0 (for Master of Divinity students, the minimum cumulative GPA is 2.6). All graduates students (except Master of Divinity students) who earn more than six credits of C's (nine credits of C's for Master of Arts in Teaching and MBA students) or who earn a grade of D or F are automatically dropped from their graduate degree program and are no longer eligible for financial aid.
- 3. Maximum Time Frame**—Any master's (except Master of Divinity) or specialist degree student who interrupts his enrollment for more than twelve months, having completed 15 (Education programs) or 20 (Seminary programs) of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree. A master of divinity or doctoral student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.
- 4. Annual SAP Reviews**—Academic progress will be reviewed at the end of each academic year. Those students not meeting the requirements stated above will be placed on Financial Aid Probation during the next semester of enrollment and will receive a letter of probation.

#### Probation

The student may continue to receive financial assistance during the probationary period. At the end of the probationary period, the student will:

- Be removed from probationary status because both cumulative GPA and cumulative completion rate standards are met, or
- Be suspended from receiving assistance from federal, state, Veterans Administration and institutional sources and will receive a Financial Aid Suspension letter.

#### Suspension

If you do not meet both standards given in items 1. and 2. (above), you are no longer eligible for financial aid until you have taken classes, using your own funding, and have raised your cumulative GPA and completion rate to meet the above standards.

- 5. Appeal Procedure**—To appeal the financial aid suspension, a student must, within 15 calendar days of notification, submit to the Financial Aid office a signed and dated letter of appeal explaining why he or she should not be suspended. Included with the letter of appeal, the student must submit a specific plan for academic recovery signed by his or her academic advisor. A student may appeal due to an emergency condition (e.g., health, family, catastrophe, etc.). Documentation verifying the situation may be requested. The Director of Financial Aid will consider the appeal, render a decision, and convey the decision in writing to the student within two weeks of the student's appeal.
- 6. Reinstatement**—You can raise your GPA and/or satisfy credit deficiencies by taking additional coursework at Bob Jones University without receiving financial aid. You may not use transfer credits from other institutions to eliminate GPA deficiencies. You may submit a copy of your Bob Jones University transcript to verify grade changes, including the removal of incompletes, if this will result in the removal of your deficiencies.

# ACADEMIC INFORMATION

## Accreditation

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Bob Jones University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; info@tracs.org] having been awarded Accredited status as a Category IV institution by TRACS' Accreditation Commission on November 7, 2006; this status is effective for a period of five years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

## The Educational Program

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Bob Jones University is composed of six schools: the College of Arts and Science, the School of Religion, the Seminary and Graduate School of Religion, the School of Fine Arts and Communication, the School of Education, and the School of Business.

Undergraduate students should consult the Undergraduate Catalog for degree programs.

## The College of Arts and Science

Bob Jones University offers the Bachelor of Arts degree in the Humanities because it believes there is a definite need for a college course offering broad and general education in the various fields of culture. Humanities is intended primarily for the young person:

1. Who has already completed some type of specialized training and wishes to acquire an academic and cultural background.
2. Who has not decided in what field he wishes to specialize.
3. Whose interest embraces several fields.

## Pre-Professional Programs

The College of Arts and Science offers a Bachelor of Science degree with majors in Premed/Pre dent, Pre-Veterinary Medicine or Pre-Physical Therapy and a Bachelor of Arts degree with a Prelaw major for students who plan to enter a medical, veterinary or law school. Detailed curricula are to be found under the Division of Natural Science and the Division of Social Science, respectively.

## Majors

In order to qualify for the Bachelor of Arts degree with a major in English, Creative Writing, Print Journalism, Broadcast Journalism, Public Relations Journalism, Spanish, Interior Design, History, International Studies or Political Science, the student must complete at least 36 hours in the major. Specific requirements for majors and minors will be found under the appropriate departments.

The College of Arts and Science also offers the Bachelor of Science degree in Biology; Biochemistry and Molecular Biology; Biophysics; Chemistry; Physics; Engineering Science; Electrical Engineering; Electronics & Computer Technology; Family and Consumer Sciences; Apparel, Textiles and Design; Foods and Nutrition; Actuarial Science; Operations Research; Mathematics; Computer Science; Information Technology; Computer Engineering; Nursing and Criminal Justice.

These programs require at least 36 hours in the major. The Nursing program is an exception with 55 hours in Nursing and 27 hours in Composite Science.

A Master of Arts degree for advanced study is offered in English.

## The School of Religion

The undergraduate courses in the School of Religion are designed for:

1. Students preparing for full-time Christian ministry. Prospective evangelists, pastors, Bible teachers, missionaries and other Christian workers will find thorough training in the School of Religion of Bob Jones University.
2. Students who do not feel called to full-time Christian service but who wish to acquire a thorough knowledge of the Bible or to prepare themselves for usefulness as laymen in personal evangelism and the teaching of Sunday school classes, daily vacation Bible schools, etc.

This institution has always been known for the evangelistic zeal and orthodox gospel testimony of its students, combined with the highest Christian scholarship.

## The Seminary and Graduate School of Religion

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian

ministry. As part of the curriculum, great emphasis is given to personal and spiritual development.

The Division of Professional Ministry Studies offers the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, Master of Divinity and the Doctor of Ministry degrees. These programs provide emphasis on ministry philosophy and practice for those who are preparing for the ministry or who have spent time in the pastorate or on the mission field.

The Division of Graduate Studies offers four Master of Arts degrees (Biblical Studies, Ministry [with concentrations in Cross-Cultural Studies and Pastoral Studies], Bible [with concentrations in Bible Translation, Biblical Languages and Theology] and Church History). The Doctor of Philosophy degree in Theological Studies (with concentrations in Biblical and Systematic Theology, Old Testament Interpretation, and New Testament Interpretation) is also offered and provides opportunities for advanced study in religion for those who wish to teach on the college or seminary level or engage in a ministry of research and writing.

### **The School of Fine Arts and Communication**

The basic courses are designed to develop talent, critical perception and appreciation in the fields of art, music, speech communication, cinema and video production, and radio and television broadcasting. Students develop their special talents in a Christian atmosphere in preparation for:

1. A full-time ministry in music, speech, cinema and video production or art.
2. The teaching of music, speech, cinema and video production or art.
3. A career in communication—in business or in radio television/film.
4. A career in visual communication—in graphic design, advertising, illustration and commercial art.
5. The production of Christian motion pictures.

The Division of Art and Design provides well-rounded training for the prospective commercial artist or studio artist with intensive work in such fields as drawing, painting, ceramics and graphic design.

In the Division of Music, emphasis is given to the training of church music directors, teachers, composers and conductors.

In the Division of Communication, the broad emphasis ranges from communication studies to performance courses in public speaking, performance studies and dramatic production.

A candidate for an undergraduate degree with a major in one of the departments of the School of Fine Arts and Communication is required to give a public

recital or exhibition or to complete an approved special project at an assigned time during his senior year.

Advanced study is also provided in music and communication. A candidate for a graduate degree is required to give a public recital or to complete an approved special project at an assigned time during his program.

### **The School of Education**

The many undergraduate and graduate programs in the School of Education are designed for students who wish to become teachers, recreation workers, administrators, supervisors, or counselors in elementary and secondary schools. A student with these primary goals should enroll in the School of Education. The undergraduate and graduate majors in counseling prepare students for ministries as counselors in a variety of Christian settings. The counseling programs are not designed to satisfy government or private agency certification or licensing requirements.

Students desiring to meet certification requirements for the State of South Carolina must have a 2.5 grade point average and meet the prescribed requirements of the state including practical work and directed teaching. Students who desire certification through the American Association of Christian Schools or the Association of Christian Schools International may elect to do their directed teaching in a Christian school and are required to have a 2.5 grade point average. All students desiring to achieve a teaching degree from the School of Education must qualify as candidates by passing the appropriate Praxis I Examination given during the freshman year and take the appropriate Praxis II Examinations in their senior year.

Graduates are now serving as administrators, teachers and counselors in Christian schools, public schools, mission schools in foreign countries and a wide range of Christian ministries around the world.

### **The School of Business**

The undergraduate programs in the School of Business are designed to prepare graduates for positions in the ministry of business. With baccalaureate majors in Accounting, Business Administration (with concentrations in Finance and Marketing), Business and Culinary Arts, Business and Technology, Human Resource Management, and International Business; associate degrees in two majors; and the graduate degrees of Master of Science in Accountancy and Master of Business Administration, the School of Business presents opportunities for excellent preparation for any of hundreds of different career paths. An experienced, well-prepared and dedicated faculty provide the type of education that enables graduates of the School of Business to achieve leadership positions

in their chosen field. Recruiters from many of America's leading industries come to the campus to interview our students.

## Other Educational Ministries

### Bob Jones Academy

The educational program on grade levels K–12 offered in conjunction with Bob Jones University provides a strong character-building emphasis through training in discipline and a thorough saturation with biblical principles. The curriculum is well-balanced and academically stimulating, providing a good foundation for those going on to Bob Jones University.

## Academic Procedures and Regulations

### The Academic Year

The Bob Jones University academic year is divided into two semesters of 16 weeks each. The school year ordinarily begins one week before Labor Day with official opening the Wednesday before Labor Day and closing the first week of May. The semester hour is the unit of credit.

### Summer Session

Bob Jones University offers three four-week sessions of summer school commencing the Monday following commencement each year primarily for the benefit of students already enrolled. Undergraduate courses are offered in the first and second sessions. Graduate courses are offered during the second and third sessions. A student is able to earn a maximum of seven semester hours credit each session. Members of the regular faculty will serve during the summer sessions. The schedule of courses with complete information for the summer sessions is available in the university summer sessions Registration Guide and Schedule of Classes. Those interested in attending the summer session should write the Director of Admission.

### Coursework Taken Elsewhere

Any student who plans to take work elsewhere, including summer school, with the intention of counting this work toward degree requirements in Bob Jones University, must have the permission of the registrar before enrolling in such courses. When this work is completed, the student should request a transcript to be mailed immediately to BJU. Students who fail to observe the regulations of BJU concerning work completed elsewhere may forfeit credit for this work. No grades below B or P or CR are accepted in transfer credit. Twelve to 16 semester hours constitute the maximum amount of credit which a student may

receive for work completed during the summer (including correspondence). In some instances, a student may be allowed to transfer a maximum of 16 semester hours upon approval of the registrar.

A student may not be enrolled for any courses at any other institution while enrolled at Bob Jones University, with the exception of approved correspondence work.

### Bible Requirements

Graduate students who did not attend Bob Jones University may, at the discretion of the Scholarship Committee, be required to take Bible courses. Bible deficiencies must be begun the first semester of a student's enrollment until all deficiencies are completed.

### Summer Extension Program

The purpose of the university summer extension program is to provide the field laboratory work required of every student in the Seminary and Graduate School of Religion who expects to reenroll in Bob Jones University for the following fall session. BJU offers the field laboratory courses for undergraduate and graduate students. These courses are described in detail under the Division of Church Ministries.

For the satisfactory completion of one of these courses, a student receives two semester hours of credit. The tuition for these courses is listed under "Summer School Expenses."

### Registration and Advisory System

One to three days are set aside at the beginning of each semester for registration. During this time, each student is supplied with complete information regarding the class schedule and his own previous academic record. Each student is assigned to a faculty advisor who assists him in making out his program of study. During the school year a student may consult his faculty advisor, his dean or any member of the registrar's office staff at any time concerning his course of study and his future academic plans. While everything possible is done to help the student plan his program correctly, the final responsibility for taking the courses which will fulfill the graduation requirements rests upon the student.

### Student Load

A normal full-time graduate student load is 10–15 hours a semester. The minimum full-time load for residence hall students is 10 hours; the maximum load is 16 hours.

No course which has been completed with a grade of C or above may be repeated except as an audit. Permission to audit requires the approval of the registrar or the dean of the school involved. Any course

repeated without this permission will be considered an audit, for which no grade will be given, although the course will count on the student's load.

### **Classification of Students**

Academic classification is granted to all university students according to the following standards:

*Graduate:* Possession of a baccalaureate degree from an approved college or university and admission to a program of study leading to an advanced degree.

*Postgraduate Special:* Possession of a baccalaureate degree from an approved college or university but admitted as a special student, not taking a program of study leading to an advanced degree. Students in this classification are limited to undergraduate courses.

### **Course Credit**

28 Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class which meets for class work three hours a week for a semester will ordinarily give three semester hours of credit. A class which meets for classwork three hours a week and for laboratory work a minimum of two hours a week will give four semester hours of credit.

### **Grading System**

The following grading system is used by all schools of BJU.

A	Excellent
B	Good
C	Passing
D	Unsatisfactory
F	Failure
I	Incomplete
W	Withdrawn from course
WF	Withdrawn failure
AU	Audit
NR	Not reported
P	Passed
CR	Credit

No grade below C is acceptable for graduate credit, and the student must maintain an average of B in all graduate programs except for the Master of Divinity degree.

Official standards of achievement for the various university courses are assigned by each of the divisions and departments of BJU.

Permits for late examinations may be acquired at the Records Office.

### **Grade Reports**

Students are given an opportunity to evaluate their progress at approximately the midpoint of the

semester. Midterm progress reports will be posted on StudentCentral.

Formal grade reports are issued once each academic period (i.e., at the end of each semester). Any questions concerning the accuracy of a grade report should be submitted to the respective professor within 30 days of the report issued.

Students who made an incomplete ("I") during first semester are required to make up or complete their work by the following March 1; the winter mini-session deadline is the following May 1. Students who make an I during second semester or summer school are required to make up or complete their work by the following November 1. If the work is not completed by the required deadline, the I will be changed to F. A student who makes up his work within the required time will receive a grade determined by the instructor.

### **Quality Points**

Quality points will be computed as follows, in all schools of BJU:

A	4 quality points per semester hour earned
B	3 quality points per semester hour earned
C	2 quality points per semester hour earned
D	1 quality point per semester hour earned
F	0 quality points per semester hour carried
P	0 quality points per semester hour earned

### **Scholarship Committee**

The Scholarship Committee, composed of six academic deans, the registrar and the provost, who serves as chairman of the Committee, is the custodian of the academic affairs of BJU. It is the work of this Committee to review periodically the academic regulations of BJU and to make such revisions from time to time as are deemed necessary. The Committee considers any special requests of an academic nature which represent any deviation from the established academic regulations. All cases of conditional enrollment and those of students on probation and students whose academic records are unsatisfactory are reviewed by the Committee. At the discretion of the Committee, a student whose academic progress is unsatisfactory will be dropped for poor scholarship.

The Scholarship Committee evaluates the records of those graduate students who seek admission to candidacy for advanced degrees and admits to candidacy such students as meet the required standards.

All honors and awards of an academic nature must be approved by this Committee.

### **Grievance Procedures**

Those who experience any difficulties in their relationship as students are encouraged to discuss their concerns with the appropriate university personnel.

Most students will find that their concerns can be handled quickly and satisfactorily by speaking with those most directly responsible for their areas of concern.

Questions pertaining to classroom experiences should first be referred to your professor. If you are unable to resolve the difficulty at this level, you should consult your academic advisor, department chairman, division chairman and finally your academic dean. Academic concerns that cannot be resolved satisfactorily by your academic dean should be referred to the Scholarship Committee. The Scholarship Committee consists of the academic deans, the registrar and the provost. Decisions of the scholarship committee are final.

Concerns about grades should be referred to the professor who gave the grade. Questions about academic records should be referred to the Records Office. If the questions about grades or records are not resolved satisfactorily, students should contact their dean about grades and the Records Office about records. Any further questions should be directed to the registrar and the provost. Their decision may be appealed to the Scholarship Committee. Decisions of the Scholarship Committee are final.

Infractions of student rules and regulations are handled by the Discipline Committee. The Discipline Committee consists of representatives from the dean of men's and dean of women's staff and two students from the Inter-Society Council. Questions pertaining to disciplinary actions should be referred to the dean of men and the dean of women. Those that are unresolved at this level may be appealed to the dean of students' office for review. The dean of students will appoint a special appeals committee to consider the grievance. The special appeals committee is selected from staff members from the offices of the dean of men and women, residence hall counselors, and the dean of students. Decisions of the special appeals committee are final.

Financial arrangements are described in the financial information section of this catalog. Students who do not believe their financial affairs have been handled properly are encouraged to discuss their concerns with personnel in the Business Office. If their problem is not handled to their satisfaction, they should contact the Business Office Supervisor, the Credit Manager and the Chief Financial Officer. The decision of the Chief Financial Officer is final.

Any questions concerning financial aid originating with an agency or organization off campus may be appealed directly to that office.

### Numbering of Courses

- Courses numbered from 100 to 199 are primarily for freshmen.
- Courses numbered from 200 to 299 are primarily for sophomores.
- Courses numbered from 300 to 399 are primarily for juniors.
- Courses numbered from 400 to 499 are primarily for seniors.
- Courses numbered from 500 to 599 are advanced courses primarily for juniors and seniors and graduate students. Whether undergraduate or graduate credit is awarded will be determined by the student's classification at the time he registers for the course. Students taking 500-level courses for graduate credit will have an additional project or paper as part of their course requirements.
- Courses numbered from 600 to 699 are primarily for graduate students pursuing master's degrees.
- Courses numbered from 700 to 899 are primarily for advanced graduate and doctoral students.

### Course Enrollments

No course will be offered in any of the graduate divisions unless there is an enrollment of at least five persons, with the exception of the special individual research and private study courses which are offered to qualified students as explained elsewhere in this catalog.

### Change of Course

After registration the student is given time to make any necessary adjustments in his schedule. All schedule changes are subject to a change fee. After this drop/add period students may drop courses when necessary, but no new courses may be added. Courses dropped during the first five weeks will receive a grade of W. Courses may not be dropped during the final two weeks of regular classes or during final exams. A student who makes any changes in his schedule without following the correct Records Office procedure will receive a grade of F for the course involved.

### Course Offerings

The curricula of the catalog and the class schedule are made up primarily with the degree student in mind. Although the schedule of courses presented in this catalog is meant to be as nearly as possible an accurate account of the courses to be offered, BJU reserves the right to make any necessary changes at any time in the courses to be offered, amount of credit to be given, or any other details.

### Residence

For a student who is in residence only two semesters, the year's work will be construed as a minimum of 24 semester hours. For residence purposes, as well as for all other academic uses, the summer session is construed as a part of the regular academic year; i.e., one summer (two four-week sessions) of full-time study is considered to be equivalent to one semester of resident study.

Any master's (except MDiv) or specialist degree student who interrupts his enrollment for more than 12 months, having completed 20 of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Any master's (except MDiv) or specialist degree student who interrupts his enrollment in BJU before completing all of his requirements for graduation is responsible to meet the catalog requirements which are in effect at the time of his return.

A Master of Divinity or a doctoral student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment. The student is expected to complete his final semester of coursework in residence at Bob Jones University.

### **Center for Distance Learning**

A number of graduate courses are available on videotape or DVD to be taken for graduate credit from the Center for Distance Learning. A maximum of six hours of transfer credit taken in residence elsewhere may be applied toward a master's degree in the College of Arts and Science, School of Education, Seminary and Graduate School of Religion, and/or the School of Fine Arts and Communication. At least 24 hours of work must be completed in residence for any of the master's degree programs offered in these schools. However, in the Seminary and Graduate School of Religion and the School of Education, up to 18 hours of credit by video instruction from the Center for Distance Learning may be applied toward a master's or specialist degree program. If a student completes six hours of resident credit elsewhere and wishes to apply that toward a master's or specialist degree program, then the maximum number of hours that can be completed by independent learning from Bob Jones University is 12 credits. Twelve credits is the minimum residence requirement for a master's degree program in the School of Education. For a doctorate in education, 45 hours of residence credit elsewhere and 21 hours of credit by independent learning instruction from the Center for Distance Learning may be applied with a minimum of 24 hours of residence work at BJU.

### **Examinations**

Examinations given during the academic year are listed below with an indication of the groups of whom they are required, the approximate time they are given and the use made of the results.

1. **Diagnostic departmental examinations in mathematics, modern language, business, etc.**—administered departmentally at the beginning of each semester.
2. **Doctor of Philosophy or Education comprehensive examinations**—required of candidates for these degrees; taken in the last semester of resident work.
3. **Graduate language proficiency examinations**—required of Master of Arts candidates majoring in Bible or Theology and of all Doctor of Philosophy candidates; given in Greek, Hebrew, French, German, Latin, etc., twice a year in December and April.
4. **Music theory placement examination**—required of all transfer music majors and entering graduate students majoring in music.
5. **Semester examinations**—official university examinations in all departments; administered the last four days of each semester.
6. **Validation examinations**—described in detail below.

### **Validation Examinations**

Students desiring advanced standing on the basis of academic work which BJU is unable to accept without examination may validate such work by examination after their arrival. A fee of \$50 is charged for each validation examination. Commercial courses completed in a business school not part of a regular university or college must be validated by examination before transfer credit may be given. This procedure also applies to academic work taken in Bible schools which do not have an approved college department. All validation examinations must be completed by the end of the first half-semester after a student enrolls.

### **Transcripts**

To order a transcript, a student/former student must make request in writing to the Records Office. Please include full legal name, date of birth, year of last attendance and signature.

An official transcript must be mailed directly from Bob Jones University to the place designated. Please include the name and address of the organization to whom you wish the official transcript to be sent. Unofficial transcripts may be sent directly to the student.



There is no charge for transcripts unless more than nine are requested at one time. Then the charge will be \$1 per transcript, including the first nine.

The transcript is the University's certified statement of a student's academic record. It contains a student's major and lists all the courses and grades earned in the terms attempted, the grade point average, and if applicable, a minor, transfer work, notations of distinctions and degrees received. A transcript may be authorized for release on security paper as either official or unofficial at the written request of a student. The student's account with the Business Office must be current before a transcript can be released. An official transcript is issued to a designated organization and bears the multicolored seal of BJU and a signature of the registrar. An unofficial transcript is stamped "Issued to Student."

The usual processing time for a transcript request is 48 hours. (At the beginning or end of a semester, please allow one week.) Transcripts are sent by regular U.S. mail. Any type of special handling will necessitate an additional charge that must be paid in advance.

Mail all requests for transcripts to the Records Office, Bob Jones University, Greenville, SC 29614-0001 or fax (864) 235-6661.





**COLLEGE  
OF ARTS &  
SCIENCE**

*Robert R. Taylor, PhD, Dean*

## **GENERAL INFORMATION**

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### **Purpose**

The College of Arts and Science endeavors to provide a liberal arts education by teaching a person to be at home in the world of the mind and ideas; by helping him to understand and respond constructively to problems in the political, social, and economic arenas; by challenging him to bring discipline and order into his own life and that of a needy society; and by refining his ethical and aesthetic sensibilities. Based on the eternal foundation of God's Word, the touchstone of truth, it uniquely integrates faith and learning, teaching not only how to make a living but also how to live.

### **Divisions and Departments**

The College of Arts and Science is organized into seven divisions:

**I. Division of English Language and Literature**

Department of Creative Writing and English

Department of Linguistics

Department of Philosophy

**II. Division of Modern Language and Literature**

**III. Division of Natural Science**

Department of Biology

Department of Chemistry

Department of Physics and Engineering

**IV. Division of Mathematical Sciences**

Department of Mathematics

Department of Computer Science

**V. Division of Nursing and Health Science**

**VI. Division of Social Science**

Department of History

Department of Social Studies

**VII. Division of Graduate Studies**

## **DEGREES OFFERED**

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### **Undergraduate Degrees**

The *Bachelor of Arts* degree with majors in Creative Writing, English, History, Humanities, International Studies, Political Science and Spanish.

The *Bachelor of Science* degree with majors in Actuarial Science, Biochemistry and Molecular Biology, Biology, Chemistry, Computer Science, Criminal Justice, Engineering, Family and Consumer Sciences, Foods and Nutrition, Information Technology, Mathematics, Physics, Premed/Preudent and Pre-Physical Therapy.

The *Bachelor of Science in Nursing* degree with a major in Nursing.

### **Graduate Degrees**

The *Master of Arts* degree with a major in English.

**Admission**

The prospective graduate student in the College of Arts and Science should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college or university with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate studies. The student should have at least a 2.5 grade point average based on a four-point scale.

For a Master of Arts degree in English, the student must have successfully completed 24 semester hours of English courses above the 100 level, including Literary Criticism. The candidate must also have taken two years of undergraduate modern language (French or German preferred), or he must pass the language proficiency test, which is given once each semester.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. A student with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, the student will be reevaluated for graduate consideration. All transfer students must take two semesters of Bible. In certain cases six hours of approved graduate credit may be transferred from a recognized graduate school.

**Curricula and Requirements**

A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's program. Furthermore, a grade of D or F disqualifies a student as a candidate for the Master of Arts degree.

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**Residence Requirement**

For the Master of Arts degree, a minimum of two semesters of residence is required. The maximum full-time load for a graduate student is 16 hours a semester.

Any master's degree student who interrupts his enrollment for more than 12 months, having completed 20 of the required hours for his degree, must complete the remaining hours within three years of his last residency, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

**DIVISION OF GRADUATE STUDIES**

**Master of Arts Degree, English Major**

The Master of Arts degree in English provides advanced study in literary texts, periods and backgrounds, and in literary and composition theory. It offers theoretical and practical instruction in the teaching of composition and of English as a second language. This program requires 30 hours. Each graduating student must submit a portfolio of written work.

**First Year**

En 509	Structure of Modern English <sup>1</sup> .....	3	En 508	History of the English Language <sup>2</sup> .....	3
En 600	Literary Research .....	3	En 681	Writing Theory.....	3
	500- or 600-level English Elective .....	3		500- or 600-level English Elective .....	3
	500- or 600-level English Elective .....	3		500- or 600-level English Elective .....	3
	English Studies Elective <sup>3</sup> .....	3		English Studies Elective <sup>3</sup> .....	3
	<b>TOTAL.....</b>	<b>15</b>		<b>TOTAL.....</b>	<b>15</b>

<sup>1</sup> If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level En course.

<sup>2</sup> If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level En course.

<sup>3</sup> Six hours must be taken from the following courses: En 620 Medieval English Literature, En 621 The Tudor Renaissance, En 622 The Later Renaissance, En 631 Neoclassicism, En 632 British Romanticism, En 633 Victorianism, En 641 Colonial & Revolutionary Writers, En 642 American Romanticism, En 643 American Realism, En 651 Twentieth Century British Literature and En 652 Twentieth Century American Literature.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. The student must have (1) successfully completed 24 semester hours of English courses

above the 100 level, including Literacy Criticism and (2) received a favorable recommendation of the English faculty evaluation committee. A degree candidate must have taken two years of undergraduate modern language, French or German preferred, or he must pass the language proficiency test, which is given once each semester. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 401 and Bi 402 in addition to other degree requirements.



**SEMINARY &  
GRADUATE  
SCHOOL OF  
RELIGION**

*Stephen J. Hankins, PhD, Dean*

## **GENERAL INFORMATION**

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### **Purpose**

The Seminary and Graduate School of Religion exists to provide understanding in the content and interpretation of the Word of God, an in-depth biblical philosophy of Christian ministry, and detailed instruction in applied ministry skills.

### **Divisions**

The Seminary and Graduate School of Religion is organized into two divisions:

- I. Division of Professional Ministry Studies**
- II. Division of Graduate Studies**

## **DEGREES OFFERED**

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### **38 Graduate Degrees**

The *Master of Arts* degree with majors in Bible, Biblical Studies, Church History and Ministry.

The *Master of Divinity* degree.

The *Master of Ministry* degree.

The *Specialist in Ministry* degree.

The *Doctor of Ministry* degree.

The *Doctor of Pastoral Theology* degree.

The *Doctor of Philosophy* degree in Theological Studies.

### **Program Emphasis**

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian ministry. As part of the curriculum, great emphasis is given to the student's development in the image of God. This emphasis on spiritual development is central to every class meeting, every course and every degree program. This vital emphasis is further maintained by daily chapel attendance, weekly hands-on ministry activities, special seminars on spiritual growth and an annual seminary retreat.

The seminary faculty holds to the inspiration, inerrancy and preservation of the Word of God. We believe that it is the believer's only rule for faith and practice. Our approach to teaching the meaning of Scripture is to follow a traditional, theologically-conservative hermeneutic. While avoiding the extremes of both Calvinism and Arminianism in soteriology, the faculty's expository method is characterized by moderate dispensationalism hermeneutically. This dispensationalism maintains the distinction between Israel and the Church, the recognition of both literal and spiritual forms of the Kingdom of God, and a pretribulational, premillennial approach to eschatology.

### **Division of Professional Ministry Studies**

The degree programs in the Division of Professional Ministry Studies give special emphasis to Christian ministry philosophy and practice for those preparing for or currently engaged in full-time ministry.

The Master of Divinity degree is a resident seminary program and is the traditional curriculum for a graduate-level ministry training program earned after a bachelor's degree. This degree is designed for those pursuing a pastoral, missions or evangelistic ministry.

The other programs in this division are designed for those in the pastorate or on the mission field who recognize the need for further specialized training. The degrees may be attained through a combination of semi-annually offered one- or two-week modular classes, online and independent



learning classes, and residence classes. The availability and variety of these courses make it possible to complete a degree with minimal interruption from the student's current ministry.

### **Division of Graduate Studies**

The Division of Graduate Studies offers Master of Arts degrees, as well as a Doctor of Philosophy degree. The master's degrees may serve as a terminal degree for ministry preparation, a foundation for the Master of Divinity or a foundation for PhD studies. Since a majority of the Master of Arts courses can apply to further advanced degrees (such as the Master of Divinity or Doctor of Philosophy), graduate students wanting to pursue an advanced degree should meet with their academic advisor to discuss an effective long-term academic plan.

The Doctor of Philosophy degree is designed for those who wish to teach on the college or seminary level or engage in an extensive ministry of research and writing.

### **Admission Requirements**

A bachelor's degree from a recognized college is required before a student will be considered for admission to graduate work in the Seminary and Graduate School of Religion. Students are expected to present a 2.5 grade point average on a four-point scale when seeking entrance into a Master of Arts program. Those seeking entrance into the Master of Ministry or Master of Divinity degree programs must hold a bachelor's degree. Except for Master of Ministry degree candidates, the undergraduate degree should substantially meet the program of study required of Bob Jones University students, including a minimum of 70 hours of liberal arts courses. The Specialist in Ministry and Doctor of Pastoral Theology degree candidates must have completed a Master of Arts degree in religion or its equivalent. The Doctor of Ministry degree requires completion of the Master of Divinity degree or its equivalent.

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Both the Master of Arts degree in Bible (with concentrations in Bible Translation, Biblical Languages and Theology) and the Master of Arts in Ministry (with concentrations in Cross-Cultural Studies and Pastoral Studies) require 30 hours of religion at the undergraduate level. Candidates for the Master of Arts degree in Church History must have a minimum of 23 hours of undergraduate history and 12 hours of religion as a prerequisite for admission.

Prospective graduate students pursuing the Doctor of Pastoral Theology degree, the Master of Divinity degree or the Master of Arts degree in Bible (with concentrations in Biblical Languages, Bible Translation or Theology) should have completed Greek language study through the 201 level as part of an undergraduate degree program.

A Greek placement examination will be given to all students planning to take Greek on the graduate level. Arrangements for this examination may be made in the Seminary office.

If the applicant lacks adequate undergraduate preparation (13 or more semester hours) for pursuing work on the graduate level, he will be admitted as a postgraduate special student while making up undergraduate deficiencies. After deficiencies have been reduced to 12 or fewer hours, the student will be reevaluated for graduate enrollment. The student with undergraduate deficiencies should expect to spend a longer time working on the advanced degree. The approximate length of time for a student who transfers to Bob Jones University from another school may be determined by the registrar and dean upon the receipt and analysis of transcripts for all academic work previously completed.

If the applicant meets the required undergraduate prerequisites and holds a bachelor's degree, he will be admitted to full graduate standing, subject to the regulations concerning candidacy which apply to all graduate students.

### **Ministerial Requirement**

Master of Arts, Master of Divinity and Doctor of Philosophy candidates are required to enroll in the Preacher and His Ministry class (SCM 651, 652, 701, 703) each regular semester they are enrolled or until they complete eight semester hours in the class. If a student is unable to complete consecutively the ministerial course requirements, he must enroll in SCM 708. After completing the required Preacher and His Ministry classes, ministerial students are required to enroll in SCM 708 and meet extension requirements each regular semester they are enrolled.

Information concerning these requirements may be obtained from the Office of Outreach Ministries.

### **Summer Extension/Internship Requirement**

Ministerial students and women students pursuing a degree in the Seminary and Graduate School of Religion continue to receive guidance and practical experience in Christian service through the summer extension courses, Ministry Practicum and Practical Evangelism. These two-hour courses are designed to be taken wherever the student may reside.

A ministerial student working on a Master of Arts degree will take SCM 610 Ministry Practicum during the summer preceding his residence work or the summer following residence work. A student who enters in the middle of the year will take these two hours of credit in the summer between the first two semesters of residence.

The student working on the Master of Divinity degree will take SCM 610 Ministry Practicum during the summer preceding his residence work or the summer following residence work. In addition, he will take SCM 709 Pastoral Ministry Internship or SCM 710 Ministry Practicum the summer after his second year of residency.

40 Doctor of Philosophy degree candidates will take SCM 610 Ministry Practicum and will complete a teaching internship during the fall or spring semester in their final year of coursework.

Students in the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology and Doctor of Ministry programs are required to have served a minimum of two years in full-time pastoral responsibilities and be presently involved in an ongoing ministry; therefore, students in these programs are not required to take Ministry Practicum and Pastoral Ministry Internship.

### **Seminary Partnership Program**

The Seminary and Graduate School of Religion provides unique scheduling opportunities for those involved in full-time Christian ministry or in other full-time employment that prevents them from taking a normal semester schedule. Students may complete their work during the June or July summer sessions, during one- or two-week modules in January or July, or during the semesters through regular or special block course scheduling. The Seminary Partnership Program is designed for students who are carrying six or fewer resident hours a semester.

Applicants for the Seminary Partnership Program must complete an application available online at the Seminary web page. Students approved for this program must also be registered for SCM 708 Preacher and His Ministry. Students who qualify for the Seminary Partnership Program will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week during the first two semesters of enrollment but will be exempt from other student attendance requirements.

### **Master's Candidacy and Residence Requirements**

A graduate student in the Seminary and Graduate School of Religion, although meeting the entrance requirements fully upon admission, is required to complete at least one semester of acceptable study before being recognized as a candidate for the advanced degree. Furthermore, the student may not consider himself a candidate for an advanced degree until all undergraduate deficiencies have been satisfied.

For the Master of Arts degree, a minimum of two semesters of residence is required. A ministerial student may carry a load of 16 hours for each of the two semesters. If one wishes to register for a music lesson in addition to his regular course load, he may do so. Normally, a maximum of six hours of graduate credit may be transferred into a Master of Arts program. In the final semester of residency, the Master of Arts candidate will be required to complete the Master of Arts Comprehensive Examination.

The Master of Ministry and Specialist in Ministry residence requirements may be satisfied by enrollment in the special one- and two-week courses offered in January and July each year.

The Master of Divinity degree normally requires a minimum of three years of residence work as well as the summer extension courses. Up to 48 semester hours of appropriate graduate credit may be transferred, thereby reducing the residence requirement to one to two years. In the final semester of residence work, the Master of Divinity candidate is required to submit a Master of Divinity Candidate Portfolio for evaluation by the dean of the seminary. A full description of the required contents of the portfolio will be provided to all Master of Divinity candidates.

Any master's (except MDiv) or specialist degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years of his last residence, the student will not be eligible for the advanced degree.

Any master's or specialist degree student who interrupts his enrollment in the University before completing all requirements for graduation is responsible to meet the requirements of the catalog which are in effect at the time of his return.

The Master of Divinity student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

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### **Doctoral Candidacy and Residence Requirements**

Students in the Doctor of Pastoral Theology and Doctor of Ministry programs must complete a minimum of sixteen hours of acceptable in-residence study before they may be recognized as candidates for the degree. Final candidacy requires the approval of the prospectus. Students in the Doctor of Philosophy program will not be admitted to candidacy until the language requirements have been completed. The Doctor of Philosophy candidate is required to have completed a Master of Arts degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. The prospective candidate may then apply for permission to pursue doctoral work by submitting a Graduate Program Approval Form to the dean of the Seminary and Graduate School of Religion. A current detailed description of all doctoral requirements and expectations is published annually in the fall by the Seminary and Graduate School of Religion in the *Guide to Doctoral Studies*.

The doctoral degrees will be conferred not merely on the basis of accumulation of semester credits but on the basis of high scholarship, mastery of the chosen field of study and demonstration of mature Christian character.

The Doctor of Pastoral Theology and Doctor of Ministry degree residence requirements may be fully satisfied by enrollment in the special two-week modular courses offered in January and July. Under the direction of the Coordinator of Professional Ministry Programs, the candidate may also elect online, independent learning or residence courses to complete the degree requirements in less time.

The Doctor of Philosophy program normally requires a minimum of four years of work (two years devoted to class work and two years for the writing of the dissertation). This assumes that the student comes into the program with the equivalent of a master's degree and that he is a full-time student. If a full load is not taken, more time will be required. The entire program (including the Master of Arts and Doctor of Philosophy degrees) requires 96 academic hours of graduate work and 10 hours in practical ministerial requirements.

*Transfer Work*—Other graduate work, such as that completed for the Master of Divinity degree in this or other institutions, may be accepted in partial fulfillment of the requirements for the doctorate if it is of satisfactory quality and is appropriate for the candidate's program of study. No more than half of the hours required for the doctorate may be transferred; that is, at least 48 semester hours of appropriate graduate work must be taken at Bob Jones University.

*Comprehensive Examinations*—A doctoral candidate is expected to complete his comprehensive examinations within six months of his final residence course. See the *Guide to Doctoral Studies*

for specific deadline dates for the examinations and a full description of the examinations for the Doctor of Philosophy degree. Comprehensive examinations are not required for either the Doctor of Ministry or the Doctor of Pastoral Theology.

*Doctoral dissertations*—All doctoral dissertations are to be completed successfully within two years of completion of the candidate's final class requirement. Once a doctoral candidate has completed his class requirements, he must enroll in Dissertation Research or Dissertation Project each semester until he completes his dissertation. Failure to comply with this requirement will terminate his candidacy. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the candidate's committee chairman and dean. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the candidate must have completed a substantial portion of the dissertation (approximately 50 percent). The maximum extension in each case is one year. Less time may be granted at the discretion of the Scholarship Committee. Decisions of the Scholarship Committee are final. A student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

42 A candidate for the Doctor of Pastoral Theology degree or the Doctor of Ministry degree shall select for his dissertation project a subject approved by the graduate faculty of the Seminary and Graduate School of Religion. For his guidance, he will be assigned a committee of graduate faculty members.

### Papers and Dissertations

*Quality of Work*—The Doctor of Philosophy degree candidate shall select for his dissertation a subject approved by the faculty of the Seminary and Graduate School of Religion. For his guidance he will be assigned a committee made up of a chairman and other faculty members of the Seminary and Graduate School of Religion selected according to the student's courses or fields of specialization. The various committees are selected by the Dean and the Coordinator of Curriculum and Faculty Development.

The Doctor of Philosophy dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. The candidate must submit one typewritten copy prepared according to Kate L. Turabian: *A Manual for Writers of Term Papers, Theses, and Dissertations* (6th ed.), published by the University of Chicago Press. Additional copies required will be photocopied by Bellis Copy Center. The student is required to provide two bound copies for the library. The original will be returned to the student.

The student must present his thoughts and research in an acceptable style. Mere technical form is not adequate; the material should reflect the high quality of research and knowledge expected of doctoral students. Only limited advising is available to religion doctoral students during the summer. The graduate religion faculty is not available for advising from the end of summer school through the week of registration in the fall or during Christmas break.

*Deadlines*—See the *Guide to Doctoral Studies* for a comprehensive listing of deadlines. The final copy must be presented to the Registrar for his approval no later than April 1 for a May graduation or July 15 for an August graduation.

Any student who has completed all requirements for any graduate degree with the exception of his dissertation must be registered in the University each semester until the dissertation is approved and the copy is on file. This requirement must be met whether or not the student is residing in Greenville while doing his work. The student must be registered for dissertation credit the academic term in which he defends his dissertation.

Students completing dissertations as part of the requirements for degrees earned at Bob Jones University are requested to give the University the first option of publishing their work prior to submitting their work to other publishers.

### **Quality of Work**

*Division of Professional Studies*—Work offered for graduate credit must exhibit the degree of ability and achievement accepted on a graduate level. For the Master of Ministry and the Specialist in Ministry, the student must maintain an overall average of B. No grades below C will satisfy degree requirements. For the Master of Divinity curriculum, no course with a grade below C is applicable toward graduation requirements; the student must maintain an overall grade point average of 2.6 on a four-point scale.

For the Doctor of Pastoral Theology and Doctor of Ministry programs, a B average must be maintained with a maximum of six credits of C grades to be included in the requirements for the degrees. Moreover, an additional grade of C or a grade of D or F disqualifies a student as a candidate for the Doctor of Pastoral Theology and Doctor of Ministry programs.

*Division of Graduate Studies*—For the Master of Arts and the Doctor of Philosophy programs, an average grade of B must be maintained. A maximum of six hours of C grades may be earned. Furthermore, an additional grade of C or a grade of D or F disqualifies a student as a candidate for the Master of Arts or the Doctor of Philosophy programs.

A limited amount of work toward the Doctor of Philosophy degree may be taken in seminars involving individual research under faculty supervision with weekly faculty/student conferences. Such courses must be arranged with the faculty member involved and with the Dean of the Seminary and Graduate School of Religion. This special provision is for a student who submits an unusually good transcript and who has demonstrated, on the graduate level, much ability and initiative in research.

For the Doctor of Philosophy degree, the student must successfully pass a series of comprehensive examinations in which he will be expected to demonstrate adequately his mastery of the subject and literature in the field of his specialization.

### **Language Requirements**

*Graduate Greek Placement Examination*—This examination is required of all students taking graduate Greek for the first time (except BJU Greek minors). Arrangements for this examination may be made in the Seminary office.

*Proficiency Examination*—The graduate student must satisfactorily pass the language proficiency examinations which are required of candidates for the Master of Arts degree in Bible (with concentrations in Biblical Languages, Bible Translation and Theology) and for the Doctor of Philosophy degree. These examinations are given once each semester. There is no language requirement for the Master of Arts degree in Church History or the Master of Arts degree in Ministry (with concentrations in Pastoral Studies or Cross-Cultural Studies).

The prospective candidate for the PhD in Theological Studies (with specializations in Old Testament Interpretation, New Testament Interpretation or Biblical and Systematic Theology) must evidence proficiency in Greek, Hebrew and either German or French. The minimum preparation for the Greek Proficiency Examination is defined as that gained by three years of college work, or the equivalent, in Greek. A minimum of two years' work in Hebrew is necessary to satisfy the language requirements in the field of Old Testament language. The language course requirements must be satisfied by the end of the second year of graduate study. This procedure is desirable since graduate students are expected to use these languages in pursuit of their studies. A student must pass all language examinations before taking any comprehensive examinations and before submitting the prospectus for his dissertation.

*Modern Language Requirement*—In the fields of German and French, no graduate credit is allowed for the study of these languages, but an equivalent of two years' study with a reasonable proficiency will usually be necessary to satisfy the requirements of the Modern Language Proficiency Examination.

*Greek and Hebrew Requirements*—The Greek language requirements, both the courses and the proficiency examination, must be satisfied by the final semester of the Master of Arts programs (in which these are requirements) or the first year of PhD studies for transfer students. The Hebrew language requirements should be completed by the final semester of the first year of the PhD program.

**DIVISION OF PROFESSIONAL MINISTRY STUDIES**

STEPHEN JAY HANKINS, PhD, *Chairman*

**Master of Divinity Degree**

The Master of Divinity degree is the traditional graduate ministry training program for those called of God to be pastors, missionaries and evangelists. This is a balanced three-year program which concentrates on a mastery of biblical content, theology, church history, biblical languages and ministry skills. The program ensures a solid foundation in every aspect of the Christian ministry. This program requires 95–96 hours.

**First Year**

SCM 607	Pastoral Theology.....	2	SCM 652	Ministry of Preach: History & Phil.....	2
SCM 632	Counseling.....	3	SNT 633	Biblical Hermeneutics.....	2
SCM 651	Christian Discipleship.....	2	SOT 681	Old Testament Introduction.....	2
SNT 622	Methods of Greek Exegesis <sup>1</sup> .....	3	Th 602	Systematic Theology.....	3
SNT 681	New Testament Introduction.....	2		Graduate Religion Elective.....	3
Th 601	Systematic Theology.....	3		Greek Exegesis Elective <sup>2</sup> .....	3
	<b>TOTAL.....</b>	<b>15</b>		<b>TOTAL.....</b>	<b>15</b>

**44 First Summer**

SCM 610	Ministry Practicum <sup>3</sup> .....	2
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**Second Year**

CH 601	Church History.....	3	CH 602	Church History.....	3
Hom 634	Expository Sermon Preparation.....	2	SCM 601	Church Leadership & Administration.....	3
SCM 701	Issues in Church Ministry.....	2	SCM 703	Biblical Separatism: History and Th.....	2
SOT 601	Elementary Hebrew I.....	3	SOT 602	Elementary Hebrew II.....	3
	Holy Spirit/Eschatology Elective <sup>4</sup> .....	2	Th 758	The Church.....	2
	New Testament Exposition Elective <sup>5</sup> .....	3		New Testament Exposition Elective <sup>5</sup> .....	3
	<b>TOTAL.....</b>	<b>15</b>		<b>TOTAL.....</b>	<b>16</b>

**Second Summer**

SCM 710	Ministry Practicum <sup>6</sup> .....	2
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**Third Year**

CH 671	Historical Theology.....	3	Hom 726	Homiletics.....	2
SCM 621	Church Discipleship Ministries.....	2	Th 640	Old Testament Theology.....	3
Th 650	New Testament Theology.....	3		Christian Missions Elective <sup>7</sup> .....	2
	Christian Family Elective <sup>8</sup> .....	3		Graduate Religion Elective.....	3
	Old Testament Exposition Elective <sup>9</sup> .....	3		Graduate Religion Elective.....	3
	<b>TOTAL.....</b>	<b>14</b>		Old Testament Exposition Elective <sup>9</sup> .....	3
				<b>TOTAL.....</b>	<b>16</b>

<sup>1</sup> Students must select SNT 622 Methods of Greek Exegesis to fulfill three of the six credits of the Greek exegesis requirement. To complete the six credit requirement, they may elect to precede SNT 622 with SNT 621 Foundations of Greek Exegesis or follow it with a 600- or 700-level Greek exegesis course from the comprehensive course listing in the Seminary.

<sup>2</sup> Three hours must be taken from the following courses: SNT 601 Exegesis of Matthew, SNT 603 Exegesis of Romans, SNT 605 Exegesis of the Prison Epistles, SNT 607 Exegesis of Revelation, SNT 621 Foundations for Greek Exegesis, SNT 702 Exegesis of Luke, SNT 704 Exegesis of Acts, SNT 705 Advanced Greek Grammar, SNT 706 Exegesis of II Corinthians, SNT 708 Exegesis of Hebrews, SNT 709 Septuagint and SNT 710 Exegesis of the General Epistles.

<sup>3</sup> This course is designed to be taken wherever the student may reside during the summer.

<sup>4</sup> Two hours must be taken from the following courses: SNT 755 The Holy Spirit and SNT 760 Eschatology.

<sup>5</sup> Six hours must be taken from the following courses: SNT 611 Exposition of the Synoptic Gospels, SNT 612 Exposition—John’s Gospel & Epistles, SNT 613 Exposition of Acts, SNT 614 Exposition of Romans, SNT 615 Exposition—Corinthian Epistles, SNT 616 Exposition—Paul’s Shorter Epistles, SNT 618 Exposition of the General Epistles and SNT 619 Exposition of Revelation.

<sup>6</sup> Students may substitute this requirement with SCM 709 Pastoral Ministry Internship.

<sup>7</sup> Two to three hours must be taken from the following courses: SCM 671 History of Christian Missions, SCM 675 Theology of Missions and SCM 777 Biblical Strategy of Missions.

<sup>8</sup> Three hours must be taken from the following courses: SCM 627 Christian Family and SCM 637 Marriage & Family Counseling.

- <sup>9</sup> Six hours must be taken from the following courses: SOT 611 Exposition of the Pentateuch, SOT 613 Exposition-Historical Books of OT, SOT 615 Exposition of the Psalms, SOT 616 Exposition of the OT Wisdom Books, SOT 617 Exposition of Isaiah, SOT 618 Exposition-Jeremiah/Ezekiel/Daniel and SOT 619 Exposition of the Minor Prophets.
- Students with a minor in Greek from Bob Jones University must take NT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts including nine hours in Greek (through the 201 level) and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education.

### **Master of Ministry Degree**

The Master of Ministry degree is designed for those with a minimum of two years of pastoral experience and who, due to present pastoral ministry, are unable to enroll in a residence program. This degree is designed to further develop a man's philosophy of ministry and ministry skills both in the local church and on the mission field.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 12 hours must be completed in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Up to 18 hours of credit earned through independent learning or online courses from BJU's Center for Distance Learning may be applied to this degree. Up to six credits of official university study tours may also be applied toward this degree. The program requires 30 hours.

**12 hrs of coursework must be selected from the following:**

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor's Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist	4
Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil	4
Min 775	Theology & Practice of Prayer	4

**18 hrs of coursework must be selected from the following:**

CH 672	Historical Theology	3
Ed 605	History and Philosophy of Education	3
Ed 620	Principles/Practices of Classroom Mgt	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 632	Counseling	3
SCM 637	Marriage and Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2
SOT 633	Biblical Hermeneutics	2
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
<b>TOTAL</b>		<b>30</b>

- A bachelor's degree from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry with two years of experience.

**Specialist in Ministry Degree**

The Specialist in Ministry degree is designed for men currently engaged in full-time pastoral ministry and focuses on ministry philosophy and practice. The degree provides academic recognition for 30 credit hours of graduate work beyond the Master of Arts degree.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 12 hours must be taken in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Other residence courses may be allowed for this program with the prior approval of the Dean of the Seminary. Up to 18 hours of credit earned through independent learning or online courses through BJU’s Center for Distance Learning may be applied to this degree. Up to six credits of official university study tours may also be applied toward this degree. The program requires 30 hours.

**12 hours of coursework must be selected from the following:**

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor’s Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist	4
Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil.	4
Min 775	Theology & Practice of Prayer	4

**18 hours of coursework must be selected from the following:**

CH 672	Historical Theology	3
Ed 605	History and Philosophy of Education	3
Ed 620	Principles/Practices of Classroom Mgt	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 632	Counseling	3
SCM 637	Marriage and Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2
SOT 633	Biblical Hermeneutics	2
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
<b>TOTAL</b>		<b>30</b>

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· Prerequisites: A bachelor’s degree from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. A Master of Arts degree or its equivalent from a recognized college or university. Currently serving in a full-time pastoral or missionary ministry with two years of experience.

**Doctor of Ministry Degree**

The Doctor of Ministry degree is a 32-credit professional development program for men engaged in full-time pastoral or missionary ministry who have completed a Master of Divinity degree at a recognized seminary. Included in these 32 credits are 3 credits for the writing of a minimum 120-page dissertation on some aspect of ministry philosophy or practice. The topic for this dissertation must be approved by the Dean of the Seminary before the writing and evaluation may begin.

A minimum of 18 hours must be completed in residence, including Min 791 Research and Writing Seminar. The courses for this degree are offered in residence through a two-week modular format in January and July each year and may be completed following this schedule within three and one-half years. This schedule introduces a new cycle of courses every four years. Other residence courses may be allowed for this doctoral program with the prior approval of the Dean of the Seminary. Up to 11 hours of this 32-hour program may be earned through BJU’s Center for Distance Learning (by taking online and independent learning courses) and through official university study tours.



**The following core courses are required:**

Dissertation Project <sup>1</sup> . . . . .	3
Min 791 Research and Writing Seminar. . . . .	2

**16 hours of coursework must be selected from the following:**

Min 600 Management Principles & Practices . . . . .	4
Min 605 Leadership Develop in Local Church . . . . .	4
Min 606 Pastoral Ethics . . . . .	4
Min 611 Ministry Financial Management . . . . .	4
Min 618 Law & Implications to Local Ch Min . . . . .	4
Min 632 Interp & Application in Preaching. . . . .	4
Min 633 Expository Preach from Biblical Narr. . . . .	4
Min 636 Expository Preaching from OT Poetry . . . . .	4
Min 638 Expository Preaching from Prophecy . . . . .	4
Min 641 Expository Preaching from Matthew . . . . .	4
Min 651 Media & the Ministry . . . . .	4
Min 661 Evangel/Outreach Min-Local Church . . . . .	4
Min 663 Biblical Missions . . . . .	4
Min 665 Missions Phil and Practice: Glb & Lc . . . . .	4
Min 700 Pastor's Personal Life & Develop . . . . .	4
Min 708 Philosophy/Ministry of Church Music. . . . .	4
Min 711 Discipleship Training. . . . .	4
Min 721 Prayer/Revival in Scripture & Hist . . . . .	4
Min 741 Premarital/Marital/Family Counseling. . . . .	4
Min 751 The Pastor as Crisis Counselor . . . . .	4
Min 771 Current Biblical/Theological Issues. . . . .	4

Min 773 Current Cultic/Humanistic Phil. . . . .	4
Min 775 Theology & Practice of Prayer . . . . .	4

**11 hours of coursework must be selected from the following:**

CH 672 Historical Theology . . . . .	3
Ed 605 History and Philosophy of Education . . . . .	3
Ed 620 Principles/Practices of Classroom Mgt. . . . .	3
Hom 634 Expository Sermon Preparation . . . . .	2
Min 685 Biblical Geography & Archaeology . . . . .	3
Min 697 Holy Land Studies . . . . .	3
Min 698 Journeys of Paul. . . . .	3
Min 699 European Studies: Early Modern Era . . . . .	3
SCM 632 Counseling . . . . .	3
SCM 637 Marriage and Family Counseling . . . . .	3
SNT 620 Survey of the New Testament. . . . .	2
SNT 633 Biblical Hermeneutics . . . . .	2
SNT 650 New Testament Theology . . . . .	3
SNT 681 New Testament Introduction . . . . .	2
SOT 620 Survey of the Old Testament . . . . .	2
SOT 633 Biblical Hermeneutics . . . . .	2
SOT 640 Old Testament Theology. . . . .	3
SOT 681 Old Testament Introduction. . . . .	2
Th 601 Systematic Theology . . . . .	3
Th 602 Systematic Theology . . . . .	3
Th 640 Old Testament Theology. . . . .	3
Th 650 New Testament Theology . . . . .	3
<b>TOTAL . . . . .</b>	<b>32</b>

<sup>1</sup> Required each semester and/or summer upon the fulfillment of all coursework until the dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The dissertation project may be completed away from campus.

- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

**Doctor of Pastoral Theology Degree**

The Doctor of Pastoral Theology Degree is designed for pastors with a minimum of two years of pastoral experience and who hold the Master of Arts degree in a field of ministry training. This program especially seeks to accommodate those whose ministry responsibilities make participation in a residence program unlikely.

The degree requires 60 hours beyond the Master of Arts degree and includes 3 hours of credit for the writing of a minimum 120-page dissertation on a topic preapproved by the Dean of the Seminary. This topic must treat some facet of ministry philosophy or practice.

A minimum of 26 hours must be completed in residence by taking courses offered in a one-week or two-week modular format in January and July each year, including the course Min 791 Research and Writing Seminar. Additional courses may be completed following this schedule, which begins a new cycle of courses every four years. Other residence courses may be allowed for this program with the prior approval of the Dean of the Seminary. Up to 31 hours may be earned through BJU's Center for Distance Learning (by taking online and independent learning courses) and through official university study tours.

**The following core courses are required:**

Dissertation Project <sup>1</sup> . . . . .	3
Min 791 Research and Writing Seminar. . . . .	2

**24 hours of coursework must be selected from the following:**

Min 600 Management Principles & Practices . . . . .	4
Min 605 Leadership Develop in Local Church . . . . .	4
Min 606 Pastoral Ethics . . . . .	4
Min 611 Ministry Financial Management . . . . .	4
Min 618 Law & Implications to Local Ch Min . . . . .	4
Min 632 Interp & Application in Preaching. . . . .	4
Min 633 Expository Preach from Biblical Narr. . . . .	4
Min 636 Expository Preaching from OT Poetry . . . . .	4
Min 638 Expository Preaching from Prophecy . . . . .	4

Min 641 Expository Preaching from Matthew . . . . .	4
Min 651 Media & the Ministry . . . . .	4
Min 661 Evangel/Outreach Min-Local Church . . . . .	4
Min 663 Biblical Missions . . . . .	4
Min 665 Missions Phil and Practice: Glb & Lc . . . . .	4
Min 700 Pastor's Personal Life & Develop . . . . .	4
Min 708 Philosophy/Ministry of Church Music. . . . .	4
Min 711 Discipleship Training. . . . .	4
Min 721 Prayer/Revival in Scripture & Hist . . . . .	4
Min 741 Premarital/Marital/Family Counseling. . . . .	4
Min 751 The Pastor as Crisis Counselor . . . . .	4
Min 771 Current Biblical/Theological Issues . . . . .	4
Min 773 Current Cultic/Humanistic Phil. . . . .	4
Min 775 Theology & Practice of Prayer . . . . .	4

# Bob Jones University

## 31 hours of coursework must be selected from the following:

CH 672	Historical Theology	3	SNT 633	Biblical Hermeneutics	2
Ed 605	History and Philosophy of Education	3	SNT 650	New Testament Theology	3
Ed 620	Principles/Practices of Classroom Mgt.	3	SNT 681	New Testament Introduction	2
Hom 634	Expository Sermon Preparation	2	SOT 620	Survey of the Old Testament	2
Min 685	Biblical Geography & Archaeology	3	SOT 633	Biblical Hermeneutics	2
Min 697	Holy Land Studies	3	SOT 640	Old Testament Theology	3
Min 698	Journeys of Paul	3	SOT 681	Old Testament Introduction	2
Min 699	European Studies: Early Modern Era	3	Th 601	Systematic Theology	3
SCM 632	Counseling	3	Th 602	Systematic Theology	3
SCM 637	Marriage and Family Counseling	3	Th 640	Old Testament Theology	3
SNT 620	Survey of the New Testament	2	Th 650	New Testament Theology	3
				<b>TOTAL</b>	<b>60</b>

<sup>1</sup> Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The dissertation project may be completed away from the campus.

Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university including nine hours of Greek (through the 201 level) and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

## 48 Professional Ministry Course Track

This course track is provided for the convenience of seminary students who need to take into consideration the availability of courses in the future as they plan their schedule. This schedule introduces a new cycle of courses every four years. It is a tentative schedule. As is customary in all graduate institutions, the Seminary reserves the right to make changes in the course schedule, content and faculty without prior notification to students registered for the class.

Two-week session	Professional Ministry Course
July 18–29, 2011	Min 711 Discipleship Training
January 16–27, 2012	Min 633 Expository Preaching from Biblical Narrative
July 16–27, 2012	Min 772 Missions Philosophy and Practice: Global and Local
January 14–25, 2013	Min 775 Theology and Practice of Prayer
July 15–26, 2013	Min 751 Pastor as Crisis Counselor

## Institute of Holy Land Studies

Seminary and graduate students may receive credit for participation in the Seminary's 10–16 day Holy Land study tours, covering the journeys of Paul in Turkey, Greece and Rome or covering Israel and Jordan. Seminary credit will also be granted for participation in the University's Reformation Tour to Europe that visits locations of Reformation significance throughout the Continent. Tours will usually be conducted each year and may be taken for credit by registering in the Records Office for any of the following courses.

SNT 697, SOT 697 or Min 697 Holy Land Studies or Bi 599 Near East Studies	3 hours
SNT 685, SOT 685 or Min 685 Biblical Geography and Archaeology	3 hours
CH 699 or Min 699 European Studies: Early Modern Era,	3 hours

**DIVISION OF GRADUATE STUDIES**

ROBERT DANIEL BELL, PhD, *Chairman*

**Master of Arts Degree, Biblical Studies Major**

The Master of Arts degree in Biblical Studies may be earned entirely online through the Seminary by taking one or two courses per semester. The curriculum for this degree provides the most comprehensive degree available on the Master of Arts level by representing the core Master of Arts courses offered in residence at the Seminary and select courses from other Master of Arts degrees offered through the Seminary. Courses cover ministry philosophy and practice, biblical backgrounds, Church History, as well as Biblical and Systematic Theology.

**The following core courses are required:**

CH 602	Church History	3
CH 672	Historical Theology	3
Hom 634	Expository Sermon Preparation	2
SCM 632	Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 633	Biblical Hermeneutics	2
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
<b>TOTAL</b>		<b>32</b>

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, including 30 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

**Master of Arts Degree, Ministry Major**

The Master of Arts in Ministry candidate may select one of two concentrations in this degree program: Pastoral Studies or Cross-Cultural Studies.

The Master of Arts in Ministry provides preparation for a full-time vocational Christian ministry. The graduate can make a significant contribution to a church or parachurch organization in service to Christ both in an American or foreign missions context.

The Master of Arts in Ministry with a Pastoral Studies concentration is designed for those who wish to enter the ministry as a youth pastor or an assistant pastor. The Pastoral Studies concentration is also an excellent preparatory program for those wishing to pursue the Master of Divinity degree, the standard seminary degree for those preparing for pastoral ministry. This concentration may also be earned through modular courses available on Mondays only, over six consecutive semesters.

The Cross-Cultural Studies concentration focuses the master's candidate on the theory and practice of foreign missions ministry.

(Cross-Cultural Studies Concentration)

**The following core courses are required:**

	Ministry/Preach/Biblical Separatism <sup>1</sup>	2
	Summer Extension Elective <sup>2</sup>	2
SCM 651	Christian Discipleship <sup>3</sup>	2
SCM 671	History of Christian Missions	3
SCM 675	Theology of Missions	3
SCM 677	Urban Church Planting	3
SCM 777	Biblical Strategy of Missions	2
SNT 681	New Testament Introduction	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction	2
SSS 504	Cultural Anthropology	3
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
<b>TOTAL</b>		<b>32</b>

<sup>1</sup> Men must choose SCM 652 Ministry of Preaching: History & Philosophy. Women must choose SCM 703 Biblical Separatism: History & Philosophy.

<sup>2</sup> These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

<sup>3</sup> Women should substitute this requirement with a graduate religion elective.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; including 30 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

## (Pastoral Studies Concentration)

### The following core courses are required:

Hom 634 Expository Sermon Preparation	2
SCM 601 Church Leadership & Administration	3
SCM 607 Pastoral Theology	2
SCM 610 Ministry Practicum <sup>1</sup>	2
SCM 621 Church Discipleship Ministries	2
SCM 632 Counseling	3
SCM 651 Christian Discipleship	2
SCM 652 Ministry of Preach: History & Phil	2
SNT 681 New Testament Introduction	2
SOT 633 Biblical Hermeneutics	2
SOT 681 Old Testament Introduction	2
Th 601 Systematic Theology	3
Th 602 Systematic Theology	3

50

### Three hours of coursework must be selected from the following:

SCM 627 Christian Family	3
SCM 637 Marriage & Family Counseling	3
<b>TOTAL</b>	<b>33</b>

<sup>1</sup> This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; including 30 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

## Master of Arts Degree, Bible Major

The Master of Arts degree in Bible is designed for those who plan to teach or preach the Word of God. It also serves as a foundational step for those who wish to pursue the Master of Divinity degree or the Doctor of Philosophy degree. The degree is designed to equip the student in the area of biblical exegesis.

In addition to serving men who plan to teach or preach the Word of God, the Master of Arts degree in Bible provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, counselors, missionaries, teachers in Christian schools, and lay leaders in local churches.

The Master of Arts in Bible is offered with three distinct concentrations: Bible Translation, Biblical Languages and Theology.

The Master of Arts in Bible with a Bible Translation concentration offers preparation for a ministry of providing the Word of God through translation for people groups around the world. It includes the study of linguistics, the languages and content of the Bible, and the process and tools of Bible translation. Students begin the program in June of even-numbered years or in September of odd-numbered years. This program requires 46 hours.

The Master of Arts in Bible with concentrations in Biblical Languages and Theology requires 32–33 hours.

(Bible Translation Concentration)

**The following core courses are required:**

Christian Missions Elective <sup>1</sup> .....	2
Discipleship Elective <sup>2</sup> .....	2
Greek Exegesis Elective <sup>3</sup> .....	3
SNT 622 Methods of Greek Exegesis .....	3
SNT 681 New Testament Introduction .....	2
SOT 601 Elementary Hebrew I .....	3
SOT 602 Elementary Hebrew II .....	3
SOT 633 Biblical Hermeneutics .....	2
SOT 681 Old Testament Introduction .....	2
SSS 504 Cultural Anthropology .....	3
Th 640 Old Testament Theology .....	3
Th 650 New Testament Theology .....	3

**The following summer courses are required:**

Summer Extension Elective <sup>4</sup> .....	2
Li 510 Language Learning .....	2
Li 511 Phonetics & Phonology .....	3
Li 512 Grammar in Use .....	2
Li 513 Field Methods & Literacy .....	2
Li 520 Bible Translation .....	3
Li 521 Translation Technology .....	1
<b>TOTAL</b> .....	<b>46</b>

<sup>1</sup> Two to three hours must be taken from the following courses: SCM 671 History of Christian Missions, SCM 675 Theology of Missions and SCM 777 Biblical Strategy of Missions.

<sup>2</sup> Men must choose SCM 651 Christian Discipleship. Women must choose SCM 621 Church Discipleship Ministries.

<sup>3</sup> Three hours must be taken from the following courses: SNT 601 Exegesis of Matthew, SNT 603 Exegesis of Romans, SNT 605 Exegesis of the Prison Epistles, SNT 607 Exegesis of Revelation, SNT 621 Foundations for Greek Exegesis, SNT 702 Exegesis of Luke, SNT 704 Exegesis of Acts, SNT 705 Advanced Greek Grammar, SNT 706 Exegesis of II Corinthians, SNT 708 Exegesis of Hebrews, SNT 709 Septuagint and SNT 710 Exegesis of the General Epistles.

<sup>4</sup> These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism. Missionary candidates on deputation or missionaries on furlough are exempt from this requirement.

· Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.

· Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Thirty hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work), and nine semester hours in Greek (through the 201 level).

(Biblical Languages Concentration)

**The following core courses are required:**

Discipleship Elective <sup>1</sup> .....	2
Exposition Elective <sup>2</sup> .....	2
Greek Exegesis Elective <sup>3</sup> .....	3
Ministry/Preach/Bible Teach Meth <sup>4</sup> .....	2
Summer Extension Elective <sup>3</sup> .....	2
SNT 622 Methods of Greek Exegesis .....	3
SNT 681 New Testament Introduction .....	2
SOT 601 Elementary Hebrew I .....	3
SOT 602 Elementary Hebrew II .....	3
SOT 633 Biblical Hermeneutics .....	2
SOT 681 Old Testament Introduction .....	2
Th 601 Systematic Theology .....	3
Th 602 Systematic Theology .....	3
<b>TOTAL</b> .....	<b>32</b>

<sup>1</sup> Men must choose SCM 651 Christian Discipleship. Women must choose SCM 621 Church Discipleship Ministries.

<sup>2</sup> Men must select Hom 634 Expository Sermon Preparation. Women may select a Seminary New Testament (611–619) or Seminary Old Testament (611–619) elective.

<sup>3</sup> Three hours must be taken from the following courses: SNT 601 Exegesis of Matthew, SNT 603 Exegesis of Romans, SNT 605 Exegesis of the Prison Epistles, SNT 607 Exegesis of Revelation, SNT 621 Foundations for Greek Exegesis, SNT 702 Exegesis of Luke, SNT 704 Exegesis of Acts, SNT 705 Advanced Greek Grammar, SNT 706 Exegesis of II Corinthians, SNT 708 Exegesis of Hebrews, SNT 709 Septuagint and SNT 710 Exegesis of the General Epistles.

<sup>4</sup> Men must choose SCM 652 Ministry of Preaching: History and Philosophy. Women must choose Hom 635 Bible Teaching Methods for Women.

<sup>5</sup> These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

- Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Thirty hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work), and nine semester hours in Greek (through the 201 level).

(Theology Concentration)

**The following core courses are required:**

	Discipleship or Bible Tchg Methods <sup>1</sup> . . . . .	2
	Ministry/Preach/Biblical Separatism <sup>2</sup> . . . . .	2
	Summer Extension Elective <sup>3</sup> . . . . .	2
SNT 622	Methods of Greek Exegesis <sup>4</sup> . . . . .	3
SNT 681	New Testament Introduction . . . . .	2
SOT 633	Biblical Hermeneutics . . . . .	2
SOT 681	Old Testament Introduction . . . . .	2
Th 601	Systematic Theology . . . . .	3
Th 602	Systematic Theology . . . . .	3
Th 640	Old Testament Theology . . . . .	3
Th 650	New Testament Theology . . . . .	3
Th 671	Historical Theology . . . . .	3
Th 672	Historical Theology . . . . .	3
	<b>TOTAL</b> . . . . .	<b>33</b>

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<sup>1</sup> Men must choose SCM 651 Christian Discipleship. Women must choose Hom 635 Bible Teaching Methods for Women.

<sup>2</sup> Men must choose SCM 652 Ministry of Preaching: History and Philosophy. Women must choose SCM 703 Biblical Separatism: History and Theology.

<sup>3</sup> These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

<sup>4</sup> Students must select SNT 622 Methods of Greek Exegesis to fulfill their three credit Greek requirement. Students with marginal mastery of Greek fundamentals should consider first taking SNT 620 Foundations of Greek Exegesis.

- Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Thirty hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work), and nine semester hours in Greek (through the 201 level).

**Master of Arts Degree, Church History Major**

The Master of Arts degree in Church History is designed for those who wish to teach on the college or Bible institute level and who wish to pursue the Doctor of Philosophy degree. It is also an excellent preparatory program for those wishing to pursue the Master of Divinity degree, the standard seminary degree for those preparing for the pastoral ministry. A master's degree in church history will also thoroughly prepare those who wish to be a history teacher in a Christian high school. This program requires 33 hours.

In addition to serving men who plan to teach or preach the Word of God, this degree provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, counselors, missionaries, teachers in Christian schools, and lay leaders.

**The following core courses are required:**

	Discipleship or Bible Tchg Methods <sup>1</sup> . . . . .	2
	Ministry/Preach/Biblical Separatism <sup>2</sup> . . . . .	2
	Summer Extension Elective <sup>3</sup> . . . . .	2
CH 601	Church History . . . . .	3
CH 602	Church History . . . . .	3
CH 671	Historical Theology . . . . .	3
CH 672	Historical Theology . . . . .	3
SNT 681	New Testament Introduction . . . . .	2
SOT 633	Biblical Hermeneutics . . . . .	2
SOT 681	Old Testament Introduction . . . . .	2

Th 601	Systematic Theology . . . . .	3
Th 602	Systematic Theology . . . . .	3

**3 hours of coursework must be selected from the following:**

CH 603	History of Christian Missions . . . . .	3
CH 650	American Church History . . . . .	3
CH 752	Baptist History . . . . .	3
	<b>TOTAL</b> . . . . .	<b>33</b>

<sup>1</sup> Men must select SCM 651 Christian Discipleship. Women must select Hom 635 Bible Teaching Methods for Women.

<sup>2</sup> Men must select SCM 652 Ministry of Preaching: History & Philosophy. Women must select SCM 703 Biblical Separatism: History and Theology.

<sup>3</sup> These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Including 23 semester hours in history with a minimum of 12 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

## Doctor of Philosophy Degree, Theological Studies

For over a half-century, the Division of Graduate Studies in the Seminary has offered the highest level of academic training through our PhD programs. The Doctor of Philosophy degree in Theological Studies provides advanced preparation for those who desire to teach on the college or graduate level or who plan to engage in an extensive ministry of research and writing. The attainment of this degree through the Seminary requires both outstanding academic performance and the highest level of personal leadership and character development.

Following the standard model of graduate-level higher education in the United States and universally accepted norms for PhD programs in most American universities, the PhD in Theological Studies requires 96 graduate credits beyond the bachelor's degree, three language proficiency examinations, oral and written comprehensive examinations, and a 75,000- to 100,000-word dissertation in the candidate's field of study, written under the supervision of a faculty committee. The candidate should anticipate a minimum of two years of resident course work beyond the Master of Arts degree and an additional two years minimum for the completion of his comprehensive examinations and dissertation.

The PhD in Theological Studies consists of 53 hours of core courses and 43 hours in a chosen specialization. The three specializations are Biblical and Systematic Theology, Old Testament Interpretation and New Testament Interpretation. Those choosing a specialization in Old Testament or New Testament Interpretation should anticipate advanced studies in classical Hebrew or Koine Greek as a major component of their doctoral curriculum.

### The following core courses are required:

CH 601	Church History	3
CH 602	Church History	3
Hom 634	Expository Sermon Preparation <sup>1</sup>	2
SNT 622	Methods of Greek Exegesis	3
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 601	Elementary Hebrew I	3
SOT 602	Elementary Hebrew II	3
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
SOT 701	Hebrew Exegesis I	3
SOT 702	Hebrew Exegesis II	3
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 671	Historical Theology	3
Th 672	Historical Theology	3
	Biblical Hermeneutics Elective <sup>2</sup>	2
	Greek Exegesis Elective <sup>3</sup>	6
	<b>TOTAL</b>	<b>53</b>

Th 891	Teaching Internship	2
Th 892	Theological Research Methods	2
	Theology Elective (PhD) <sup>4</sup>	6
	Theology Dissertation Research	6
	<b>TOTAL</b>	<b>43</b>

### New Testament Interpretation

SNT 705	Advanced Greek Grammar	3
SNT 831	Problems of New Testament Interp I	3
SNT 832	Problems of New Testament Interp II	3
SNT 850	Advanced New Testament Theology	3
SNT 881	New Testament Textual Criticism	3
SNT 887	Biblical Historical Backgrounds	3
SNT 891	Teaching Internship	2
SNT 892	Theological Research Methods	2
	Greek Exegesis Elective <sup>3</sup>	6
	NT Exposition or Theology Elective <sup>5</sup>	9
	New Testament Dissertation Research	6
	<b>TOTAL</b>	<b>43</b>

### Old Testament Interpretation

SOT 705	Biblical Aramaic	3
SOT 831	Problems of Old Testament Interp I	3
SOT 832	Problems of Old Testament Interp II	3
SOT 841	Advanced Old Testament Theology I	3
SOT 842	Advanced Old Testament Theology II	3
SOT 887	Biblical Historical Backgrounds	3
SOT 891	Teaching Internship	2
SOT 892	Theological Research Methods	2
	Hebrew Exegesis Elective <sup>6</sup>	6
	Old Testament Exposition Elec (PhD) <sup>7</sup>	9
	Old Testament Dissertation Research	6
	<b>TOTAL</b>	<b>43</b>

### Choose one of the following three specializations:

#### Biblical and Systematic Theology

Th 613	Christian Apologetics	2
Th 755	The Holy Spirit	2
Th 758	The Church	2
Th 760	Eschatology	2
Th 763	History and Theology of Religions	2
Th 841	Advanced Old Testament Theology I	3
Th 842	Advanced Old Testament Theology II	3
Th 850	Advanced New Testament Theology	3
Th 851	Christology	3
Th 855	Soteriology	3
Th 865	Contemporary Theology	2

- <sup>1</sup> Women must select Hom 635 Bible Teaching Methods for Women.
  - <sup>2</sup> Two hours must be taken from the following courses: SNT 633 Biblical Hermeneutics and SOT 633 Biblical Hermeneutics.
  - <sup>3</sup> Students must select six hours from 600- or 700-level Greek exegesis courses from the comprehensive course listing in the Seminary catalog.
  - <sup>4</sup> Six hours must be taken from the following courses: Th 761 Theological Systems, Th 776 Theology & Practice of Prayer, Th 831 The Reformation Era Literature, Th 873 History of Christian Creeds & Confessions, Th 879 Seminar in Theological Classics and Th 885 Readings in Theology.
  - <sup>5</sup> Nine hours must be taken from the following courses: SNT 611 Exposition of the Synoptic Gospels, SNT 612 Exposition—John's Gospel & Epistles, SNT 613 Exposition of Acts, SNT 614 Exposition of Romans, SNT 615 Exposition—Corinthian Epistles, SNT 616 Exposition—Paul's Shorter Epistles, SNT 618 Exposition of the General Epistles and SNT 619 Exposition of Revelation, Th 755 The Holy Spirit, Th 758 The Church, Th 760 Eschatology, Th 776 Theology & Practice of Prayer.
  - <sup>6</sup> Students must select six hours from 700- or 800-level Hebrew exegesis courses from the comprehensive course listing in the Seminary catalog.
  - <sup>7</sup> Nine hours must be taken from the following courses: SOT 611 Exposition of the Pentateuch, SOT 613 Exposition—Historical Books of OT, SOT 615 Exposition of the Psalms, SOT 616 Exposition of the OT Wisdom Books, SOT 617 Exposition of Isaiah, SOT 618 Exposition—Jeremiah/Ezekiel/Daniel and SOT 619 Exposition of the Minor Prophets.
- Ministerial requirement: All ministerial students are required to enroll in either SCM 651, 652, 701, 703 or 708 each semester they are enrolled in course work as part of the leadership training component of their doctoral program.
  - Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, and with two-thirds of all course work completed through a traditional college setting of residence and/or distance education, including 30 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college, university or seminary and evidence of the ability to successfully pursue further graduate work and research at the highest academic level. A personal interview is required as an initial step in the admission process after the submission of an enrollment application.





**SCHOOL OF  
FINE ARTS AND  
COMMUNICATION**

*Darren Lawson, PhD, Dean*

## **GENERAL INFORMATION**

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### **Purpose**

The School of Fine Arts and Communication has a two-fold purpose: training students at a professional level for careers in the arts and communication and in Christian ministries related to the arts and communication, and providing a broad range of cultural experiences for the university student body in general in line with the charter of the institution and the original intentions of the Founder.

### **Divisions and Departments**

The School of Fine Arts and Communication is organized into four divisions:

**I. Division of Art and Design**

Department of Design

Department of Studio Art

**II. Division of Music**

Department of Music History and Literature

Department of Music Theory and Technology

Department of Church Music

Department of Vocal Studies

Department of Keyboard Studies

Department of Instrumental Studies

**III. Division of Communication**

Department of Communication Studies

Department of Journalism and Mass Communication

Department of Cinema

Department of Dramatic Arts

**IV. Division of Graduate Studies**

Department of Music

Department of Communication Studies

## **DEGREES OFFERED**

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### **Undergraduate Degrees**

The *Bachelor of Arts* degree with majors in Communication, Dramatic Production, Journalism and Mass Communication and Performance Studies.

The *Bachelor of Fine Arts* degree with majors in Graphic Design, Interior Design and Studio Art.

The *Bachelor of Music* degree with majors in Church Music, Keyboard Performance, Orchestral Instrument Performance, Piano Pedagogy, String Pedagogy and Voice Performance.

The *Bachelor of Science* degree with majors in Apparel, Textiles and Design; Cinema Production and Communication Disorders.

### **Graduate Degrees**

The *Master of Arts* degree with majors in Communication and Dramatic Arts.

The *Master of Music* degree with majors in Church Music, Performance and Piano Pedagogy.

The *Master of Music Education* degree.

## **Admission**

The prospective graduate student in the School of Fine Arts and Communication should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate school. The student should have a 2.5 grade point average based on a four-point scale.

The Fine Arts graduate program deadline for admission is April 1 for the fall semester and October 15 for spring. This requires submission of all admission materials, including application, graduate audition or interview and any program-specific requirements.

For the Master of Music and Master of Music Education degrees, the student must have a bachelor's degree with a major concentration of 30 semester hours in music. Prospective graduate Master of Music Education students must arrange for an interview with the Music Education faculty.

Prospective graduate music students must arrange for an audition or send an audition tape prior to admission. In addition, composition students must submit a portfolio of original compositions.

For the Master of Arts degree in the Division of Communication, the student must present a minimum of 18 semester hours of acceptable undergraduate credits in his proposed major field, which courses must be equivalent to those required for the bachelor's degree in this field at Bob Jones University.

Prospective graduate Dramatic Arts students must submit a creative résumé of applicable theatre and performance experience, a statement of career goals, and a letter of recommendation. Prospective graduate Communication and Dramatic Arts students must submit an academic writing sample and arrange for an interview with the graduate faculty.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. Art deficiencies must be completed before submitting the portfolio. All transfer students must take two semesters of Bible. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

## **Curricula and Requirements**

One year of residence, 30 semester hours of graduate credits (32 for the Master of Arts degree in Art and 31 or 32 for the Master of Music degree), is required. The completion of a creative project, thesis, or other approved project is required. The maximum full-time load for a graduate student is 16 hours a semester.

The Master of Music student majoring in Performance must present a public recital between 50 and 70 minutes in length before graduation. Piano Pedagogy students present two recitals: a lecture recital or an ensemble recital during one year and a 40- to 50-minute solo recital the other year. For the student majoring in Church Music, a public recital between 40 and 50 minutes in length is required before graduation. Conducting principals will prepare and conduct a public choral concert 35–50 minutes in length in lieu of a solo recital. Composition principals will present a public recital of original compositions and/or arrangements in lieu of a solo recital. The program will be 25–40 minutes in length. No recital is required for the Master of Music Education degree.

A student majoring in Voice must have taken one year of undergraduate French, German, or Italian or must take one year of one of these languages concurrent with his graduate studies. He must be able to demonstrate correct pronunciation of all three languages.

Students seeking admission to the Master of Music program in Performance, Piano Pedagogy, or Church Music must present an audition at Bob Jones University or send a recording if condi-

tions prevent a live audition. (Those wishing to pursue the Master of Music degree in Church Music with a choral conducting principal must audition in person.) In addition, prospective composition principals must submit a portfolio of at least three short works (comprising at least eight minutes of music), must have successfully completed the following undergraduate courses: MT 409, 501, 502 and 504, and must successfully pass the Music Theory Placement Test. Master of Music Education candidates must demonstrate senior-level ability in one performance area. Repertoire requirements for all auditions may be obtained from the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission.

Applicants for teaching assistantships should submit a 20- to 25-minute digitally recorded segment of their teaching a private lesson (child or adult). A letter of recommendation from a private teacher or a teacher of a pedagogy course that the applicant has taken should be included with the videotape.

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's programs. Furthermore, a grade of D or F disqualifies a student as a candidate for an advanced degree.

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### Residence Requirements

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

### Standards for Projects and Theses

All graduate papers and theses are to be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.), the form being adapted to the particular kind of writing to be done. The graduate student should begin early to know thoroughly the proper technical form for his graduate papers. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of graduate students.

All theses or special projects prepared as part of the requirements for university degrees automatically become the property of the University and may not be published or reproduced without the consent of the University. All graduate projects must be completed and approved and the registrar notified of the completion by April 15 for May graduation or by July 15 for August graduation. Graduate Fine Arts and Communication faculty are not available to students from the end of summer school through the week of registration in the fall or during the Christmas break.

Any student who has completed all the requirements for any graduate degree, with the exception of his thesis or special project, must be registered in the University each semester until the thesis or project is completed and approved.

**DIVISION OF GRADUATE STUDIES**

**Department of Music**

PAUL EDWARD DUNBAR, DMA, *Department Head*

**Master of Music Degree, Church Music Major**

The Master of Music degree program in Church Music focuses on the preparation for service in the musical program within a church's overall ministry, such as music director, accompanist, youth and children's choir director, and for men, the music pastorate. This program emphasizes advanced study in voice, piano, organ, one of the standard orchestral instruments, choral conducting or composition and provides specialized study of hymnology, children's choirs, and is supplemented with continued study of music history, theory, choral conducting and composition. A recital in the applied principal is required before graduation. This program requires 31 hours.

Students seeking admission to the program with a voice, piano, organ, or orchestral instrument principal must present an audition at Bob Jones University or send a digital recording if conditions prevent a live audition. Those wishing to pursue a choral conducting principal must audition in person.

All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class.

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Conducting and composition principals must demonstrate senior-level ability in one performance area. Composition principals must submit a portfolio of original compositions and must successfully pass the Music Theory Placement Test. Failure to pass this test will remove the student from the composition principal.

Orchestral Instrument principals include bassoon, cello, clarinet, double bass, euphonium, flute, French horn, oboe, percussion, saxophone, trombone, trumpet, tuba, viola or violin. Instrumental students will be required to hold membership in the orchestra, band or an instrumental ensemble.

(Composition Principal)

**The following core courses are required:**

	Music Elective <sup>1</sup> .....	4
	Voice, Piano, or Orchestral Instr .....	2
MT 506	Introduction to Schenkerian Analysis.....	2
MT 603	Advanced Choral Conducting <sup>2</sup> .....	2
MT 611	Private Composition .....	1
MT 621	Private Composition .....	1
MT 631	Private Composition .....	1
MT 641	Private Composition .....	1
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2

**Three hours of coursework must be selected from the following:**

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

**Two hours of coursework must be selected from the following:**

Mu 613	Middle Ages .....	2
Mu 614	Renaissance.....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era.....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945.....	2

**Two hours of coursework must be selected from the following:**

MT 614	Stylistic Analysis.....	2
MT 615	Stylistic Analysis.....	2
	<b>TOTAL .....</b>	<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

<sup>2</sup> Composition principals may substitute MT 607 Advanced Instrumental Conducting for this requirement.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

## (Conducting Principal)

### The following core courses are required:

	Music Elective <sup>1</sup> .....	4
	Voice .....	2
MT 603	Advanced Choral Conducting .....	2
MT 610	Church Music Composition .....	2
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2
SM 606	Group Vocal Techniques .....	2
SM 609	Private Conducting .....	1
SM 610	Private Conducting .....	1

### Three hours of coursework must be selected from the

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

### Two hours of coursework must be selected from the following:

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

### Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

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## (Orchestral Instrument Principal)

### The following core courses are required:

	Music Elective <sup>1</sup> .....	4
	Orchestral Instrument .....	4
MT 603	Advanced Choral Conducting .....	2
MT 610	Church Music Composition .....	2
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2
SM 606	Group Vocal Techniques .....	2

### Three hours of coursework must be selected from the following:

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

### Two hours of coursework must be selected from the following:

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

### Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

## (Organ Principal)

### The following core courses are required:

	Music Elective <sup>1</sup> .....	4
	Organ .....	4
MT 603	Advanced Choral Conducting .....	2
MT 610	Church Music Composition .....	2
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2
SM 606	Group Vocal Techniques .....	2

### Three hours of coursework must be selected from the following:

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

### Two hours of coursework must be selected from the following:

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

### Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**(Piano Principal)**

**The following core courses are required:**

	Music Elective <sup>1</sup> .....	4
	Piano .....	4
MT 603	Advanced Choral Conducting .....	2
MT 610	Church Music Composition .....	2
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2
SM 606	Group Vocal Techniques .....	2

**Three hours of coursework must be selected from the following:**

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

**Two hours of coursework must be selected from the following:**

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

**Two hours of coursework must be selected from the following:**

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**(Voice Principal)**

**The following core courses are required:**

	Music Elective <sup>1</sup> .....	4
	Voice Lessons (for the Major) .....	4
MT 603	Advanced Choral Conducting .....	2
MT 610	Church Music Composition .....	2
Mu 508	Research & Writing in Music .....	2
SM 601	Church Music: Protestant Tradition .....	3
SM 602	American Hymnody .....	3
SM 603	Graded Choirs .....	2
SM 606	Group Vocal Techniques .....	2

**Three hours of coursework must be selected from the following:**

Mu 619	Choral Literature .....	3
Mu 620	Instrumental Ensemble Literature .....	3

**Two hours of coursework must be selected from the following:**

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

**Two hours of coursework must be selected from the following:**

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>31</b>

<sup>1</sup> Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Music Degree, Piano Pedagogy Major**

The Master of Music degree program in Piano Pedagogy is designed to prepare the student for a career as a private studio teacher or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful in service playing. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. Two recitals in the performance field are required before graduation: the first a lecture recital, pedagogy workshop, concerto or ensemble program; the second a solo recital. This program requires 32 hours.

**The following core courses are required:**

	Music Elective <sup>1</sup> .....	2
	Piano .....	6
MT 602	Advanced Keyboard Skills .....	2
Mu 508	Research & Writing in Music .....	2
Mu 603	Piano Literature .....	3
Mu 604	Piano Literature .....	3
PPd 601	Advanced Piano Pedagogy .....	2
PPd 602	Current Trends in Piano Pedagogy .....	2
PPd 603	Teaching Intermed. & Adv Piano Lit. ....	2
PPd 604	Ensemble Music in Piano Teaching. ....	2
PPd 611	Internship in Piano Teaching .....	1
PPd 612	Internship in Piano Teaching .....	1
PPd 613	Internship in Piano Teaching .....	1
PPd 614	Internship in Piano Teaching .....	1

**Two hours of coursework must be selected from the following:**

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

**TOTAL .....** 32

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<sup>1</sup> Two hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Music Degree, Performance Major**

The Master of Music degree program in Performance is designed to prepare the student for a career as a church musician, a private studio teacher, a symphony musician or an instructor at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful. Degree programs are available in one of the following: voice, piano, organ, bassoon, cello, clarinet, double bass, euphonium, flute, French horn, oboe, percussion, saxophone, trombone, trumpet, tuba, viola and violin. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. A recital in the performance field (two recitals for piano) is required before graduation. This program requires 32 hours.

**The following core courses are required:**

	Instrument or Voice .....	10
	Music Elective <sup>1</sup> .....	8
Mu 508	Research & Writing in Music .....	2

**Six hours of coursework must be selected from the following:**

Mu 601	Voice Literature .....	3
Mu 602	Voice Literature .....	3
Mu 603	Piano Literature .....	3
Mu 604	Piano Literature .....	3
Mu 605	Organ Literature .....	3
Mu 606	Organ Literature .....	3
Mu 607	String Literature .....	3
Mu 608	String Literature .....	3
Mu 609	Woodwind Literature .....	3
Mu 610	Woodwind Literature .....	3
Mu 611	Brass Literature .....	3
Mu 612	Brass Literature .....	3

**Four hours of coursework must be selected from the following:**

Mu 613	Middle Ages .....	2
Mu 614	Renaissance .....	2
Mu 615	Baroque Era .....	2
Mu 616	Classic Era .....	2
Mu 617	Romantic Era .....	2
Mu 618	Music from 1900 to 1945 .....	2
Mu 628	Music Since 1945 .....	2

**Two hours of coursework must be selected from the following:**

MT 614	Stylistic Analysis .....	2
MT 615	Stylistic Analysis .....	2
<b>TOTAL .....</b>		<b>32</b>



<sup>1</sup> Piano and Organ tracks must take MT 602 Advanced Keyboard Skills. Voice track must take Vo 601 Advanced Methods of Vocal Technique.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

## Master of Music Education Degree

The Master of Music Education degree program is designed to prepare teachers, department chairmen and supervisors for a dynamic ministry in the Christian school. It focuses on producing clear-thinking teachers and develops the ability to generate fresh, original lessons without undue dependence on structured teacher's manuals. It also promotes the evaluation of academic curricula as well as the formulation of a strong Christian philosophy of education. This program does not lead to certification. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. This program requires 30 hours.

**The following core courses are required:**

MME 611 Music Curriculum . . . . .	2
MME 612 Principles/History of Music Ed. . . . .	3
MME 614 Psychology of Music . . . . .	3
MME 691 Testing & Research in Music Ed. . . . .	3
Mu 507 The Christian Musician. . . . .	1

**13 hours of coursework must be selected from the following:**

MME 501 MIDI & Digital Audio Prod Technique . . . . .	2
MME 522 Music for Exceptional Learners . . . . .	2
MME 613 Special Methods in Music Education . . . . .	2
MME 780 Readings in Music Education . . . . .	3
MT 501 Eighteenth Century Counterpoint . . . . .	2
MT 502 Choral Composition. . . . .	2
MT 506 Introduction to Schenkerian Analysis. . . . .	2
MT 602 Advanced Keyboard Skills. . . . .	2
MT 603 Advanced Choral Conducting . . . . .	2
MT 607 Advanced Instrumental Conducting. . . . .	2
MT 608 Studies in Schenkerian Analysis. . . . .	2
MT 610 Church Music Composition. . . . .	2
MT 614 Stylistic Analysis. . . . .	2
MT 615 Stylistic Analysis. . . . .	2
MTc 502 Adv. Music Notation & Web Publishing. . . . .	2
PPd 601 Advanced Piano Pedagogy . . . . .	2
PPd 602 Current Trends in Piano Pedagogy . . . . .	2
PPd 603 Teaching Intermed. & Adv Piano Lit. . . . .	2
PPd 604 Ensemble Music in Piano Teaching. . . . .	2
SM 603 Graded Choirs . . . . .	2
SM 606 Group Vocal Techniques . . . . .	2

**Five hours of coursework must be selected from the following:**

Mu 508 Research & Writing in Music . . . . .	2
Mu 601 Voice Literature . . . . .	3
Mu 602 Voice Literature . . . . .	3
Mu 603 Piano Literature . . . . .	3
Mu 604 Piano Literature . . . . .	3
Mu 605 Organ Literature . . . . .	3
Mu 606 Organ Literature . . . . .	3
Mu 607 String Literature. . . . .	3
Mu 608 String Literature . . . . .	3
Mu 609 Woodwind Literature . . . . .	3
Mu 610 Woodwind Literature . . . . .	3
Mu 611 Brass Literature . . . . .	3
Mu 612 Brass Literature . . . . .	3
Mu 613 Middle Ages . . . . .	2
Mu 614 Renaissance . . . . .	2
Mu 615 Baroque Era . . . . .	2
Mu 616 Classic Era. . . . .	2
Mu 617 Romantic Era . . . . .	2
Mu 618 Music from 1900 to 1945 . . . . .	2
Mu 619 Choral Literature . . . . .	3
Mu 620 Instrumental Ensemble Literature. . . . .	3
Mu 628 Music Since 1945 . . . . .	2
Mu 630 Introduction to Musicology . . . . .	1
<b>TOTAL . . . . .</b>	<b>30</b>

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; and including the equivalent of a major with 30 semester hours in music and nine semester hours in education and/or psychology courses (not including general psychology). The teaching courses in Elementary School Music and Secondary School Music are also required. Students must meet senior-level standards in the primary performance area and must demonstrate this ability in an audition before a faculty committee. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Department of Communication Studies**

RYAN PATRICK MEERS, PhD, *Department Head*

**Master of Arts Degree, Communication Major**

The Master of Arts in Communication provides students the opportunity to enhance communication skills through advanced coursework blending theory, research and application in a variety of contexts. The program prepares a student for a career in communication or for further academic work. The student will declare a concentration in either Leadership Communication or Organizational Communication. This program requires 30–33 hours.

(Leadership Communication Concentration)

**First Year**

Com 502	Rhetorical Criticism.....	3	Com 604	Qualitative Research Meth—Comm.....	3
Com 600	Introduction to Graduate Studies.....	3	Com 605	Applied Communication Research I <sup>1</sup> .....	3
BA 610	Statistical Applications in Business <sup>2</sup> .....	3	Com 607	Leadership and Communication.....	3
BA 665	Mgmt Effectiveness & Communication.....	3		Business/Communic Elective for Comm <sup>3</sup> .....	3
	Business/Communic Elective for Comm <sup>3</sup> .....	3		Business/Communic Elective for Comm <sup>3</sup> .....	3
	<b>TOTAL.....</b>	<b>15</b>		<b>TOTAL.....</b>	<b>15</b>

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<sup>1</sup> Those writing a graduate thesis will take up to six hours of Applied Communication Research credit.

<sup>2</sup> Students may replace BA 610 with another graduate statistics course from the Schools of Education or Business.

<sup>3</sup> Nine hours must be completed with BA or Comm prefix at the 500–699 level.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all work completed through a traditional college setting of residence and/or distance education, and with a minimum of 18 semester hours of acceptable undergraduate credit in the proposed major field, including courses in communication or public address. Prospective graduate students must arrange for an acceptance interview with members of the graduate communication faculty. Requirements for the interview may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The interview must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Organizational Communication Concentration)

**First Year**

Com 502	Rhetorical Criticism.....	3	Com 523	Special Topics in Communication.....	3
Com 522	Assess Methods in Communication.....	3	Com 603	Advanced Organizational Comm.....	3
Com 600	Introduction to Graduate Studies.....	3	Com 604	Qualitative Research Meth—Comm.....	3
BA 610	Statistical Applications in Business <sup>1</sup> .....	3	Com 605	Applied Communication Research I <sup>2</sup> .....	3
	<b>TOTAL.....</b>	<b>12</b>		Communication Studies Elective <sup>3</sup> .....	3
				Communication Studies Elective <sup>3</sup> .....	3
				<b>TOTAL.....</b>	<b>18</b>

<sup>1</sup> Students may replace BA 610 with another graduate statistics course from the Schools of Education or Business.

<sup>2</sup> Those writing a graduate thesis will take up to six hours of Applied Communication Research credit.

<sup>3</sup> Six hours must be taken with a Com prefix on the 500–600 level.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all work completed through a traditional college setting of residence and/or distance education, and with a minimum of 18 semester hours of acceptable undergraduate credit in the proposed major field, including courses in communication or public address. Prospective graduate students must arrange for an acceptance interview with members of the graduate communication faculty. Requirements for the interview may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The interview must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Arts Degree, Dramatic Arts Major**

The Masters of Arts Degree in Dramatic Arts is designed to equip students with a set of core collaborative skills that enable them to return to their local churches, schools and communities to create dramatic arts projects and programs that emphasize a Christian worldview. The program emphasizes scholarly research, grounding in critical philosophy and theory related to theatre and performance, practical coursework in analysis, performance, directing, design/stagecraft, with a special emphasis on text creation and adaptation. As partial fulfillment of the requirements for this degree, the student will prepare and present a portfolio of dramatic arts projects such as writing a play, directing a play, completing a significant performance project, or designing and assisting with execution of costumes, lighting or scenery for a stage production. This program requires 31 hours.

**First Year**

DA 600	Theories of Theatre and Performance . . . . .	3	DA 601	Theatre History Survey . . . . .	3
DA 602	Playwriting . . . . .	3	DA 606	Dramatic Arts Practicum . . . . .	1
DA 603	Stage Directing . . . . .	3	DA 608	Contemporary Narrative Performance . . . . .	3
DA 604	Acting . . . . .	3	DA 609	Experimental Adaptation . . . . .	3
DA 605	Dramatic Arts Practicum . . . . .	1	DA 610	Theories of Directing . . . . .	3
DA 607	Principles of Collaborative Design . . . . .	3	DA 612	DA Thesis Project . . . . .	1
DA 611	DA Thesis Project . . . . .	1		<b>TOTAL</b> . . . . .	<b>14</b>
	<b>TOTAL</b> . . . . .	<b>17</b>			

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a minimum of 18 semester hours of acceptable undergraduate credit in the proposed major field, including courses in voice and articulation, performance, theatre, stage directing, stagecraft, creative writing and acting. Prospective graduate students must arrange for an audition and interview. Requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.





# **SCHOOL OF EDUCATION**

*Brian A. Carruthers, EdD, Dean*

## **GENERAL INFORMATION**

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### **Purpose**

The Division of Graduate Studies of the School of Education is a standard professional school which at the graduate level is designed to train prospective public school teachers for the elementary level and to train private school teachers for the elementary, secondary and college levels. The Division of Graduate Studies is also designed to train administrative personnel and counselors for leadership roles in private educational institutions and similar Christian ministries.

### **Divisions and Departments**

The School of Education is organized into four divisions:

#### **I. Division of Teacher Education**

- Department of Early Childhood Education
- Department of Elementary Education
- Department of Middle School Education
- Department of Art Education
- Department of English Education
- Department of Modern Language Education
- Department of Mathematics Education
- Department of Music Education
- Department of Science Education
- Department of Social Studies Education
- Department of Special Education

#### **II. Division of Physical Education and Exercise Science**

#### **III. Division of Psychology**

#### **IV. Division of Graduate Studies**

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## **DEGREES OFFERED**

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### **Undergraduate Degrees**

The *Associate of Science* degree with a major in Early Childcare and Development.

The *Bachelor of Arts* degree with a major in Biblical Counseling.

The *Bachelor of Science* degree with majors in Art Education, Biology Education, Composite Science Education, Composite Social Studies Education, Early Childhood Education, Elementary Education, English Education, Health, Fitness & Recreation, Mathematics Education, Middle School Education, Music Education, Spanish Education and Special Education.

### **Graduate Degrees**

The *Master of Arts in Teaching* degree with a major in Elementary Education.

The *Master of Education* degree with majors in Elementary Education, Secondary Education and Teaching and Learning.

The *Master of Science* degree with majors in Biblical Counseling and Educational Leadership.

The *Doctor of Education* degree in Curriculum and Instruction.

## Program Emphasis

The graduate program leading to the Master of Arts in Teaching degree is designed to prepare those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. Graduate programs leading to the Master of Education (MEd) degrees are designed to prepare teachers, department chairmen and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not the goal of the MEd programs. Graduate programs leading to the Master of Science and Doctor of Education degrees are designed for preparation for counseling, administration and teaching in private elementary and secondary schools and college-level school positions.

Graduate students taking the Master of Arts degree in any fine arts area will be able to select from 3 to 6 graduate hours in education as part of their program.

## Admission to Graduate Programs

The following prerequisites apply to all graduate programs in the Division of Graduate Studies in the School of Education, except for the Master of Science in Biblical Counseling and the Master of Arts in Teaching degree: (1) a bachelor's degree from a recognized college or university which includes 70 semester hours of liberal arts, including nine semester hours of education and/or psychology courses (beyond General Psychology), which must include Ps 201 Educational Psychology and (2) a 2.5 grade point average based on a four-point scale. Prerequisites for the Master of Arts in Teaching degree are listed following the description of the program in the following pages. All students pursuing the Master of Education degrees who have not previously taken Introduction to Exceptional Learners or the equivalent must take Ps 305 as a deficiency requirement. Additional prerequisites apply to the various degree programs offered and are detailed below. Undergraduate degrees earned primarily by correspondence or external studies are not recognized as a basis for graduate studies in the School of Education. Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a post-graduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration.

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Prerequisites for the *Master of Science* degree in Educational Leadership include nine semester hours of education and/or psychology (including Ps 201 Educational Psychology). Students applying for the Master of Science degree in Biblical Counseling must have an undergraduate major in Bible, Counseling, or Education or the equivalent. An equivalent program is interpreted to mean a minimum of 30 semester hours in Bible, education and/or psychology, with a minimum of 18 hours in one field.

The *Master of Education* degree in Elementary Education requires 18 semester hours in education and/or psychology at the undergraduate level. The Master of Education degree in secondary education requires a minimum of 18 hours of coursework in a core secondary level teaching field. The Master of Education degree in Teaching and Learning is an online program intended for those who already possess a bachelor's degree in education or are teaching in traditional classroom settings. This major is open only to prospective students who have an undergraduate degree in education or have at least one year of experience in a K–12 traditional classroom.

Master's programs may be completed in residence within one or two years. The School of Education provides unique scheduling for those involved in full-time Christian ministry. These students may complete their work during the summer, by evening classes, or through online courses offered by the Center for Distance Learning.

The *Doctor of Education* candidate is required to have completed a master's degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. A 3.25 GPA average in the requirements completed for a master's degree and/or work completed beyond the master's degree should be evident. No more than half the hours required for the doctorate may be transferred—that is, at least 45 semester hours of appropriate graduate work must be taken at Bob Jones University. A personal interview is required before the admission process can be completed.

### Quality of Work

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 graduate hours of C grades may be applied toward the requirements of an advanced degree. (MAT students may apply up to 9 graduate hours of C grades.) Furthermore, a grade of D or F disqualifies a student as a candidate for a master's or doctoral program.

Those admitted to the Doctor of Education program will adhere to the following checkpoints.

1. Students are expected to make satisfactory progress toward completion of their program without inappropriate delays. Students whose cumulative GPA for graduate work completed at BJU drops below 3.25 or who do not complete coursework within a three-year period of time may be dropped from the program.
2. Upon satisfactory completion of his coursework, a student will be considered for admission to candidacy. Admission to candidacy is contingent upon completion of all required courses with a minimum cumulative GPA of 3.25 and satisfactory completion of the comprehensive examinations.
- 70 3. Upon admission to candidacy, the student should proceed immediately to the task of writing the dissertation. Students have four semesters to complete the dissertation.
4. When the student's chair considers him prepared to defend the dissertation, the chair of the Division of Graduate Studies will be notified and requested to schedule the defense.

Full details of the Doctor of Education program requirements are contained in the *Doctoral Handbook* available through the Dean's administrative assistant.

### Standards for Papers and Dissertations

The doctoral candidate shall select for his dissertation a subject approved by the faculty of the School of Education. The student is responsible to select a committee of graduate faculty members according to his chosen fields of specialization. The dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. When the dissertation has been accepted by his committee, the candidate shall appear before the committee and successfully defend his dissertation.

All graduate papers and the thesis or dissertation are to be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.), the form being adapted to the particular kind of writing to be done. Early in his program the graduate student should thoroughly know the proper technical form for his graduate papers. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of a graduate student. Students will find Dr. Ronald Horton's *College Writing* published by Bob Jones University Press an excellent resource. All graduate education students are urged to purchase a copy for their professional library.

Any student who has completed all of the requirements for any doctoral degree with the exception of the dissertation must be registered in the University each semester until the dissertation is approved. This requirement must be met whether or not the student is residing in Greenville while doing this work. The student must be registered for dissertation credit the academic term in which he defends his dissertation.

The candidate must submit one typewritten dissertation or thesis copy prepared according to literary standards acceptable to the committee as well as an electronic copy. Additional copies shall be made by the Bellis Copy Center as needed. The student is required to provide two bound copies for the library and one additional copy for the chairman of his doctoral committee. The original will be returned to the student. Students completing dissertations, theses, and other projects prepared as part of the requirements for degrees earned at Bob Jones University are requested to give the University the first option of publishing their work prior to submitting their work to other publishers.



All dissertations or theses and graduate projects must be completed and submitted to the registrar for his approval by April 1 for May graduation or July 15 for August graduation. Graduate education faculty may not be available to doctoral students in education from the end of summer school through the week of registration in the fall or during Christmas break.

**Residence Requirement**

The Master of Science and Master of Education degrees require successful completion of 30 hours of graduate credit. The Master of Arts in Teaching degree requires successful completion of a minimum of 46 hours of study and cannot be completed in summer sessions.

Any master's degree student who interrupts his enrollment for more than 12 months, having completed 15 of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

A doctoral student who has not entered the dissertation stage of his program and does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

The *Doctor of Education* program normally requires a minimum of three years of work, two of which are devoted to class work and the third to the writing of the dissertation. This assumes that the student comes into the program with the equivalent of the master's degree and that he is a full-time student. If a full load is not taken, more time will be required.

The Doctor of Education degree requires successful completion of 90 semester hours of graduate work. The candidate may select his minors from among the following four schools within the University:

*Seminary and Graduate School of Religion:* Bible (OT, NT, Th or Bi, required of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries or Church History.

*School of Fine Arts and Communication:* art, music or communication

*School of Education:* psychology, elementary education, secondary education, educational leadership

*School of Business:* business

All doctoral candidates must select one minor from the Seminary and Graduate School of Religion. Students failing to present a substantial amount of Bible credit at the undergraduate or master's degree level will be expected to elect Bible as one of their minors. The doctor's degree will be conferred not merely on the basis of the accumulation of semester credits but strictly on the high degree of scholarship and mastery of the chosen field.

Each student's doctoral program will be tailor-made to capitalize and build upon his previous education. Applicants having already completed 24–30 hours in one academic field as part of their master's degree program may petition to have a comprehensive minor rather than having to complete two different minor fields. However, all students must complete at least six hours of graduate-level Bible coursework.

Doctoral students should take their comprehensive examinations during the academic term just prior, during, or immediately after completion of their coursework. The comprehensives must be passed within six months of completing the last course. The dissertation is to be completed within two years of passing the comprehensives. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the student's committee chairman and the Dean of the School of Education. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the student must have completed a substantial portion

of the dissertation (approximately 50 percent). Any extensions are for one year. Decisions of the Scholarship Committee are final. The student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

### Course Sequence

The Master of Science, Master of Education and Doctor of Education degrees are designed to accommodate students who desire to complete degree requirements during the regular semester, summer sessions, or a combination of the two. The Master of Arts in Teaching degree must be completed during the regular school year.

### Leadership Partnership Program

To help meet the need for qualified, well-educated administrators in Christian schools, BJU has three levels of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Director of Financial Aid at ext. 3037.

### TEACHER EDUCATION PROGRAMS (Master of Arts in Teaching)

72 The requirements for teacher education are too detailed to include in this catalog. The paragraphs below summarize this information. All teacher education majors will be provided a personal copy of the *Teacher Education and Competency Handbook* (TEACH) upon enrolling in the teacher education program.

### General Education Requirements

Courses to support the core curriculum and subject matter areas in teacher education programs are offered by the College of Arts and Science, the Seminary and Graduate School of Religion, the School of Fine Arts, and the School of Business. Coordination of coursework needed to support the curriculum is the responsibility of the University Scholarship Committee consisting of the deans of the various academic units of the University, the registrar and the provost.

### Computer Literacy

All degree candidates in programs leading to teacher certification must be computer literate. All MAT candidates are required to take Ed 667 Technology in Education.

### Pre-Directed Teaching Internship

Prior to the semester in which Directed Teaching is scheduled, the student must accumulate at least 75 hours of practical experiences. All 75 hours must take place in a supervised school setting. Full details of requirements for teacher education programs are contained in the *Teacher Education and Competency Handbook* (TEACH).

### Directed Teaching

Students must formally apply for Directed Teaching by filing an application with the Education office one academic year in advance of the semester they intend to do their directed teaching. If they have met all the requirements, they will be sent a notification of acceptance, and their names will be forwarded for a teaching assignment with the appropriate public or private schools.

Students in approved South Carolina professional education programs do their directed teaching experience in area public schools under a certified teacher who has been trained in the student's major field. This cooperating teacher has also been trained to use the State Department of Education's evaluation instrument (ADEPT). Other students do their directed teaching experience in area private schools.

During the semester of Directed Teaching, students will register for 6 hours of coursework on a special two-week block schedule that will be followed by Directed Teaching. It is not permissible to have any other coursework in progress (including distance learning) during Directed Teaching.

In preparation for the Directed Teaching experience, students should be aware that they need to supply their own transportation to the school to which they are assigned. Students are discouraged from assuming on-campus responsibilities the semester they are doing their student teaching experience (e.g., recitals, exhibitions, society offices; music or speech ensembles; and performance in plays, Vespers, operas, or student productions). Furthermore, no personal absences are permitted during the directed teaching experience or during the block classes, except when the school where the directed teaching is done is not in session and it does not conflict with an attendance requirement at the University.

### **Teacher Certification**

All MAT graduates of the School of Education are required to take the Principles of Learning and Teaching (PLT) examination and the appropriate Praxis II specialty area examination(s). Scores on the Praxis II examinations are used by the State Department of Education to determine a student's eligibility for certification in South Carolina. A passing score on each test is required in order to be recommended for certification. Expenses associated with the Praxis II examinations are the responsibility of the student.

The various states and private school credentialing agencies have established minimum standards and passing scores independent of one another. Upon completion of their programs, students should contact the appropriate agencies for further information concerning the tests and test scores that are required.

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It is the student's responsibility to make application for South Carolina certification, since no credentials are issued automatically. Students should be aware that the approved teacher education programs at Bob Jones University meet the certification requirements only for the state of South Carolina. Receiving a teaching certificate in an approved program through South Carolina may allow one to receive reciprocal certification in other states. However, each state has its own qualifiers for certification; therefore, for specific certification requirements, teacher candidates need to contact the Department of Education in the state in which they wish to apply for certification. Please be aware that some state departments require regional (not national) accreditation of the institution in order to recognize a graduate's certification. Students must take the initiative to make arrangements for renewing their certification upon expiration.

### **Approved Teacher Education Programs**

The Master of Arts in Teaching program has been developed to meet South Carolina teacher certification requirements. Students completing degree requirements and meeting certain other specified criteria are eligible for certification in Elementary Education 2–6.

In addition to the specific course criteria outlined in the Catalog, candidates for certification with the State Department of Education in South Carolina must meet the following guidelines:

- a. Regular admission to the professional education program is available to students in approved programs who have successfully completed an admission interview and initial portfolio check after completing 15 credit hours. Full details and requirements for the admission interview and initial portfolio check are contained in the Teacher Education and Competency Handbook (TEACH),
- b. and who have maintained a cumulative GPA of at least 3.0 on a four-point scale at the time of application.
- c. No more than nine hours of graduate C grades are acceptable, and a grade of D or F results in termination from the program.
- d. A speech screening recommendation completed by a Speech professor must be on file.

### **University Educators Association**

The University Educators Association is an integral part of the School of Education. The programs and activities are correlated very closely with the emphasis of the individual classes. This organization provides opportunities for all education students to secure leadership training and many professional contacts. Each of the professional education departments elects representatives

to serve as officers, and some of the departmental meetings are part of the UEA programming. All prospective teachers are urged to become members of UEA. Two major activities are featured each year. Introduction to the World of Special Olympics is a special program for the disabled children in attendance at Washington Center School. These students are transported to the university campus for day-long activities each fall. The second program is a day-long field day conducted in the spring for the students at Bob Jones Academy's elementary division.

**DIVISION OF GRADUATE STUDIES**

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SONIA LEIGH JOHNSON, EdD, *Chairman*

DONALD LEE JACOBS, JR., EdD, *Chairman, Division of Teacher Education*

GREGORY JOSEPH MAZAK, PhD, *Chairman, Division of Psychology*

**Master of Arts in Teaching Degree, Elementary Education Major**

The Master of Arts in Teaching degree program in Elementary Education (Grades 2–6) is designed to provide those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. This program requires 46 hours.

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**First Year**

Ed 667	Technology in Education . . . . .	3	Ed 605	History & Philosophy of Education . . . . .	3
Ed 690	Research in Education . . . . .	3	Ed 638	Curriculum Development . . . . .	3
EE 510	Children's Literature . . . . .	3	EE 609	Corrective Reading Strategies . . . . .	3
EE 605	Teaching Reading . . . . .	3	EE 633	Internship: MAT—Grades 2–6 . . . . .	3
EE 641	Teaching Techniques (Pre-K–8) . . . . .	1	EE 645	Teaching Mathematics & Science . . . . .	3
EE 642	Teach Language Arts/Social Studies . . . . .	3		<b>TOTAL . . . . .</b>	<b>15</b>
	<b>TOTAL . . . . .</b>	<b>16</b>			

**Second Year**

Bi 500	Teaching Bible Principles . . . . .	2
Ed 562	Assessment (Pre-K–6) . . . . .	2
EE 550	Classroom Management . . . . .	2
EE 699	Directed Teaching: MAT . . . . .	9
	<b>TOTAL . . . . .</b>	<b>15</b>

- During the first year, students will make application to do Directed Teaching during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Directed Teaching.
- During the semester of Directed Teaching, students will register for 6 hours of coursework on a special two-week block schedule that will be followed by 13 weeks of Directed Teaching.
- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any education course (Ed or EE prefix) at the 600-level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. At least 6 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Must have credit for a Fine Arts Appreciation elective. Credit for Ps 201 Educational Psychology; Ps 203 Human Growth & Development or Ps 300 Child Psychology; and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Education Degree, Elementary Education Major**

The Master of Education degree program in Elementary Education is designed to prepare teachers, department chairmen and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. This degree program strives to produce thinking teachers who, knowledgeable in their subject matter area and not bound to structured teachers manuals, are able to prepare fresh, original lessons. The training in this program will equip students to evaluate academic curricula, as well as formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit from BJU’s Center for Distance Learning may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

**The following core courses are required:**

Ed 605	History & Philosophy of Education . . . . .	3	Ed 690	Research in Education . . . . .	3
Ed 632	Instructional Strategies . . . . .	3	EE 609	Corrective Reading Strategies . . . . .	3
Ed 638	Curriculum Development . . . . .	3	EE 642	Teach Language Arts/Social Studies . . . . .	3
Ed 661	Assessment of Learning . . . . .	3	EE 645	Teaching Mathematics & Science . . . . .	3
Ed 667	Technology in Education . . . . .	3	EE 685	Teaching Internship . . . . .	3
				<b>TOTAL</b> . . . . .	<b>30</b>

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor’s degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above; 18 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Education Degree, Secondary Education Major**

The Master of Education degree program in Secondary Education is designed to prepare teachers, department chairmen and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. This degree program strives to produce thinking teachers who, knowledgeable in their subject matter area and not bound to structured teachers manuals, are able to prepare fresh, original lessons. The training in this program will equip students to evaluate academic curricula as well as formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. In the summer sessions, subject matter courses are available only in July. Eighteen hours of credit from BJU’s Center for Distance Learning may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

**The following core courses are required:**

Ed 605	History & Philosophy of Education . . . . .	3	Ed 667	Technology in Education . . . . .	3
Ed 620	Principles/Practices Classroom Mgt . . . . .	3	Ed 690	Research in Education . . . . .	3
Ed 632	Instructional Strategies . . . . .	3	SE 606	Teaching Reading in Content Areas . . . . .	3
Ed 638	Curriculum Development . . . . .	3	SE 680	Teaching Writing . . . . .	3
Ed 661	Assessment of Learning . . . . .	3	SE 685	Teaching Internship . . . . .	3
				<b>TOTAL</b> . . . . .	<b>30</b>

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor’s degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, Ps 305 Introduction to Exceptional Learners, and at least 18 semester hours of coursework in a core secondary teaching field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

### Master of Education Degree, Teaching and Learning Major

This online degree is intended for those who already possess a bachelor’s degree in education or are teaching in traditional classroom settings. The degree program is designed to prepare candidates to become more effective elementary and secondary teachers. This major is only open to prospective students who have an undergraduate degree in education or have at least one year of experience in a K–12 traditional classroom.

**The following core courses are required:**

Ed 605	History & Philosophy of Education	..... 3	Ed 638	Curriculum Development	..... 3
Ed 620	Principles/Practices Classroom Mgt	..... 3	Ed 661	Assessment of Learning	..... 3
Ed 632	Instructional Strategies	..... 3	Ed 667	Technology in Education	..... 3
Ed 633	Teaching the Struggling Learner	..... 3	Ed 690	Research in Education	..... 3
Ed 634	Individual Differences in Learning	..... 3	Ed 695	Directed Practicum	..... 3
				<b>TOTAL</b>	<b>.....30</b>

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor’s degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above; have graduated with an elementary or secondary teaching field or 1 year teaching experience in a traditional K–12 school setting; Ps 201 Educational Psychology or its equivalent; Ps 300 Child Psychology or Ps 302 Adolescent Psychology; and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

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### Master of Science Degree, Biblical Counseling Major

The Master of Science degree program in Biblical Counseling is designed to prepare students for a wide range of counseling opportunities, particularly those within a Christian setting. Counselors require a firm foundation in Scripture which is addressed in the 15 semester hours of Bible required in the program. Courses in counseling and education prepare students to make a practical application of biblical principles in solving problems. This program may be taken during the regular academic year, or it may be taken in summer sessions. For individuals currently holding or seeking positions as a counselor in a Christian setting. This program is not intended for those who will require licensure or certification. Eighteen hours of credit from BJU’s Center for Distance Learning may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

**The following core courses are required:**

Ps 621	Theories of Counseling	..... 3	Ps 637	Marriage & Family Counseling	..... 3
Ps 622	Counseling	..... 3	Ps 640	Counseling Applications	..... 3
SOT 633	Biblical Hermeneutics	..... 2	Ps 690	Counseling Issues Seminar	..... 3
Th 601	Systematic Theology	..... 3	SNT 650	New Testament Theology	..... 3
Th 602	Systematic Theology	..... 3	SOT 640	Old Testament Theology	..... 3
			Th 640	Old Testament Theology	..... 3
			Th 650	New Testament Theology	..... 3

**Twelve hours of coursework must be selected from the following:**

EAS 670	Pupil Personnel Services	..... 3
Ps 501	Abnormal Psychology	..... 3
Ps 511	Counseling Women	..... 3
Ps 623	Counseling Case Studies	..... 3
Ps 629	Counseling Internship	..... 3
Ps 630	Counseling Children & Adolescents	..... 3
Ps 633	Career Counseling	..... 3
Ps 635	Crisis Counseling	..... 3

**Two hours of coursework must be selected from the following:**

SNT 620	Survey of the New Testament	..... 2
SNT 681	New Testament Introduction	..... 2

**Two hours of coursework must be selected from the following:**

SOT 620	Survey of the Old Testament	..... 2
SOT 681	Old Testament Introduction	..... 2

- If a student has previously received credit for a course required in the program, substitutions can be made from any education or religion course at the 600 level or above.
- Prerequisites: A bachelor’s degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above. An undergraduate major in Bible, Counseling or Education, or the equivalent. An equivalent program is interpreted to mean a minimum of 30 semester hours of Bible, education and/or psychology with a minimum of 18 hours in one field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Master of Science Degree, Educational Leadership Major**

The Master of Science degree program in Educational Leadership is designed to prepare students for educational leadership positions in Christian elementary and secondary schools and similar ministries. The degree provides instruction in the vital areas required to develop the knowledge and skills necessary for leaders to deal effectively with the wide range of problems facing Christian schools and other educational ministries in the world today. This program may be taken during the regular academic year, or it may be taken in summer sessions. It is designed for individuals currently holding or seeking positions as a Christian school administrator, church/school business manager, principal, assistant principal or supervisor. Candidates for the Master of Science, Educational Leadership major are required to develop a professional portfolio during their course of study. Candidates will be required to successfully present and defend their portfolio to a faculty committee during their last semester of enrollment. This program requires 30 hours.

The following core courses are required:

EAS 660 Principles of Administration . . . . .	3	Ed 605 History & Philosophy of Education . . . . .	3
EAS 663 School Business Management . . . . .	3	Ed 638 Curriculum Development . . . . .	3
EAS 670 Pupil Personnel Services . . . . .	3	Ed 661 Assessment of Learning . . . . .	3
EAS 676 Supervision of Personnel . . . . .	3	Ed 667 Technology in Education . . . . .	3
EAS 678 Organizational Theory & Practice . . . . .	3	Ed 690 Research in Education . . . . .	3
		<b>TOTAL . . . . .</b>	<b>30</b>

Prerequisites: A bachelor’s degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

**Doctor of Education Degree, Curriculum and Instruction**

The Doctor of Education degree in Curriculum and Instruction is a thorough preparation for those desiring to specialize in curriculum and instruction in either secondary or elementary education. Our faculty here at the University are well trained and highly experienced, having advanced degrees in their respective fields, as well as practical experience as educators. Graduates of this program will be prepared to serve in many different positions, such as teaching on the high school or college level and writing curriculum/textbooks for Christian schools and universities. This program is designed with the purpose of meeting the degree candidate’s needs and objectives by providing flexibility in the selection of courses for the concentration and minors. This program requires a total of 90 graduate hours beyond the bachelor’s degree, which includes 33 hours of required courses, 24 hours for a curriculum concentration, 15 hours for one minor, 15 hours for a second minor and 3–6 hours of dissertation credit.

Beyond the master’s degree the coursework for this degree can be completed during the regular school year or four to five summers. Up to 21 hours of credit from BJU’s Center for Distance Learning may be applied with a minimum of 24 hours of residence work at BJU.

Students who have completed 24 or more hours of graduate-level subject matter coursework in another field at another institution prior to enrolling in this program may petition to have the field declared as their concentration.

Students must have one 15-hour minor from the Seminary and Graduate School of Religion [Bible (OT, NT, Th or Bi, required of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries, or Church History] and one additional 15-hour minor from the School of Fine Arts and Communication, School of Education, or School of Business.

Each student’s doctoral program will be tailor-made to capitalize and build upon his previous education. Applicants having already completed 24 hours in one academic field as part of their master’s degree program may petition to have a comprehensive minor rather than having to complete two different minor fields. However, all students must complete at least six hours of graduate-level Bible coursework.

**The following core courses are required:**

Ed 605	History & Philosophy of Education	3
Ed 638	Curriculum Development	3
Ed 661	Assessment of Learning	3
Ed 667	Technology in Education	3
Ed 690	Research in Education	3
Ed 800	Crucial Issues in Education	3
Ed 820	Professional Writing	3
Ed 891	Descriptive Statistics <sup>1</sup>	3
Ed 892	Inferential Statistics	3

Curriculum Concentration Electives	24
Minor (Religion Concentration)	15
Minor (Elective)	15
Dissertation Research <sup>2</sup>	6

**Three hours of coursework must be selected from the following:**

Ed 893	Quantitative Research Methods	3
Ed 894	Qualitative Research Methods	3
<b>TOTAL</b>		<b>90</b>

<sup>1</sup> All education doctoral students, regardless of ACT scores or math courses completed on the undergraduate level, are required to validate their math proficiency by taking the Mathematics Placement Test prior to registering for Ed 891 Descriptive Statistics. Students who fail to pass the placement test will be required to take Ma 102 prior to taking Ed 891.

<sup>2</sup> Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. Three to six credit hours may count toward the degree requirements. The dissertation may be completed away from the campus.

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above (Ed, EE, SE, EAS, ECS or Ps prefix).
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology (not including general psychology), including Ps 201 Educational Psychology or its equivalent. A master's degree or its equivalent from a recognized college or university and evidence of the ability to pursue successfully further graduate work and research. A 3.25 GPA in the requirements completed for a master's degree and/or completed work beyond the master's degree should be evident. A personal interview is required before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.





# **SCHOOL OF BUSINESS**

*Aaron C. Goldsmith, PhD, Dean*

### GENERAL INFORMATION

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#### Purpose

The School of Business exists within the scripturally based liberal arts education of Bob Jones University to equip Christian men and women for the ministry of business.

#### Divisions

The School of Business is organized into three divisions:

- I. Division of Accounting
- II. Division of Management
- III. Division of Graduate Studies

### DEGREES OFFERED

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#### 80 Undergraduate Degrees

The *Associate of Science* degree with majors in Business and Culinary Arts.

The *Bachelor of Science* degree with majors in Accounting, Business Administration, Business and Culinary Arts, Business and Technology, Human Resource Management and International Business.

#### Graduate Degrees

The *Master of Business Administration* degree.

The *Master of Science* degree with a major in Accountancy.

#### Program Emphases

The School of Business master's degree programs are designed to prepare business people for the challenges in today's dynamic and competitive business climate.

The Master of Science degree in Accountancy is a distance education program with a residency requirement. It provides the student with knowledge in accounting and with general business courses for the disciplines to work in a professional position in public accounting, as well as in the private sector, industry and not-for-profit organizations. This degree prepares the graduate for the CPA examination and career advancement.

The Master of Business Administration degree is a distance education program with a monthly residency requirement. It provides development of marketing strategies, comprehension of information technology and e-business, and procurement of enterprise funding.

#### Admission

Prospective graduate students need to consult general and specific admission information in this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is a prerequisite for admission to graduate study.

Applicants for the Master of Business Administration degree with a non-business undergraduate major or minor must complete six hours of business courses prior to enrollment. The six-hour requirement includes a three-hour marketing course and an accounting course. Candidates for the program must evidence significant leadership qualities presaging success potential in the ministry of business. Each applicant will be evaluated on the basis of past academic performance, work experience, GMAT score, professional certifications and letters of recommendation.

Applicants for the Master of Science degree must also have completed 39 hours of accounting work on the undergraduate level. The student should have a 2.5 grade point average based on a four-point scale.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. All transfer students must take two semesters of Bible. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

### **Curricula and Requirements**

A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's program. MBA students may apply up to 9 hours of C grades. Furthermore, a grade of D or F disqualifies a student as a candidate for the graduate degree.

### **Course Sequence**

The Master of Science degree can be completed in two semesters plus summer school.

The two-year MBA program requires five or six semesters for completion and is designed for full-time students (9 hours per semester). Its effectiveness depends largely upon the student's wholehearted participation in each course. Students may enter the program in the fall semester or in the spring semester. The 39-hour curriculum can be completed in five consecutive semesters. Students with a non-business undergraduate degree need 45 hours of coursework which can be completed in six consecutive semesters.

### **Residence Requirement**

The Master of Science degree requires successful completion of 30 hours of graduate credit. The maximum full-time load for a graduate student is 16 hours a semester.

The MBA course schedule provides approximately three weekend classroom sessions per semester on the campus of Bob Jones University. Personal attendance at these sessions is mandatory. All other sessions will be scheduled for Monday, Tuesday and Thursday evenings as a combination of live instruction and distance education technology. Students may miss no more than two class sessions per semester. A student who withdraws during the program must reapply for admission and will be considered for reenrollment on the basis of prior academic work and potential for successful completion of the MBA degree.

Any master's degree student who interrupts his enrollment for more than 12 months, having completed 20 of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

**DIVISION OF GRADUATE STUDIES**

**Master of Business Administration Degree**

The Master of Business Administration degree is for the professional who wants to further his knowledge and career potential in ministries in both the public and private sectors. This program is designed around the biblical worldview and integrates theory with practice. This program requires 39 credit hours.

**First Year**

BA 610	Statistical Applications in Business . . . . .	3	BA 632	Managerial Finance . . . . .	3
BA 630	Managerial Aspects of Accounting . . . . .	3	BA 670	Strategic Management . . . . .	3
BA 665	Mgmt Effectiveness & Communication . . . . .	3	BA 645	Marketing Strategy . . . . .	3
	<b>TOTAL</b> . . . . .	<b>9</b>		<b>TOTAL</b> . . . . .	<b>9</b>

**First Summer**

BA 620	Managing Operations . . . . .	3
BA 650	Fundamentals of Business Law . . . . .	3
	<b>TOTAL</b> . . . . .	<b>6</b>

**82 Second Year**

BA 602	Business Ethics . . . . .	3	BA 680	Emerging Business Development . . . . .	3
BA 635	Economics . . . . .	3		Technology Elective <sup>1</sup> . . . . .	3
BA 685	Managing Human Resources . . . . .	3		<b>TOTAL</b> . . . . .	<b>6</b>
	<b>TOTAL</b> . . . . .	<b>9</b>			

<sup>1</sup> Three hours must be taken from the following courses: BA 625 Information Systems Management and BA 675 Emerging Technologies/E-Commerce.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and 402 in addition to other degree requirements.
- MBA candidates without an undergraduate business degree are required to take an undergraduate accounting and marketing course.

**Master of Science Degree, Accountancy Major**

The Master of Science degree in Accountancy is designed for the student seeking to work in the professional accountancy field with positions in public accounting, industry or not-for-profit organizations. The program prepares one for public accounting certification and career development. This program requires 30 credit hours.

**First Year**

BA 602	Business Ethics . . . . .	3	Ac 604	Analysis Acct/Attestation/Regulation . . . . .	3
	Business Elective <sup>1</sup> . . . . .	3	Ac 699	Independent Study . . . . .	3
	Business Elective <sup>1</sup> . . . . .	3		Business Elective <sup>1</sup> . . . . .	3
	<b>TOTAL</b> . . . . .	<b>9</b>		Business Elective <sup>1</sup> . . . . .	3
				<b>TOTAL</b> . . . . .	<b>12</b>

**First Summer**

Ac 601	Current Topics Acct./Assurance . . . . .	3
Ac 602	Auditing Theory & Application . . . . .	3
Ac 603	Tax Research . . . . .	3
	<b>TOTAL</b> . . . . .	<b>9</b>

<sup>1</sup> Twelve hours must be taken with a BA prefix (except BA 632 Managerial Finance, BA 645 Marketing Strategy).

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university; a cumulative GPA of 2.5 or above including 39 hours of accounting or the equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and 402 in addition to other degree requirements.

## COURSES OF INSTRUCTION

### Course Credit

Indicated after the description of each course is the semester in which it is normally offered and the amount of credit in semester hours that it carries.

Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class that meets for class work three hours a week and for laboratory work a minimum of two hours per week will give four semester hours of credit.

### Distance Learning Courses

The Center for Distance Learning is a division within the University which offers a wide variety of undergraduate and graduate courses taught by BJU faculty through their Divisions of Independent Learning and Online. Courses available are indicated by Distance Learning.

## COLLEGE OF ARTS AND SCIENCE

### English

#### En 503—Chaucer.

Poems representative of Chaucer's three literary periods, with primary emphasis upon *Canterbury Tales* and *Troilus and Criseyde*. *No previous training in Middle English required. First semester, even-numbered years, three hours.*

#### En 504—Milton.

The poetry and prose of John Milton, with primary emphasis upon *Paradise Lost*. *First semester, odd-numbered years, three hours.*

#### En 505—Modern Poetry.

Major British and American poetry from 1914 to 1945. *Second semester, odd-numbered years, three hours.*

#### En 506—Modern Fiction.

Major British and American fiction from 1914 to 1945. *Second semester, even-numbered years, three hours.*

#### En 507—Twentieth Century Drama.

Major American and European drama during the last century, inclusive of the forerunners Ibsen and Chekhov. *Three hours.*

#### En 508—History of the English Language.

The English language from the time of earliest records, with emphasis on major external influences and internal changes that have shaped our present language. *Second semester, three hours.*

#### En 509—Structure of Modern English.

The phonology, morphology, syntax and semantics of English according to the most significant theoretical approaches; and some applications of this knowledge for teaching native and non-native speakers effective use of oral and written language. *First semester, Distance Learning, three hours.*

#### En 510—Advanced Grammar for TESL.

Concentration on areas of English structure that are most important in teaching English as a second language. *Second semester, two hours. Prerequisite: En 509.*

#### En 511—Shakespeare: Early Plays.

Selected histories, comedies and early tragedies inclusive of *Hamlet*. *First semester, Distance Learning, three hours.*

#### En 512—Shakespeare: Late Plays.

Selected comedies, late romances and major tragedies exclusive of *Hamlet*. *Second semester, Distance Learning, three hours.*

#### En 513—The Bible as Literature.

Literary approaches to the understanding and appreciation of the Bible with emphasis upon its unique status as the supernaturally inspired written revelation of God. *First semester, three hours.*

#### En 516—Teaching English as a Second Language.

Theory and techniques for teaching oral and written English to students whose native language is not English. *Second semester, Distance Learning, three hours. Prerequisite: En 509.*

#### En 517—TESL Practicum.

Supervised structured experiences in a school setting with students whose native language is not English. School placement may vary according to the student's area of primary interest: K–5, 6–8 or 9–12. Students will observe, tutor individuals and small groups, help the cooperating teacher with various instructional activities, and teach at least three short lessons to a class. A minimum of 20 clock hours of acceptable activities is required. *Both semesters, one hour. Prerequisite: En 510 and En 516.*

#### En 521—Sixteenth Century Literature.

English literature from 1485 to 1603 inclusive of Shakespeare. *First semester, even-numbered years, three hours.*

#### En 522—Seventeenth Century Literature.

English literature from 1603 to 1688 exclusive of Shakespeare. *Second semester, odd-numbered years, three hours.*

#### En 525—Contemporary Poetry.

Major British and American poetry from 1945 to the present. *Second semester, odd-numbered years, three hours.*

#### En 526—Contemporary Fiction.

Major British and American fiction from 1945 to the present. *Second semester, even-numbered years, three hours.*

#### En 531—Eighteenth Century Literature.

British literature from 1688 to 1789. *First semester, odd-numbered years, three hours.*

**En 532—British Romantic Literature.**

British literature from 1789 to 1832. *First semester, even-numbered years, three hours.*

**En 533—Victorian Literature.**

British literature from 1832 to 1914. *Second semester, even-numbered years, three hours.*

**En 541—Early American Literature.**

American literature to 1820. *Second semester, even-numbered years, three hours.*

**En 542—American Romantic Literature.**

American literature from 1820 to 1865. *Second semester, odd-numbered years, three hours.*

**En 543—American Realistic Literature.**

American literature from 1865 to 1914 inclusive of naturalism. *First semester, odd-numbered years, three hours.*

**En 596—European Studies: Drama.**

A study tour of Greece, Italy and England designed to acquaint students with the historical and cultural background of significant European and English dramas; expose them to dramatic production history and architecture; and give them opportunities to attend selected productions. *Identical to DP 596. Three hours.*

**En 597—Field Work: TESL.**

Practical experience teaching English as a second language in a foreign country. *Not applicable toward a major or minor. Summer only, three hours.*

**En 598—European Studies: English Literature.**

Study tour of England, Scotland and Wales designed to include locations representing British literature from medieval to modern writings. *Summer only, three hours.*

**En 599—American Studies: Literature.**

Study tour of the Eastern United States designed to include locations representing the American literary heritage. *Summer only, three hours.*

**En 600—Literary Research.**

Introduction to the tools and techniques of literary scholarship. *First semester, three hours.*

**En 620—Medieval English Literature.**

Studies in Old and Middle English literature. *Three hours. Prerequisite: En 508.*

**En 621—The Tudor Renaissance.**

Studies in English literature from 1485 to 1603. *Three hours.*

**En 622—The Later Renaissance.**

Studies in English literature from 1603 to 1688. *Three hours.*

**En 631—Neoclassicism.**

Studies in British literature from 1688 to 1785. *Three hours.*

**En 632—British Romanticism.**

Studies in British literature from 1785 to 1832. *Three hours.*

**En 633—Victorianism.**

Studies in British literature from 1832 to 1914. *Three hours.*

**En 641—Colonial & Revolutionary Writers.**

Studies in American literature from the beginnings to 1820. *Three hours.*

**En 642—American Romanticism.**

Studies in American literature from 1820 to 1865. *Three hours.*

**En 643—American Realism.**

Studies in American literature from 1865 to 1914. *Three hours.*

**En 651—Twentieth Century British Literature.**

Studies in twentieth century British literature from 1914 onward. *Three hours.*

**En 652—Twentieth Century American Literature.**

Studies in twentieth century American literature from 1914 onward. *Three hours.*

**En 681—Writing Theory.**

A critical survey of current composition theory in relation to a Christian philosophy of communication and with practical applications to student writing. *Second semester, three hours.*

**En 682—Literary Theory: The Tradition.**

Major texts of literary theory from Plato to Eliot. *Second semester, even-numbered years, three hours.*

**En 683—Literary Theory: The Modern Era.**

Major texts of recent and contemporary literary theory. *Second semester, odd-numbered years, three hours.*

**Linguistics****Li 510—Language Learning.**

The task and resources of the language learner. Practical methods for getting the most from a language school experience, and ways to organize raw language data for efficient learning even in the absence of language instruction. Multiple approaches to language learning. *Summer only, odd-numbered years, two hours.*

**Li 511—Phonetics & Phonology.**

Phonetics: pronunciation of the sounds of world languages, with emphasis on natural and accurate production of the sounds. Phonology: how to discover the phonemes of a language (the sounds that can distinguish words) and their positional variants. Principles for using phonological information (1) to pronounce the language more accurately and (2) to devise a practical writing system for the language, if needed. *Summer only, odd-numbered years, three hours.*

**Li 512—Grammar in Use.**

Analyzing word-forms and grammatical constructions with regard to form (morphology and syntax), meaning (semantics) and use in context (pragmatics). Identification of form and meaning in data samples from many languages. Grammatical meanings. Major concepts of pragmatics, including inference from situational context, speech acts and information structuring. *Summer only, odd-numbered years, two hours.*

**Li 513—Field Methods & Literacy.**

Application of linguistic skills in a field situation: working with a native speaker so as to analyze and learn the language. Includes extensive practice. Also, making primers and teaching reading. *Summer only, odd-numbered years, two hours. Prerequisite: Li 510, Li 511 and Li 512.*

**Li 520—Bible Translation.**

Principles and methodology, practical approaches to specific Bible translation problems, history and

current trends, and details of current theories about equivalence. Analysis of meaning, including components of meaning and multiple senses. Overview of steps and procedures in an actual Bible translation project. *Six hours of Greek and six hours of Hebrew are strongly recommended. Summer only, odd-numbered years, three hours. Prerequisite: Li 513.*

**Li 521—Translation Technology.**

Guided experience working with Bible concordance programs, grammatical searches, orthography, type for specialized characters and word processing techniques to enhance translation efforts. *Summer only, odd-numbered years, one hour. Prerequisite: Li 520.*

**Li 699—Translation Internship.**

On-site instruction and observation of a Bible translation project, under the leadership of an experienced translation consultant. Experiences will be arranged to give the student an overall view of translation projects. *Two hours. Prerequisite: Li 521.*

## NATURAL SCIENCE

### Biology

**Bio 501—Ecology.**

Biotic and abiotic interactions between organisms and their environments, and the consequences of these interactions for population dynamics, community structure, and the flow of energy and matter through ecosystems. Environmental issues and conservation are also discussed. *Lecture and lab. First semester, even-numbered years, four hours.*

**Bio 502—General Entomology.**

Morphology, physiology, life histories and economic importance of insects; emphasis on classification. *Lecture and lab. Four hours.*

**Bio 503—Histology.**

Microscopic structures of the tissues of the human body, utilizing prepared slides and emphasizing the relationship of structure to function. Basic tissues are stressed along with topics in immunology and organology. *Lecture and lab. First semester, four hours.*

**Bio 504—Immunology.**

Introduction to basic immunobiology and immunology. The role of innate and acquired immunity, specifically the cellular and molecular features in the humoral and cell-mediated functions in the human body. *Second semester, three hours.*

**Bio 505—Genetics.**

Mendelian and classical genetics including gene interaction and linkage. Molecular genetics with emphasis on prokaryotes and viruses. Topics include gene structure and expression, replication, recombination, mutation, transcription, translation, gene regulation and eukaryotic chromosome structure. *Lecture and lab. First semester, four hours.*

**Bio 506—Cell & Molecular Biology.**

A detailed treatment of certain aspects of the molecular biology of eukaryotic cells. Topics include: nuclear organization, regulation of gene expression, chromosome structure, DNA repair, vesicular transport, protein sorting, compartmentation, cell signaling and developmental biology. Laboratory investigation of cellular and molecular phenomena. *Lecture and lab. Second semester, four hours. Prerequisite: Bio 505.*

### Mathematics

**Ma 501—Elementary Number Theory.**

Divisibility, congruences, theorems of Fermat and Wilson, primitive roots, indices and quadratic reciprocity. Required calculator: TI 89 or Nspire CAS. *Three hours. Prerequisite: Junior Standing, Math Proof Techniques Test or Senior Standing.*

**Ma 502—Abstract Algebra.**

The theory of mathematical structures with an emphasis on group theory. Examples are taken from the real number system, linear algebra and calculus. Elements of number and set theory are used extensively. The study of homomorphisms, isomorphisms and related theory is included. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours.*

**Ma 503—Intermediate Analysis.**

The real and complex number systems, point-set theory, concepts of limits and continuity, differentiation of functions of one and more variables, functions of bounded variation, rectifiable curves and connected sets. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 504—Probability & Statistics I.**

Elementary combinatorial analysis, independence and dependence, distribution functions, moment-generating functions, random variables, central limit theorem, elementary point and interval estimation, and hypothesis testing. Required calculator: TI 89 or Nspire CAS. *First semester, three hours.*

**Ma 505—Probability & Statistics II.**

Type of convergence in probability, law of large numbers, Chebychev's inequality, central limit theory proven, development of point and interval estimates and hypothesis testing, regression, ANOVA, chi-square. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours. Prerequisite: Ma 504.*

**Ma 506—Differential Equations.**

Ordinary differential equations, methods of solution and applications, higher-order linear equations, series solutions, systems of linear equations, Laplace transforms and numerical solutions. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours.*

**Ma 507—Modern Geometry.**

Methods and theory of transformational geometry in the plane and space, finite geometry, advanced Euclidean geometry, constructions, non-Euclidean geometry, projective geometry and experience with *Geometer's Sketchpad*. Required calculator: TI 89 or Nspire CAS. *First semester, three hours.*

**Ma 509—Introduction to Topology.**

An axiomatic development of point-set topology; connectivity, compactness, metrization, separability and topological equivalence. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 520—Computational Mathematics.**

Solve interesting problems from upper level mathematics or computer science by programming one's own solution or by using a standard mathematical program like *Mathematica* or *Maple*. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 525—Complex Variables.**

Topics include complex numbers, analytic functions, elementary transformations and complex integration. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 540—Combinatorial Mathematics.**

Topics include permutations, combinations, generating functions and recurrence relations. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 597—Independent Study.**

Special study of a project chosen in consultation with mathematics faculty. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 610—History of Mathematics.**

A study of the development of mathematics and the influences of these developments on the history of our western civilization. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 615—Set Theory & Logic.**

A course dealing with set theory and logic as they apply to mathematical reasoning. Problem solving will be dealt with at great length. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 630—Advanced Linear Algebra.**

A study of linear transformations, vector spaces and matrix theory with an emphasis on canonical forms. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**Ma 645—Ring Theory.**

A study of various types of rings with the aim of providing the secondary school mathematics teacher with ability to give students examples of the concepts commonly taught in high school. Required calculator: TI 89 or Nspire CAS. *Three hours.*

**History****Hi 500—Special Topics in History.**

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 600. Three hours.*

**Hi 501—Puritanism.**

The rise of Puritanism in England, its planting in new England and its influence on both countries. Special attention given to personalities, religious beliefs, theories of state and society and education. *Three hours.*

**Hi 502—Renaissance.**

The transition in Europe from the Middle Ages to the Early Modern Era, including historical background, developments in thought and philosophy, humanism, the arts and government. 1300–1550. *Second semester, Distance Learning, three hours.*

**Hi 504—Recent America.**

America from 1945 to the present with emphasis on political, economic, diplomatic, cultural and social aspects. *Three hours.*

**Hi 505—Reformation.**

Precursors of the German Reformation with emphasis on the contributions of Martin Luther, the Reformation in other countries and the Roman Catholic reaction. *Distance Learning, three hours.*

**Hi 506—Historiography.**

Introduction to the history of history and the philosophy of history; the use of historical tools; methods of investigation; problems of interpretation. *Both semesters, three hours.*

**Hi 507—American Legal History.**

Major developments in American legal history from the colonial period to the present with emphasis on

the nineteenth and twentieth centuries. *First semester, three hours.*

**Hi 508—American Constitutional History.**

English and Colonial background of constitutional government; the steps in the framing, adoption and ratification of the Constitution; and the ways in which it has been adapted to the needs of a changing society. *Second semester, Distance Learning, three hours.*

**Hi 509—The Middle East.**

A history of the Middle East from the introduction of Islam to the present. Includes a comparison of basic Islamic and Christian doctrines and practices. *First semester, three hours.*

**Hi 510—Africa.**

The development of native cultures, European colonization and emergence into the modern world. *Three hours.*

**Hi 513—History of Latin America.**

Spanish and Portuguese exploration and colonization in America, the Wars of Liberation, the struggle of the colonies for independence and the history of some of the more important Latin American republics to the present time. *Three hours.*

**Hi 516—Baptist History.**

The historical origins, basic polity, contributions, distinctive doctrines and significant leaders of the Baptists. *Not applicable toward a history major or minor or any master's degree in history. Distance Learning only, two hours.*

**Hi 518—History of Religion in America.**

A survey of the major religious developments in the United States from the colonial period to the present, focusing on the transition from a predominant Protestant orthodoxy to religious pluralism. The course examines both the ideas of religious movements and their impact on American society. *Three hours.*

**Hi 535—African American History.**

Covers the black experience in America from colonial days to the present. Considers topics such as slavery, abolition, Reconstruction and the civil rights movement. Discusses the role of the black church in African American history. *Three hours.*

**Hi 540—Historical Research & Writing.**

Techniques of historical research, analysis and composition culminating in a formal article-length paper based in part on primary documentation. *Required of all students majoring in History. Both semesters, three hours. Prerequisite: Hi 506.*

**Hi 598—American Studies: History.**

Study tour of the Eastern United States designed to include locations of historical interest, with special emphasis on America's struggle for independence. *Three hours.*

**Hi 599—European Studies: Early Modern Era.**

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican and Roman Catholic history. *Summer only, three hours.*

**Hi 600—Special Topics in History.**

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 500. Three hours.*



**Hi 611—Forces in American History.**

A study in major themes in American history from the colonial era to the present with special attention given to historiography. *First semester, odd-numbered years, three hours.*

**Hi 612—The British Empire & Imperialism.**

A study of the British Empire and a brief examination of the empires of France, Germany, the United States and the Soviet Union with special attention to social and cultural history, including modern missions. *Three hours.*

**Hi 613—Decline of Rome.**

Examination of the nature of the Roman world, its strengths, the consequences of its weaknesses and its contemporary instruction. *First semester, even-numbered years, three hours.*

**Hi 614—Philosophy of History.**

Introduction to interpretation of history from the early Greek era to the 20th century, with special emphasis on the 19th and 20th centuries. Formation of a biblically consistent worldview. *Three hours.*

**Hi 650—Special Topics in History.**

Instructor-selected topics and historical approaches for in-depth study. *Three hours.*

**Hi 660—American Social History Since 1865.**

Topics in cultural and intellectual history including diversity, literature, media and consumerism. *Three hours.*

**Hi 690—Thesis Research.**

Guidance in the selection of a thesis topic and in the research and writing of the thesis. *Three hours.*

**Sociology, Social Studies**

**SSS 504—Cultural Anthropology.**

The components of culture and how they affect individual behavior. Problems of cross-cultural individual behavior; and problems of cross-cultural contact, particularly for the missionary. *First semester, three hours.*

**SEMINARY & GRADUATE SCHOOL OF RELIGION**

**Professional Ministry**

**Min 600—Management Principles & Practices.**

Designed to provide practical, time-tested principles of effective management as they apply to the local church and the Christian school. Topics to be covered include guidelines in leadership, effective communication, planning, organizing, implementing and controlling. *Four hours.*

**Min 605—Leadership Development in the Local Church.**

Study of Christian leadership qualities, leadership styles, motivational strategies in biblical leadership. Guidelines for the development of staff and lay leadership in the local church. *Four hours.*

**Min 606—Pastoral Ethics.**

A thorough discussion of the ethics of church financial management for full-time vocational pastors. Ethical approaches to premarital, marital, and divorce and remarriage counseling will also be discussed. This course will also include a careful consideration of the ethics of inter-gender relations for both the pastor and church members within the context of normal

church life. The ethical and legal concerns surrounding church discipline, leadership conflicts and church divisions will also be presented with an emphasis on methods of conflict resolution. *Four hours.*

**Min 611—Ministry Financial Management.**

Study of financial management for the church, Christian school and church-related parachurch organizations; includes discussions of planning, budgeting, purchasing, borrowing, investing and building in the Christian ministry context. *Four hours.*

**Min 618—Law & Implications to the Local Church Ministry.**

Thousands of court cases are currently pending against local churches, ministers and Christian organizations. This course will seek to answer such questions as, "Is biblical Christianity becoming illegal?" "What are biblical parameters for the local church in its relationship to the government?" "What types of legal recourse are available for a local church?" *Four hours.*

**Min 632—Interpretation & Application in Preaching.**

Principles of accurate interpretation and application of various types of literature in the Old and New Testaments. *Four hours.*

**Min 633—Expository Preaching from Biblical Historical Narratives.**

Vital hermeneutical principles for the interpretation and proclamation of the narrative sections of both the Old and New Testaments. One of the canons of Scripture, Old or New Testament, will be emphasized each week. Written sermonic examples will be provided and discussed. *Four hours.*

**Min 636—Expository Preaching from OT Poetry.**

Practical guidelines and hermeneutical principles involved in the effective expository preaching of the poetical literature of the Old Testament. Emphases will include Psalms, Proverbs, Ecclesiastes and Song of Solomon. *Four hours.*

**Min 638—Expository Preaching from Prophecy.**

Interpretation and application guidelines for the effective expository preaching of the prophetic portions of the Word of God. One week of the course will emphasize Old Testament prophecy and the other New Testament prophecy. *Four hours.*

**Min 641—Expository Preaching from Matthew.**

Practical guideline and hermeneutical principles involved in effective expository preaching from the Gospel of Matthew. *Four hours.*

**Min 651—Media & the Ministry.**

Instruction and hands-on experience in the use of modern communication tools in the ministry. The use of radio, TV, visual aids and photography in the ministry of the local church. Basics in the effective use of the written word for advertisements, newspaper articles, letters to the editor, newsletters and church bulletins. The use of computers and special computer programs that enhance and augment the work of the ministry, including guidelines for desktop publishing. *Four hours.*

**Min 661—Evangelism & Outreach Ministries of the Local Church.**

Study and evaluation of the philosophy, methodology, and results of various types of evangelistic and

Christian service ministries of the local church. *Four hours.*

**Min 665—Missions Philosophy and Practice: Global and Local.**

A study of the philosophy and theology that informs the practice of twenty-first century Christian missions, both internationally and domestically, in the church's effort to evangelize culturally diverse people groups. *Four hours.*

**Min 685—Biblical Geography & Archaeology.**

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SOT 685 and SNT 685. Three hours.*

**Min 697—Holy Land Studies.**

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, SNT 697 and CH 697. Summer only, three hours.*

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**Min 698—Journeys of Paul.**

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, SNT 698 and CH 698. Three hours.*

**Min 699—European Studies: Early Modern Era.**

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican and Roman Catholic history. *Summer only, three hours.*

**Min 700—The Pastor's Personal Life & Development.**

Study of biblical and practical principles of spiritual development as they apply to the minister and to the problems and pressures he faces in the ministry. *Four hours.*

**Min 708—Philosophy & Ministry of Church Music.**

The place and purpose of music in the ministry of the local church. Establishing a biblical philosophy of church music. The pastor's place and responsibilities in the music ministry of the local church. *Four hours.*

**Min 711—Discipleship Training.**

A study of the philosophy, principles and proven methods of discipling converts and developing strong lay Christians in the local church. *Four hours.*

**Min 721—Prayer & Revival in Scripture & History.**

A study of the spiritual revivals recorded in both Scripture and church history, with a view toward arriving at guiding principles for present-day ministry. Selected readings will include descriptions of major historical revivals and those who led them. *Four hours.*

**Min 741—Premarital, Marital, & Family Counseling.**

An intensive study of the dynamics and techniques in the biblical approach to marital and family counseling. Includes discussion of the essential ingredients of a successful marriage; preparing young people for marriage; keys to recognizing potential high-risk marriages; dealing with marital problems and

family tensions; parent-child relationships; divorce and remarriage. *Four hours.*

**Min 751—The Pastor as Crisis Counselor.**

Biblical strategies for handling crisis issues such as suicide, abuse, sexual perversion, addictive behaviors, marriage problems, divorce, terminal disease and bereavement. *Four hours.*

**Min 771—Current Biblical & Theological Issues.**

Examination and biblical evaluation of theological issues, trends, movements and people affecting modern Christianity. *Four hours.*

**Min 773—Current Cultic & Humanistic Philosophies.**

Study of the philosophy, methods and challenge of current cultic and humanistic movements. Includes examination of secular humanism, the New Age movement, Reconstructionism, New Evangelicalism and Modernism. *Four hours.*

**Min 775—Theology & Practice of Prayer.**

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expositional classics on the subject. *Four hours.*

**Min 791—Research and Writing Seminar.**

A comprehensive introduction to the writing process, correct writing style, research methodologies, and formatting of graduate papers and dissertations. An intensive, one-week modular course taken the first summer after approval for Professional Ministry doctoral studies. *Two hours.*

**Min 797—Dissertation Project.**

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, one hour.*

**Min 798—Dissertation Project.**

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, two hours.*

**Min 799—Dissertation Project.**

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, three hours.*

**Church History**

**CH 589—European Studies: Early Modern Era.** Combination of travel and lectures in Europe and Asia Minor. Visits and discussions related to men, movements and sites of Protestant, Eastern Orthodox and Roman Catholic history. *Summer only, three hours.*

**CH 601—Church History.** History of the professing Christian Church from the apostolic age through medieval times. *First semester, Distance Learning, three hours.*

**CH 602—Church History.** History of the professing Christian Church from the Reformation to the present. *Second semester, Distance Learning, three hours.*

**CH 603—History of Christian Missions.** A study of the history of the spread of the gospel from the founding of the church. Particular emphasis will be given to key missionary leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to SCM 671. Second semester, even-numbered years, three hours.*

**CH 650—American Church History.** History of the Christian Church in America from its European origins to the present: Colonial beginnings, Puritanism, revivalism, the church and the Revolution, religious liberty, the church and slavery, sectionalism, denominationalism, and recent tendencies. *First semester, three hours.*

**CH 671—Historical Theology.** An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma and the creeds of Christendom. *Identical to Th 671. First semester, three hours.*

**CH 672—Historical Theology.** An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma and the creeds of Christendom. *Identical to Th 672. Second semester, Distance Learning, three hours.*

**CH 697—Holy Land Studies.** An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, SNT 697 and Min 697. Summer only, three hours.*

**CH 698—Journeys of Paul.** A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, SNT 698 and Min 698. Three hours.*

**CH 752—Baptist History.** The origins, church polity, significant contributions, distinctive doctrines and significant leaders of the Baptists. *Three hours.*

**Homiletics Studies**

**Hom 634—Expository Sermon Preparation.** A step-by-step approach to the development of expository sermons, with careful attention to exegetical accuracy and effective homiletical formatting. Students will prepare sermons from a variety of biblical genres, including Old Testament and New Testament passages. *Both semesters, Distance Learning, two hours.*

**Hom 635—Bible Teaching Methods for Women.** A practical approach for women in developing Bible lessons designed for presentation to women. Special emphasis on discerning the meaning of a passage of Scripture and communicating that message effectively. Students will gain experience working with a variety of biblical genres from both the Old and New Testaments. *Both semesters, two hours.*

**Hom 726—Homiletics.** The preparation, delivery and evaluation of biblical messages based on the student's oral presentation of sermons prepared in previous seminary classes. *Both semesters, two hours.*

**Seminary Church Ministries**

**SCM 601—Church Leadership & Administration.** A study of the biblical foundation for the leadership and administration of the local church. Also includes comprehensive instruction in church finances, organizational structure, meetings, legal and ethical issues, and facilities development. *Second semester, three hours.*

**SCM 607—Pastoral Theology.** A study of the biblical basis for pastoral ministry. Includes examination of the qualifications and responsibilities of the office of pastor, evaluation of the various forms of church leadership and organizational polity, discussion of biblical instructions for pastoral care and church discipline, readings in the available literature, and formation of a biblical philosophy of ministry. *First semester, two hours.*

**SCM 609—Practical Evangelism.** A field-based extension course required of all graduate religion women students. Requirements include participation in Christian service and personal evangelism activities. One summer required for the Master of Arts degree. *Summer only, two hours.*

**SCM 610—Ministry Practicum.** A nine-week field-based extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit detailed weekly reports of all activities. One summer is required for the Master of Arts and Doctor of Philosophy degrees. Two summers (SCM 610 and 710) are required for the Master of Divinity degree. *Summer only, two hours.*

**SCM 620—Contemporary Youth Issues and Ministry.** A study of the crucial issues facing teenagers today and how to build an effective church which discipled

junior high and high school students. *First semester, two hours.*

### **SCM 621—Church Discipleship Ministries.**

The purposes, organization and leadership of the church's outreach and edification ministries will be presented. Both Sunday school and the adult biblical education ministries will be discussed, including staff recruitment, leader selection and development, and teacher training. This course will demonstrate the close interrelationship between church outreach and church educational ministries. A philosophy and procedure for biblical, educational curriculum evaluation, selection and writing will also be developed. *First semester, two hours.*

### **SCM 627—Christian Family.**

Spiritual activities in the home. Materials and methods, relationship of home to the church, family altar and home visitation. *Identical to Ps 627. Three hours.*

### **SCM 631—Theories of Counseling.**

An examination of the counseling theories of prominent Christian psychiatrists, psychologists and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to Ps 621. Second semester and summer, three hours.*

### **SCM 632—Counseling.**

A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *Identical to Ps 622. Both semesters and summer, Distance Learning, three hours.*

### **SCM 633—Counseling Case Studies.**

Building on the foundation of CMn 632, the course focuses on solving common counseling problems from a biblical viewpoint. Topics covered will include depression, worry, anger and fear, as well as sexual immorality, substance abuse and eating disorders. *Identical to Ps 623. First semester, three hours. Prerequisite: SCM 632.*

### **SCM 635—Crisis Counseling.**

Presents biblical strategies for handling the crisis of suicide; extensive coverage of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the recover/12-step movement from a biblical standpoint; looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; help for working with eating disorders, drugs and alcohol; covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to Ps 635. Second semester, three hours.*

### **SCM 637—Marriage & Family Counseling.**

Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to Ps 637. Both semesters, Distance Learning, three hours. Prerequisite: SCM 632.*

### **SCM 640—Counseling Applications.**

Further practical application of the biblical counseling principles covered in SCM 632. Emphasis on the stu-

dent's gaining experience in how to collect data, determine problems, facilitate biblical change and assign homework based on case studies. *Identical to Ps 640. First semester, three hours. Prerequisite: SCM 632.*

### **SCM 651—Christian Discipleship.**

The personal, biblical responsibilities of the true disciple of Christ in full-time vocational ministry; e.g., Scripture reading and meditation, prayer, obedience, forgiveness, example setting, and walking in the Spirit will be discussed. The spiritual resources found in Christ for faithfulness and spiritual integrity will be presented. The obligation of and a methodology for making and nurturing new disciples will also be explained, following the biblical model. *First semester, two hours.*

### **SCM 652—Ministry of Preaching: History & Philosophy.**

An examination of the major biblical passages concerning preaching, coupled with a consideration of the different eras of preaching, primary models in church history and the formulation of a scriptural philosophy of the ministry of the Word. *Second semester, two hours.*

### **SCM 671—History of Christian Missions.**

A study of the history of the spread of the gospel from the founding of the church. Particular emphasis will be given to key missionary-leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to CH 603. Second semester, even-numbered years, three hours.*

### **SCM 672—Missionary Field Work.**

On-the-field team ministry under the supervision of a faculty leader. *Summer only, two hours.*

### **SCM 673—Missionary Field Work.**

On-the-field team ministry under the supervision of a faculty leader. *Summer only, three hours.*

### **SCM 675—Theology of Missions.**

An examination and systemization of the teaching of Scripture on the subject of world evangelism. Includes a comparison and contrast of the biblical model with contextualized theologies such as Minjung theology, Black theology, Hispanic theology and African theology. *Three hours.*

### **SCM 677—Urban Church Planting.**

A study of the techniques and unique challenges of establishing a local church in an urban setting. Specific attention will be given to community analysis, demographics, ethnography, non-profit incorporation and legal preparation. *Three hours.*

### **SCM 690—Counseling Issues Seminar.**

Examination and biblical critique of current issues, trends and movements within fundamental and evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to Ps 690. Second semester, three hours. Prerequisite: SCM 631 and SCM 632.*

### **SCM 701—Issues in Church Ministry.**

Experienced pastors examine key issues facing those serving in church ministry today, including the modern translation controversy, contemporary Christian

music, the church marketing movement and the believer's use of alcoholic beverages. Includes assigned readings and instruction from both resident and adjunct professors actively engaged in pastoral ministry. *First semester, two hours.*

**SCM 703—Biblical Separatism: History and Theology.**

A study of the history and theology of biblical separation, especially as it relates to Fundamentalism and Evangelicalism from the early twentieth century to the present. *Second semester, two hours.*

**SCM 707—Preacher & His Ministry.**

All ministerial students must register for one of the ministerial courses (SCM 651–652, 701, 703) each semester of their enrollment. If a student is unable to consecutively complete his ministerial course requirements, he must take SCM 707. Enrollment in this course requires attendance of the weekly combined ministerial class and it requires participation in ministerial extension activities. *Both semesters, zero hours.*

**SCM 708—Preacher & His Ministry.**

All ministerial students must register for one of the ministerial courses (SCM 651–652, 701, 703) each semester of their enrollment. If a student has completed these requirements, he must take SCM 708 each semester he is enrolled until the completion of his degree. Enrollment in this course requires participation in ministerial extension activities. *Both semesters, zero hours.*

**SCM 709—Pastoral Ministry Internship.**

A local church internship directed by both resident seminary professors and field-based adjunct pastors-professors. The student will experience and be evaluated in multi-week on-site clinical rotations covering all dimensions of pastoral ministry. These rotations will be supported by readings and written projects in the theory of pastoral practice. Each internship will be 20 weeks (part-time, during the first and second semesters) or 10 weeks (consecutive weeks, full-time in the summer) in a church approved by the dean of the seminary. *Both semesters, three hours.*

**SCM 710—Ministry Practicum.**

A nine-week field-based extension course extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit detailed weekly reports of all activities. One summer is required for the Master of Arts and Doctor of Philosophy degrees. Two summers (SCM 610 and 710) are required for the Master of Divinity degree. *Summer only, two hours. Prerequisite: SCM 610.*

**SCM 725—Children's Ministries.**

Developing pastoral awareness for the needs of pre-school as well as older children; physical, mental, emotional, social and spiritual needs; programming for children, including Bible clubs, AWANA, day camps and child care centers. *Three hours.*

**SCM 777—Biblical Strategy of Missions.**

Study of a biblical philosophy of missions and basic

biblical strategies. Examination of major world views. Evaluation of theories of the mission process, and current trends in Protestant missions. Also covers missionary problems, current literature and a geographical survey of missions needs. *Second semester, odd-numbered years, two hours.*

**Seminary New Testament**

**SNT 515—Biblical Themes.**

Study of the biblical teaching concerning Scripture, God, Jesus Christ, the Holy Spirit and Angels (including Satan). Emphasis throughout is on the practical application of the teachings of the Bible and Christian life. *Both semesters, three hours.*

**SNT 516—Biblical Themes.**

Study of the biblical teaching concerning Man, Sin, Salvation, the Church and Eschatology. Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. Particular attention is given to timely doctrinal questions. *Both semesters, three hours.*

**SNT 601—Exegesis of Matthew.**

Translation in the first Gospel with studies in syntax and vocabulary. *First semester, three hours.*

**SNT 603—Exegesis of Romans.**

Translation of the Epistle with studies in syntax and vocabulary. *Three hours.*

**SNT 605—Exegesis of the Prison Epistles.**

Translation of Philippians, Philemon, Colossians and Ephesians with studies in syntax and vocabulary. *Three hours.*

**SNT 607—Exegesis of Revelation.**

Translation of the Apocalypse with studies in syntax and vocabulary. *Three hours.*

**SNT 611—Exposition of the Synoptic Gospels.**

A survey and comparison of the three Gospels, with an investigation of the synoptic problem and an exposition of the characteristic teachings of each Gospel. Hermeneutical principles especially applicable to the Synoptics will be considered. Preparation of expository sermons from the Synoptics required. *Three hours.*

**SNT 612—Exposition of John's Gospel & Epistles.**

An analysis of the major theological themes of each book coupled with an exposition of selected portions of each. Special attention will be given to hermeneutical principles vital to a proper exposition of John's writings. Preparation of expository sermons from the Johannine literature required. *Three hours.*

**SNT 613—Exposition of Acts.**

An exposition of the book, including discussions of the origin of the church at Jerusalem, the character of early Judean Christianity, initial apostolic missionary activity, and Paul's life and journeys into the Hellenistic world. Extensive exposure to the most recent commentary literature. Instruction and weekly practice in the preparation of expository sermons from Acts. *Three hours.*

**SNT 614—Exposition of Romans.**

An exposition of the epistle in light of the circumstances and experience of the apostle Paul and the congregation in Rome. Careful attention is given to

the structure of the book and the development of its major theological arguments. Exposure to both the classic and most recent commentary literature on Romans. Preparation of expository sermons required. *First semester, even-numbered years, three hours.*

### **SNT 615—Exposition of the Corinthian Epistles.**

A thorough exposition of selected portions of the epistles. Reading from the best commentary literature on the books. Preparation of expository sermons required. *Three hours.*

### **SNT 616—Exposition of Paul's Shorter Epistles.**

An exposition of selected portions from Paul's shorter epistles (the Thessalonian, Prison and Pastoral Epistles). Thorough exposure to the commentary literature. Direction and practice in the preparation of expository sermon series. *First semester, odd-numbered years, three hours.*

### **SNT 618—Exposition of the General Epistles.**

An exposition of the theological themes and selected portions from the general epistles. Thorough exposure to the commentary literature. Preparation of expository sermons from each book. *Three hours.*

### **SNT 619—Exposition of Revelation.**

An exposition of the content of the Apocalypse. Reading in the best, standard commentaries. Preparation of expository sermons from each section of the book. *Three hours.*

### **SNT 620—Survey of the New Testament.**

Basic background, content and synopsis of the New Testament. Identification of major critical attacks. Introduction to key methods of Bible study. *For students with little or no undergraduate background in Bible. Second semester, Distance Learning, two hours.*

### **SNT 621—Foundations for Greek Exegesis.**

Extensive review of Greek fundamentals, with translation of a variety of New Testament passages. Introduction to exegetical thinking, with readings and exegesis projects. Semi-remedial in nature, especially suited for students who feel moderately lacking in readiness for Methods of Greek exegesis. *Both semesters, three hours.*

### **SNT 622—Methods of Greek Exegesis.**

Rapid review of Greek fundamentals, followed by translation of a variety of New Testament Texts. Readings and exercises in standard methods of Greek exegesis, culminating in the writing of two exegesis papers. Students with marginal mastery of Greek fundamentals should consider first taking NT 621 Foundations for Greek Exegesis. *Both semesters, three hours.*

### **SNT 633—Biblical Hermeneutics.**

A study of the principles and practices essential to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamental, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism), and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. *Identical to SOT 633. Both semesters, Distance Learning, two hours.*

### **SNT 650—New Testament Theology.**

Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. *Identical to Th 650. First semester, Distance Learning, three hours.*

### **SNT 681—New Testament Introduction.**

The canon and text of the New Testament: composition, authorship, date and content of each book. The course gives special attention to the current Greek text controversy. *Both semesters, Distance Learning, two hours.*

### **SNT 685—Biblical Geography & Archaeology.**

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SOT 685 and Min 685. Three hours.*

### **SNT 697—Holy Land Studies.**

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, Min 697 and CH 697. Summer only, three hours.*

### **SNT 698—Journeys of Paul.**

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, Min 698 and CH 698. Three hours.*

### **SNT 702—Exegesis of Luke.**

Translation and exegetical analysis of the third Gospel with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: SNT 601, SNT 603, SNT 605, SNT 607, SNT 621 or SNT 622.*

### **SNT 704—Exegesis of Acts.**

Translation and exegetical analysis of the Acts of the Apostles with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: SNT 601, SNT 603, SNT 605, SNT 607, SNT 621 or SNT 622.*

### **SNT 705—Advanced Greek Grammar.**

The syntax of New Testament Greek using Moulton, Robertson and other standard grammars of advanced level. Designed to enable the student to read at sight all grammatical constructions in the Greek New Testament. *Three hours.*

### **SNT 706—Exegesis of II Corinthians.**

Translation and exegetical analysis of II Corinthians with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: SNT 601, SNT 603, SNT 605, SNT 607, SNT 621 or SNT 622.*

### **SNT 708—Exegesis of Hebrews.**

Translation and exegetical analysis of Hebrews with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: SNT 601, SNT 603, SNT 605, SNT 607, SNT 621 or SNT 622.*

### **SNT 709—Septuagint.**

The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to SOT 783. Three hours. Prerequisite: SOT 702.*

### **SNT 710—Exegesis of the General Epistles.**

Translation and exegetical analysis of the General

Epistles with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: SNT 601, SNT 603, SNT 605, SNT 607, SNT 621 or SNT 622.*

**SNT 755—The Holy Spirit.**

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement and readings in the relevant theological literature. *Identical to Th 755. First semester, two hours.*

**SNT 758—The Church.**

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the purposes of the church and readings in the theological literature. *Identical to Th 758. Second semester, two hours.*

**SNT 760—Eschatology.**

A study of the biblical doctrine of the end times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. *Identical to Th 760. Second semester, two hours.*

**SNT 776—Theology and Practice of Prayer.**

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Identical to SOT 776 and Th 776. Three hours.*

**SNT 801—New Testament Word Study.**

Studies in the history, etymology, synonymy, English cognates and theological development of the 5,594 words of the Greek New Testament. *Three hours.*

**SNT 831—Problems of New Testament Interpretation I.**

A study of the history and principles of interpretation as they apply to the New Testament. *First semester, even-numbered years, three hours. Excludes: SOT 831.*

**SNT 832—Problems of New Testament Interpretation II.**

Analysis and discussion of specific problem passages in the New Testament. *Second semester, even-numbered years, three hours. Prerequisite: SNT 831. Excludes: SOT 832.*

**SNT 850—Advanced New Testament Theology.**

Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books and subjects not covered in the other theology courses. *Identical to Th 850. Three hours. Prerequisite: SNT 650.*

**SNT 881—New Testament Textual Criticism.**

Studies in its history, theory and praxis with special attention to the principal manuscripts, and the testimony of the Church Fathers. *Three hours.*

**SNT 887—Biblical Historical Backgrounds.**

A study of ancient near eastern history and the history of New Testament times, including an investigation of the cultures preceding and contemporary

with Israel during the theocracy, the intertestamental period, and the first century Mediterranean world. *Three hours.*

**SNT 889—New Testament Seminar.**

Directed reading with weekly seminar discussions. *Three hours.*

**SNT 891—Teaching Internship.**

In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SOT 891 and Th 891. Both semesters, two hours.*

**SNT 892—Theological Research Methods.**

Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SOT 892 and Th 892. Two hours.*

**SNT 893—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.*

**SNT 894—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

**SNT 895—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, six hours.*

**Seminary Old Testament**

**SOT 601—Elementary Hebrew I.**

Introduction to the phonology, vocabulary, grammar and syntax of biblical Hebrew. Includes translation and analysis of selected passages in the Hebrew Bible. *First semester, three hours.*

**SOT 602—Elementary Hebrew II.**

Reinforces and develops the basic principles of Hebrew grammar and syntax. Includes translation and analysis of selected portions of the Hebrew Bible. Emphasizes study methodologies in the Hebrew text within the abilities of the first-year student. *Second semester, three hours. Prerequisite: SOT 601.*

## **SOT 611—Exposition of the Pentateuch.**

An exposition of the first five books of the Old Testament. The spiritual significance of Israel's ceremonial worship practices and the theological relationship of these books to the rest of Scripture. *Three hours. Prerequisite: SOT 601.*

## **SOT 613—Exposition of the Historical Books of the OT.**

An exposition of special introductory, literary and hermeneutical issues in the books of Joshua through Esther. Verse by verse exposition of vital theological passages will be done. Preparation of expository sermons from the books will be required. *Three hours. Prerequisite: SOT 601.*

## **SOT 615—Exposition of the Psalms.**

The nature and characteristics of Hebrew poetry as demonstrated in the Psalms. An exposition of selected Psalms centering on worship and knowing God. Special emphasis on the homiletical value of the book. Preparation of expository sermon outlines required. *Three hours. Prerequisite: SOT 601.*

## **94 SOT 616—Exposition of the OT Wisdom Books.**

An expositional study of Job, Proverbs, Ecclesiastes and Song of Solomon. Special theological and hermeneutical problems of the books will be considered. Preparation of expository sermon outlines from selected passages required. *Three hours. Prerequisite: SOT 601.*

## **SOT 617—Exposition of Isaiah.**

Expositional studies in Isaiah with an emphasis on the integrity of the structure of the book and the development of the book's theme throughout its content in refutation of critical claims. Includes discussion of how to structure a preaching series from Isaiah and allows the student an opportunity to develop messages from different-sized portions of the book. Covers vital hermeneutical and translational problems in the book. *Three hours. Prerequisite: SOT 601.*

## **SOT 618—Exposition of Jeremiah, Ezekiel, & Daniel.**

Exposition of the theology and selected passages from each book. Includes an investigation of the political and social background of the time. Emphasis on the preaching and application of the key messages from these major prophets. Preparation of expository sermons from selected passages required. *Three hours. Prerequisite: SOT 601.*

## **SOT 619—Exposition of the Minor Prophets.**

The exposition of the content of the twelve minor prophets with special attention to the themes of the books and hermeneutically challenging passages. Preparation of expository sermons from selected passages required. *Three hours. Prerequisite: SOT 601.*

## **SOT 620—Survey of the Old Testament.**

Orientation of the student to the content and theological message of each book of the Old Testament. The focus is on the macroscopic perspective and the relevance of the Old Testament to the present. Includes discussion of key issues in scholarly debate and liberal-critical attacks. Emphasizes personal Bible study methods. *For students with little or no undergraduate background in Bible. First semester, Distance Learning, two hours. Excludes: SOT 681.*

## **SOT 631—Methods of Bible Exposition.**

A study of hermeneutics, sound interpretation of Scripture, methods of Bible study, principles of expository preaching, the use of commentaries, indexing systems, and practical experience explaining the Bible. *Distance Learning only, three hours.*

## **SOT 633—Biblical Hermeneutics.**

A study of the principles and practices essential to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamental, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism) and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. *Identical to SNT 633. Both semesters, Distance Learning, two hours.*

## **SOT 640—Old Testament Theology.**

Principles and methods of biblical theology as applied to the Old Testament. *Identical to Th 640. Second semester, Distance Learning, three hours.*

## **SOT 681—Old Testament Introduction.**

Canon and text of the Old Testament; composition, authorship, date and content of each book. Emphasis on refutation of critical views. *Both semesters, Distance Learning, two hours. Excludes: SOT 620.*

## **SOT 685—Biblical Geography & Archaeology.**

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SNT 685 and Min 685. Three hours.*

## **SOT 697—Holy Land Studies.**

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SNT 697, Min 697 and CH 697. Summer only, three hours.*

## **SOT 698—Journeys of Paul.**

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SNT 698, Min 698 and CH 698. Three hours.*

## **SOT 701—Hebrew Exegesis I.**

Exegesis in the Hebrew text of selected passages from the prophets with emphasis on the practical application of Hebrew in sermon preparation. *First semester, three hours. Prerequisite: SOT 602.*

## **SOT 702—Hebrew Exegesis II.**

Reinforcement and development in the principles of exegesis and application through the analysis of selected Hebrew passages in the prophets. *Second semester, three hours. Prerequisite: SOT 701.*

## **SOT 705—Biblical Aramaic.**

Aramaic grammar with translation of the Aramaic portions of the Old Testament. *Second semester, even-numbered years, three hours. Requisite: SOT 602.*

## **SOT 776—Theology and Practice of Prayer.**

Investigation and systematization of the teaching



of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expositional classics on the subject. *Identical to SNT 776 and Th 776. Three hours.*

**SOT 783—Septuagint.**

The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to SNT 709. Three hours. Prerequisite: SOT 702.*

**SOT 801—Advanced Hebrew Exegesis.**

Translation and syntactical analysis of selected portions of the Hebrew Old Testament. *First semester, even-numbered years, three hours. Prerequisite: SOT 702.*

**SOT 802—Advanced Hebrew Exegesis.**

Reinforcement and development in the grammatical and syntactical principles of exegesis through the analysis of selected passages in the Hebrew Old Testament. *Second semester, even-numbered years, three hours. Prerequisite: SOT 702.*

**SOT 805—Exegesis of Deuteronomy.**

Translation and exegetical analysis of selected passages from the fifth book of Moses. *First semester, odd-numbered years, three hours. Prerequisite: SOT 702.*

**SOT 807—Exegesis of Isaiah.**

Translation and exegetical analysis of various parts of the book of Isaiah with an emphasis on his major theological themes. *Three hours. Prerequisite: SOT 702.*

**SOT 831—Problems of Old Testament Interpretation I.**

Study of the history and principles of interpretation as they apply to the Old Testament. *First semester, even-numbered years, three hours. Excludes: SNT 831 and SNT 832.*

**SOT 832—Problems of Old Testament Interpretation II.**

Analysis and discussion of specific problem passages in the Old Testament. *Second semester, even-numbered years, three hours. Prerequisite: SOT 831. Excludes: SNT 832.*

**SOT 841—Advanced Old Testament Theology I.**

Study of the history and nature of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages and words. *Identical to Th 841. First semester, odd-numbered years, three hours. Prerequisite: SOT 640.*

**SOT 842—Advanced Old Testament Theology II.**

Reinforcement and development in the application of the principles of biblical theology to selected Old Testament books, passages, words and subjects. *Identical to Th 842. Second semester, odd-numbered years, three hours. Prerequisite: SOT 841.*

**SOT 885—Ancient Near East History.**

The historical background of the Old Testament and its relation to Israel. Old Testament chronology and historicity. *Three hours.*

**SOT 887—Biblical Historical Backgrounds.**

A study of ancient near eastern history and the history of Old Testament times, including an investigation of the cultures preceding and contemporary

with Israel during the theocracy, the intertestamental period and the first century Mediterranean world. *Three hours.*

**SOT 889—Old Testament Seminar.**

Directed reading with weekly seminar discussions. Bibliography and scholarship, past and present, evaluated on the basis of absolute authority of the Scripture. *Three hours.*

**SOT 891—Teaching Internship.**

In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SNT 891 and Th 891. Both semesters, two hours.*

**SOT 892—Theological Research Methods.**

Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis, and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SNT 892 and Th 892. Two hours.*

**SOT 893—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.*

**SOT 894—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

**SOT 895—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, six hours.*

**Theology**

**Th 601—Systematic Theology.**

A study of the nature, necessity, methods and materials of theology; and the application of the principles of systematic theology to the scriptural revelation about God, man and sin, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological reading summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doctrinal statement/theological summaries will be prepared so

as to reflect a biblical dispensational hermeneutic. *First semester and summer, Distance Learning, three hours.*

### **Th 602—Systematic Theology.**

The application of the principles of systematic theology to the doctrines of Christ, salvation, the Church and the end times, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doctrinal/theological summary will be prepared so as to reflect a biblical dispensational hermeneutic. *Second semester and summer, Distance Learning, three hours.*

### **Th 613—Christian Apologetics.**

The development of a biblical philosophy concerning the rational and evidential defense of the Christian Faith. Proofs relating to the existence of God, the historicity of Jesus Christ and the truthfulness of biblical miracles will be presented. Includes discussion of manuscript, archaeological and scientific evidence supporting the Bible. Offers a critical examination and refutation of worldviews based on evolution, relativism and anti-biblical theism. *Two hours.*

### **Th 640—Old Testament Theology.**

Principles and methods of biblical theology as applied to the Old Testament. *Identical to SOT 640. Second semester, Distance Learning, three hours.*

### **Th 650—New Testament Theology.**

Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. *Identical to SNT 650. First semester, Distance Learning, three hours.*

### **Th 671—Historical Theology.**

An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. *Identical to CH 671. First semester, three hours.*

### **Th 672—Historical Theology.**

An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds of the history of dogma, and the creeds of Christendom. *Identical to CH 672. Second semester, three hours.*

### **Th 755—The Holy Spirit.**

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement and readings in the relevant theological literature. *Identical to SNT 755. First semester, two hours.*

### **Th 758—The Church.**

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the purposes of the church, and readings in the theologi-

cal literature. *Identical to SNT 758. Second semester, two hours.*

### **Th 760—Eschatology.**

A study of the biblical doctrine of the end times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. *Identical to SNT 760. Second semester, two hours.*

### **Th 763—History and Theology of Religions.**

A study of the origin and historical development of religion, and a comparative survey of major religions including Judaism, Islam, Eastern religions, Roman Catholicism, Protestantism and major cults. *First semester, even-numbered years, two hours.*

### **Th 776—Theology and Practice of Prayer.**

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Identical to SOT 776 and SNT 776. Three hours.*

### **Th 841—Advanced Old Testament Theology I.**

Study of the history of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages and words. *Identical to SOT 841. First semester, odd-numbered years, three hours. Prerequisite: Th 640.*

### **Th 842—Advanced Old Testament Theology II.**

Reinforcement and development in the application of the principles of biblical theology to selected Old Testament books, passages, words and subjects. *Identical to SOT 842. Second semester, odd-numbered years, three hours. Prerequisite: Th 841.*

### **Th 850—Advanced New Testament Theology.**

Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books and subjects not covered in the other theology courses. *Identical to SNT 850. Three hours. Prerequisite: Th 650.*

### **Th 851—Christology.**

A systematic study of the biblical doctrine of the person of Christ, including exegesis of the key Christological passages of the New Testament, refutation of modern theological errors and a thorough survey of the classic scholarly literature. *Three hours.*

### **Th 855—Soteriology.**

A systematic study of the biblical doctrine of salvation, including exegesis of the key New Testament passages on the salvific work of Christ and its application to the believer. Examination of the various schools of thought concerning the doctrine, and a thorough survey of the salient theological literature. *Three hours.*

### **Th 865—Contemporary Theology.**

An examination of the most important contemporary theologians and the relationship of their theology to biblical teaching. *First semester, odd-numbered years, two hours.*

### **Th 879—Seminar in Theological Classics.**

Studies in the theological works of great Christian writers. *Three hours.*

**Th 885—Readings in Theology.**

Readings in the areas of individual theological interest (e.g., Thomas Aquinas, Luther and Lutheranism, Calvin and Calvinism) or of special doctrinal problems. *Three hours.*

**Th 891—Teaching Internship.**

In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SOT 891 and SNT 891. Both semesters, two hours.*

**Th 892—Theological Research Methods.**

Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SNT 892 and SOT 892. Two hours.*

**Th 893—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.*

**Th 894—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

**Th 895—Dissertation Research.**

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Six hours.*

**SCHOOL OF FINE ARTS AND COMMUNICATION**

**Music History and Literature**

**Mu 507—The Christian Musician.**

The development of a distinctly Christian philosophy of music based on and in agreement with Scripture. Readings in and examination of modern trends, styles and movements in secular and church music in the light of Scripture. *Second semester, one hour.*

**Mu 508—Research & Writing in Music.**

An introduction to research and writing techniques in music. Emphasis on musical analysis and description and investigation of appropriate sources. *First semester, two hours.*

**Mu 509—Introduction to Chamber Music.**

An introduction to chamber music stressing topics such as technical demands of ensembles, survey of important repertoire, rehearsal techniques and communication, intonation, programming and stage department. Chamber groups and repertoire assigned and/or approved by the instructor. Performance opportunities provided. *Second semester, even-numbered years, one hour.*

**Mu 599—European Studies: Music.**

The development of music in Europe from Renaissance to modern times; provides a background for the appreciation of music through direct contact with European culture. Attendance at European music festival concerts and operas correlated with a survey of European music. *Summer only, three hours.*

**Mu 601—Voice Literature.**

Vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems involved, and suitable grouping for recital purposes. *First semester, even-numbered years, three hours.*

**Mu 602—Voice Literature.**

A continuation of the study of vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems involved, and suitable grouping for recital purposes. *Second semester, even-numbered years, three hours.*

**Mu 603—Piano Literature.**

Solo literature for the piano from Bach to the late sonatas of Beethoven with special emphasis on analysis, style, pedagogical considerations and performers of the literature. *First semester, even-numbered years, three hours.*

**Mu 604—Piano Literature.**

Solo literature for the piano from the early Romantic Era to the present with special emphasis on analysis, style, pedagogical considerations and performers of the literature. *Second semester, even-numbered years, three hours.*

**Mu 605—Organ Literature.**

Literature for the organ from the Middle Ages through J.S. Bach with special emphasis on analysis, style and development of technique. *Three hours.*

**Mu 606—Organ Literature.**

Literature for the organ from J.S. Bach through present-day composers and schools, with special emphasis on analysis, style and development of technique. *Three hours.*

**Mu 607—String Literature.**

Directed study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

**Mu 608—String Literature.**

A continuation of the study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

**Mu 609—Woodwind Literature.**

Directed study in the literature for the student's

principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes and the use of pedagogical literature in teaching. *Three hours.*

### **Mu 610—Woodwind Literature.**

A continuation of the study in the literature for the student's principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes, and the use of pedagogical literature in teaching. *Three hours.*

### **Mu 611—Brass Literature.**

Directed study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

### **Mu 612—Brass Literature.**

A continuation of the study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style and development of technique. *Second semester, odd-numbered years, three hours.*

### **Mu 613—Middle Ages.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 614—Renaissance.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 615—Baroque Era.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 616—Classic Era.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 617—Romantic Era.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 618—Music from 1900 to 1945.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

### **Mu 619—Choral Literature.**

A genre-based survey of choral literature from all style periods, including a survey of current literature from major publishing companies suitable for church and school. *Second semester, odd-numbered years, three hours.*

### **Mu 620—Instrumental Ensemble Literature.**

Secular and sacred literature appropriate for instrumental ensembles, band and orchestra. *Three hours.*

### **Mu 621—Music Ensemble.**

Participation in university music organizations and in chamber ensembles. *Both semesters, one hour.*

### **Mu 622—Music Ensemble.**

Participation in university music organizations and in chamber ensembles. *Both semesters, one hour.*

### **Mu 623—Independent Study.**

*Both semesters, one hour.*

### **Mu 624—Independent Study.**

*Both semesters, one hour.*

### **Mu 625—Independent Study.**

*Both semesters, two hours.*

### **Mu 626—Independent Study.**

*Two hours.*

### **Mu 628—Music Since 1945.**

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Second semester, even-numbered years, two hours.*

### **Mu 630—Introduction to Musicology.**

Techniques and methods in musicology research including bibliographic techniques, philosophy, performance practices and historical musicology. *Second semester, odd-numbered years, one hour.*

## Music Technology

### **MTc 501—MIDI and Digital Audio Production Techniques.**

Advanced MIDI sequencing techniques and an introduction to digital audio editing and production in Logic and Pro Tools environments. *Identical to MME 501. Second semester, odd-numbered years, two hours.*

## Music Theory

### **MT 501—Eighteenth-Century Counterpoint.**

Analysis of contrapuntal writings of the outstanding composers of the eighteenth century. Writing of counterpoint in two voices. Concentration on the chorale prelude, two-part invention and fugue. *Both semesters, two hours.*

### **MT 502—Choral Composition.**

Foundational elements of writing choral music. Listening, reading, singing and analysis of model compositions. Applicable readings and exercises. *First semester, two hours.*

### **MT 504—Orchestration.**

Band and orchestral instruments, their ranges, technical and sonorous advantages and limitations, transpositions and place in the score. Extensive practice in arranging technique. *First semester, two hours.*

### **MT 506—Introduction to Schenkerian Analysis.**

Analysis of selected masterworks from Bach to Brahms using techniques developed by Heinrich Schenker, with emphasis on aural comprehension of voice leading. *First semester, odd-numbered years, two hours. Prerequisite: MT 501.*

### **MT 507—Basic Composition.**

Foundational elements of composition. Exploration of various facets of creativity and craft. Listening, singing and analysis of model compositions. Applicable readings and composition exercises. *Second semester, two hours. Prerequisite: MT 501.*

### **MT 508—Analytic Techniques for Modern Music.**

A study of the materials and techniques of art music

of the twentieth and twenty-first centuries. *Second semester, odd-numbered years, two hours.*

**MT 602—Advanced Keyboard Skills.**

The development of functional skills at the advanced level for pianists and organists. *First semester, odd-numbered years, two hours.*

**MT 603—Advanced Choral Conducting.**

Conducting technique and style. Score analysis. Conducting of laboratory ensembles with faculty guidance. *Both semesters, two hours.*

**MT 605—Composition I.**

Supervised composition in student-chosen genres with emphasis on concert music. Assigned readings, listening and analyses applicable to students' interests and projects. Non-composition principals only. *Both semesters, one hour. Prerequisite: MT 502, MT 504 and MT 507.*

**MT 606—Composition II.**

Supervised composition in student-chosen genres with emphasis on concert music. Assigned readings, listening and analyses applicable to students' interests and projects. Non-composition principals only. *Both semesters, one hour. Prerequisite: MT 605.*

**MT 607—Advanced Instrumental Conducting.**

Advanced exercises to develop hand and mind coordination: baton techniques, score reading, transpositions and bowing techniques. Conducting of laboratory ensembles with faculty guidance. *Second semester, odd-numbered years, two hours.*

**MT 608—Studies in Schenkerian Analysis.**

Application of the basic principles of Schenkerian analysis to the study of complete movements and works of the tonal repertoire, including one-part, binary, ternary, rondo, sonata and sonata-rondo forms. *Second semester, even-numbered years, two hours. Prerequisite: MT 506.*

**MT 610—Church Music Composition.**

Supervised composition of vocal, choral and instrumental church music. May include small compositions, readings, listening, analysis and philosophy. Open to graduate church music majors or others by permission of instructor. *Both semesters, two hours. Prerequisite: MT 502.*

**MT 611-641—Private Composition.**

Composition principals only. *One hour.*

**MT 614—Stylistic Analysis.**

Overview of musical styles from the Middle Ages through the Classic Era with contextual analysis of works. *Second semester, odd-numbered years, two hours. Prerequisite: Music Theory Placement Test.*

**MT 615—Stylistic Analysis.**

Overview of musical styles from the Classic Era through the present with contextual analysis of works. *Second semester, even-numbered years, two hours. Prerequisite: Music Theory Placement Test.*

**Master of Music Education**

**MME 501—MIDI and Digital Audio Production Techniques.**

Advanced MIDI sequencing techniques and an introduction to digital audio editing and production in Logic and Pro Tools environments. *Identical to MTc 501. Second semester, odd-numbered years, two hours.*

**MME 505—Instrument Repair for School Musicians.**

A practical study of the tools, supplies, parts, techniques and resources used in the maintenance and repair of woodwind, brass and percussion instruments. *Two hours.*

**MME 522—Music for Exceptional Learners.**

A study of the characteristics of exceptional learners in order to determine the best possible music learning experiences within the boundaries of their exceptionality. Particular emphasis is given to research literature on exceptional learners. Musical activities are suggested and explored, and a practicum is required for each student. *First semester, two hours.*

**MME 611—Music Curriculum.**

Processes and approaches to music curricula, including planning, scope and sequence; writing behavioral objectives and instructional outcomes; and evaluation techniques. Also covers integrating learning theories and a scriptural philosophy with music content and methodology. *Two hours.*

**MME 612—Principles & History of Music Education.**

An introduction to the history of American school music education from the European antecedents through the present. Emphasis will be placed on the underlying philosophies of music and the historical justifications for music teaching. *Three hours.*

**MME 613—Special Methods in Music Education.**

Theory, content and practice of the three major music methodologies: Orff, Kodaly and Dalcroze. Emphasizes skill development as advocated by each: inner hearing, rhythmic movement, improvisation, hand signs, fixed Do and moveable Do, systems of rhythm reading, etc. The student will apply these methodologies to the teaching of music within his area of specialization. *Two hours.*

**MME 614—Psychology of Music.**

A comprehensive overview of human music behaviors from a psychological perspective. Psychoacoustics, music perception, affective and aesthetic responses to music and the function of music in society are systematically investigated through research methodologies and literature. *Three hours.*

**MME 691—Testing & Research in Music Education.**

An introduction to the relevant areas of music education testing and research including music aptitude testing, music achievement testing, and the standard education research methodologies as applied to the field of music education. *Second semester, even-numbered years, three hours.*

**MME 780—Readings in Music Education.**

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of music education. *Both semesters and summer, three hours.*

**Church Music**

**SM 503—Hymnology.**

The history and development of the hymn and hymn tune, types of hymns and their uses, and analysis and interpretation of hymns and gospel songs. Standard hymnals reviewed. *First semester, three hours.*

## **SM 601—Church Music: The Protestant Tradition.**

Music in the Old and New Testaments; the development of psalmody and hymnody from the Reformation through 19th-century England. *Second semester, even-numbered years, three hours.*

## **SM 602—American Hymnody.**

Significant movements in American hymnody; Colonial psalmody, singing schools, the Great Awakening, Kentucky Revival, shape-note singing, the Sunday School songs and the gospel song. *Second semester, odd-numbered years, three hours.*

## **SM 603—Graded Choirs.**

Preparation for administering the church music education program; emphasis given to spiritual and musical objectives, sequence of concepts, and selection of materials. *First semester, even-numbered years, two hours.*

## **SM 606—Group Vocal Techniques.**

Vocal techniques appropriate for teaching amateur singers as a group; identification of group vocal problems, and the application of exercises and techniques to solve these problems. *Second semester, even-numbered years, two hours.*

## **SM 609—Private Conducting.**

*Both semesters, one hour.*

## **SM 610—Private Conducting.**

*Both semesters, one hour. Prerequisite: SM 609.*

## **SM 611—Arranging Workshop.**

Arranging and scoring for choir, band or orchestra, and vocal or instrumental ensembles. *One hour.*

## **Voice**

### **Vo 503—Drama in Singing I.**

A vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles, and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours. Prerequisite: Sophomore Platform Passed.*

### **Vo 504—Drama in Singing II.**

A continuation of the vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles, and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours. Prerequisite: Vo 503.*

### **Vo 506—Diction for Singers.**

The fundamentals of French, German, Italian and Church Latin diction and their application in the pronunciation of song texts from the standard vocal repertoire. *Second semester, odd-numbered years, three hours.*

### **Vo 601—Advanced Methods of Vocal Technique.**

Various methods and teaching techniques analyzed, compared and evaluated. Presentation of advanced principles of vocal production, projection and interpretation. Supervised practice teaching. *Second semester, even-numbered years, two hours.*

### **Vo 610–640—Voice, Non-Performance Major.**

*One hour. Prerequisite: Voice Audition.*

### **Vo 611–644—Voice.**

*One to four hours. Prerequisite: Voice Audition.*

## **Organ**

### **Or 501—Service Playing.**

Sight-reading of hymns; transposition; figured bass; improvisation; modulation; solo, anthem and congregational accompaniment; practical experience. *Two hours.*

### **Or 610–640—Organ, Non-Performance Major.**

*One hour. Prerequisite: Organ Audition.*

### **Or 611–644—Organ.**

*One to four hours. Prerequisite: Organ Audition.*

## **Piano**

### **Pi 610–640—Piano, Non-Performance Major.**

*One hour. Prerequisite: Piano Audition.*

### **Pi 611–644—Piano.**

*One to four hours. Prerequisite: Piano Audition.*

## **Piano Pedagogy**

### **PPd 501—Piano Pedagogy.**

Principles of good piano teaching as they apply to the private lesson. A survey of approaches to teaching keyboard, learning theory and application of that theory in practical setting, performance practice, business procedures for a successful studio and effective studio policies. *First semester, three hours.*

### **PPd 601—Advanced Piano Pedagogy.**

Principles for teaching advanced students, with special emphasis on applications of learning theory, motivation and keyboard skills. *Second semester, odd-numbered years, two hours.*

### **PPd 602—Current Trends in Piano Pedagogy.**

Identification and evaluation of current trends in piano pedagogy. Research in the area of piano pedagogy including new technology and group instruction. Preparation of materials suitable for publication on topics related to piano teaching. *Second semester, even-numbered years, two hours.*

### **PPd 603—Teaching Intermed. & Advanced Piano Literature.**

Methods, materials and curriculum building for teaching piano students at the intermediate through advanced levels. Focus on development of piano teaching techniques for high school through college-age students, examination of repertoire that is appropriate for these students, and exploring performance practice suitable for pianists at these levels. *First semester, odd-numbered years, two hours.*

### **PPd 604—Ensemble Music in Piano Teaching.**

A survey of the literature for piano duets, two pianos, and multiple pianos and its use in piano teaching at all levels. *First semester, even-numbered years, two hours.*

### **PPd 611—Internship in Piano Teaching.**

Teaching of children from elementary through high school in group and private lessons under faculty supervision. *First semester, one hour.*

### **PPd 612—Internship in Piano Teaching.**

Teaching of children from elementary through high school in group and private lessons under faculty supervision. *Second semester, one hour. Prerequisite: PPd 611.*

**PPd 613—Internship in Piano Teaching.**

Teaching of pre-college private lessons, adult private lessons and university classes under faculty supervision. *First semester, one hour. Prerequisite: PPd 612.*

**PPd 614—Internship in Piano Teaching.**

Teaching of pre-college private lessons and special research assignments. *Second semester, one hour. Prerequisite: PPd 613.*

**Bassoon**

**Bsn 610–640—Bassoon, Non-Performance Major.**

*One hour. Prerequisite: Bassoon Audition.*

**Bsn 611–644—Bassoon.**

*One to four hours. Prerequisite: Bassoon Audition.*

**Cello**

**Cel 610–640—Cello, Non-Performance Major.**

*One hour. Prerequisite: Cello Audition.*

**Cel 611–644—Cello.**

*One to four hours. Prerequisite: Cello Audition.*

**Clarinet**

**Cl 610–640—Clarinet, Non-Performance Major.**

*One hour. Prerequisite: Clarinet Audition.*

**Cl 611–644—Clarinet.**

*One to four hours. Prerequisite: Clarinet Audition.*

**Double Bass**

**StB 610–640—Double Bass, Non-Performance Major.**

*One hour. Prerequisite: Double Bass Audition.*

**StB 611–644—Double Bass.**

*One to four hours. Prerequisite: Double Bass Audition.*

**Euphonium**

**Eu 610–640—Euphonium, Non-Performance Major.**

*One hour. Prerequisite: Euphonium Audition.*

**Eu 611–644—Euphonium.**

*One to four hours. Prerequisite: Euphonium Audition.*

**Flute**

**Fl 610–640—Flute, Non-Performance Major.**

*One hour. Prerequisite: Flute Audition.*

**Fl 611–641—Flute.**

*One to four hours. Prerequisite: Flute Audition.*

**French Horn**

**FH 610–640—French Horn, Non-Performance Major.**

*One hour. Prerequisite: French Horn Audition.*

**FH 611–644—French Horn.**

*One to four hours. Prerequisite: French Horn Audition.*

**Oboe**

**Ob 610–640—Oboe, Non-Performance Major.**

*One hour. Prerequisite: Oboe Audition.*

**Ob 611–644—Oboe.**

*One to four hours. Prerequisite: Oboe Audition.*

**Percussion**

**Per 610–640—Percussion, Non-Performance Major.**

*One hour. Prerequisite: Percussion Audition.*

**Per 611–644—Percussion.**

*One to four hours. Prerequisite: Percussion Audition.*

**Saxophone**

**Sax 610–640—Saxophone, Non-Performance Major.**

*One hour. Prerequisite: Saxophone Audition.*

**Sax 611–644—Saxophone.**

*One to four hours. Prerequisite: Saxophone Audition.*

**Trombone**

**Tbn 610–640—Trombone, Non-Performance Major.**

*One hour. Prerequisite: Trombone Audition.*

**Tbn 611–644—Trombone.**

*One to four hours. Prerequisite: Trombone Audition.*

**Trumpet**

**Tr 610–640—Trumpet, Cornet, Non-Performance Major.**

*One hour. Prerequisite: Trumpet or Cornet Audition.*

**Tr 611–644—Trumpet, Cornet.**

*One to four hours. Prerequisite: Trumpet or Cornet Audition.*

**Tuba**

**Tu 610–640—Tuba, Non-Performance Major.**

*One hour. Prerequisite: Tuba Audition.*

**Tu 611–644—Tuba.**

*One to four hours. Prerequisite: Tuba Audition.*

**Viola**

**Vla 610–640—Viola, Non-Performance Major.**

*One hour. Prerequisite: Viola Audition.*

**Vla 611–644—Viola.**

*One to four hours. Prerequisite: Viola Audition.*

**Violin**

**Vi 610–640—Violin, Non-Performance Major.**

*One hour. Prerequisite: Violin Audition.*

**Vi 611–644—Violin.**

*One to four hours. Prerequisite: Violin Audition.*

**Communication Studies**

**Com 502—Rhetorical Criticism.**

Principles, functions and methods of rhetorical criticism as they relate to public address. *First semester, even-numbered years, three hours.*

**Com 504—American Public Address.**

Critical-historical study of speeches and speaking careers of outstanding religious and political figures from Jonathan Edwards to the present. *Second semester, even-numbered years, Distance Learning, three hours.*

**Com 505—Communication Training & Development.**

Introduction to the process through which companies and other organizations improve performance and communication. Emphasis on training skills in the field of communication as well as consulting in the organizational setting. *First semester, three hours.*

**Com 506—Interviewing.**

Principles and techniques of planning and conducting the major types of interviews used in organizational and media contexts. Emphasis on research, questioning strategies and dyadic communication skills. *Second semester, even-numbered years, three hours.*

## **Com 507—Conflict Management.**

Integration of theory on conflict management with practical approaches to conflict training. An emphasis on a biblical perspective of conflict. *First semester, three hours.*

## **Com 508—Communication Technology.**

Analysis of theoretical implications and practical applications of computer-mediated communication, computer-supported cooperative work, and other technologies that impact communication in society. *Second semester, odd-numbered years, three hours.*

## **Com 510—Persuasion.**

Theories of persuasion, platform practice and criticism of model persuasive speeches. *Second semester, three hours.*

## **Com 520—Intercultural Communication.**

The theory and practical applications of communicating between cultures. Special emphasis is given to biblical principles of communication and to the organizational and business applications of intercultural communication. *First semester, three hours.*

## **Com 521—Nonverbal Communication.**

Analysis of the various codes of nonverbal behavior and their functions in interpersonal, workplace and mediated encounters. Special emphasis is given to Scriptural principles of nonverbal communication. *First semester, even-numbered years, three hours.*

## **Com 522—Assessment Methods in Communication.**

Introduction to qualitative and quantitative methods used in academics and business settings. *First semester, odd-numbered years, three hours.*

## **Com 523—Special Topics in Communication.**

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture and readings in organizational communication. *Three hours.*

## **Com 524—Special Topics in Communication.**

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture and readings in organizational communication. *Three hours.*

## **Com 600—Introduction to Graduate Studies.**

Introduction to methodologies and resources for research in communication arts and science at the graduate level. *First semester, three hours.*

## **Com 603—Advanced Organizational Communication.**

Survey of advanced research and theory relevant to the study of organizational communication. Rigorous examination of the role that communication plays in shaping and reshaping the process of organizing within and between organizations. *Second semester, three hours.*

## **Com 604—Qualitative Research Methods in Communication.**

Study of theoretical issues underlying the study of qualitative research as a methodology, as well as the characteristics of various approaches to designing and conducting qualitative research projects. *Second semester, three hours.*

## **Com 605—Applied Communication Research I.**

Preparation of the graduate communication final project or thesis. *Both semesters, three hours.*

## **Com 606—Applied Communication Research II.**

Preparation of the graduate communication final project or thesis. *Both semesters, three hours.*  
*Prerequisite: Com 605.*

## **Com 607—Leadership and Communication.**

Relationships between communication and leadership including a consideration of relevant theories, concepts, tools and skills. Leadership and communication are examined in relation to organizational culture, change, diversity, technology and decision making. *Second semester, three hours.*

## **Journalism and Mass Communication**

### **JMC 501—Media Law and Ethics.**

Survey of the federal, state and local laws that most directly affect mass communication in the United States, with emphasis on the understanding of the First Amendment freedoms and ethical principles in mass communication. *Second semester, three hours.*

### **JMC 511—Media Relations.**

Analysis and implementation of media relations strategies and programs for profit and nonprofit organizations. *First semester, three hours.*

## **Cinema Production**

### **Ci 596—Production Internship.**

Practical application of production skills in a structured internship environment. Available during Unusual Films' production semesters or summers. May also be applied to production-related summer job or internship opportunities. *Positions are to be found through the initiative of the individual student and are not the responsibility of the department. Both semesters, three hours.*

### **Ci 597—Production Internship.**

Practical application of production skills in a structured internship environment. Available during Unusual Films' production semesters or summers. May also be applied to production-related summer job or internship opportunities. *Positions are to be found through the initiative of the individual student and are not the responsibility of the department. Both semesters, three hours.*

## **Dramatic Arts**

### **DA 600—Theories of Theatre and Performance.**

A survey of seminal theatre theories and performance techniques, with an emphasis on the writings of Aristotle, Konstantin Stanislavski, Bertolt Brecht, Artaud, Grotowski and Peter Brook. Application will be made to current trends in theatrical and performance theory with a special emphasis on the nature and application of a Christian missional event. *First semester, three hours.*

### **DA 601—Theatre History Survey.**

A historical, political and theoretical survey of touchstone theatrical events. Special emphasis will be given to the nature of dramatic action and the relationship between live events and audiences in a given cultural and historical context. *Second semester, odd-numbered years, three hours.*



**DA 602—Playwriting.**

An examination of narrative theory and historical and contemporary trends in dramatic structures coupled with the creation of original full-length plays written in various styles all culminating in workshopped, laboratory productions. *First semester, three hours.*

**DA 603—Stage Directing.**

An exploration and application of core tenants of directing for the stage, with an emphasis given to collaboration, working with new texts, handling style, and visionary, entrepreneurial leadership. *First semester, three hours.*

**DA 604—Acting.**

Advanced analysis and creation of performance analogues within a Stanislavski framework; a special emphasis on plays with poetic languages. Students will explore a variety of styles and their relationship to core acting principles. *First semester, three hours.*

**DA 605—Dramatic Arts Practicum.**

A practical examination of theatrical collaborative skills. Class discussions and projects culminate in a public performance event or theatrical artifact. Special attention will be given to theatrical events in a specific cultural context. *First semester, one hour.*

**DA 606—Dramatic Arts Practicum.**

A practical examination of theatrical collaborative skills. Class discussions and projects culminate in a public performance event or theatrical artifact. Special attention will be given to theatrical events in a specific cultural context. *Second semester, one hour.*

**DA 607—Principles of Collaborative Design.**

A critical exploration and examination of fundamental principles for theatrical design in a collaborative ensemble setting with practical application made to a “poor theatre” context culminating in organic theatre designs for a variety of spaces and texts. *First semester, three hours.*

**DA 608—Contemporary Narrative Performance.**

An examination of a variety of performance techniques, approaches and conventions of narrative that have contributed to the formation of contemporary performance theory and practice. Performance approaches from the one-person show to performance art will be studied. The course will provide the student with the opportunity to critically engage performance traditions through workshop and polished performance, discussion and analysis, and extend discoveries to a variety of theatre applications. *Second semester, three hours.*

**DA 609—Experimental Adaptation.**

Examination of and practice in adapting a variety of sources for live, dramatic performance. *Second semester, three hours.*

**DA 610—Theories of Directing.**

An examination of major theatre theory with application made to a variety of directing styles and contexts and actor training. Practical application made with actors in workshopped scenes. *Second semester, three hours.*

**DA 611—DA Thesis Project.**

Within the context of an ensemble, individual and collaborative coaching given in support of a student’s

chosen thesis project in performance, directing, or writing for the stage. Students will examine a survey of relevant historical and theoretical work as well as make application of idea to a live event. *First semester, one hour.*

**DA 612—DA Thesis Project.**

Within the context of an ensemble, individual and collaborative coaching given in support of a student’s chosen thesis project in performance, directing, or writing for the stage. Students will examine a survey of relevant historical and theoretical work as well as make application of idea to a live event. *Second semester, one hour.*

**Dramatic Production**

**DP 513—Drama in Ministry.**

Discussion of the history, literature, philosophy and current trends in Christian theatre. Emphasis on development of a personal philosophy of ministry in the dramatic arts. *Second semester, two hours.*

**DP 596—European Studies: Theatre.**

A study tour of Greece, Italy and England designed to acquaint students with the historical and cultural background of significant European and English dramas; expose them to theatre history and architecture; and give them opportunities to attend selected productions. *Identical to En 596. Three hours.*

**DP 603—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

**DP 604—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

**DP 605—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

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Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, two hours.*

**DP 608—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, two hours.*

**DP 609—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, three hours.*

**DP 610—Private Instruction in Dramatic Production.**

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, three hours.*

**DP 611—Advanced Scene Design.**

Principles and application of scenic design for the stage. Study of conception, drawing, modeling and realizing of scenic designs. *First semester and summer, odd-numbered years, three hours.*

**DP 612—Costume Design.**

Advanced studies in costume design for the stage. Instruction in planning and rendering costume design with emphasis on script analysis, unity, coherence, style and visual analysis of historical styles of costumes. *First semester, even-numbered years, two hours.*

**DP 614—Dramaturgy.**

A study of the theory and methodology of dramaturgy, including the uses of literary and theatrical criticism in determining production concepts and values. The course emphasizes the usefulness of historical and intellectual background material to facilitate the creation of a script from text. *Second semester, even-numbered years, three hours.*

**DP 615—Advanced Stage Lighting.**

Principles and application of lighting design for the stage. Study of electrical theory, lighting control, color theory and lighting design principles. Culminates in a major lighting design project. *First semester and summer, odd-numbered years, three hours.*

**DP 619—Dramatic Production Practicum.**

Crew assignments related to university productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour.*

**DP 620—Dramatic Production Practicum.**

Crew assignments related to university productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 619.*

**DP 621—Dramatic Production Practicum.**

Crew assignments related to university productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 620.*

**DP 622—Dramatic Production Practicum.**

Crew assignments related to university productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 621.*

**DP 625—Special Topics in Dramatic Production.**

Topics may include Dramatic Production history, design, special areas of stagecraft, directing, acting and dramatic literature. *Two hours.*

**DP 626—Special Topics in Dramatic Production.**

Topics may include Dramatic Production history,

design, special areas of stagecraft, directing, acting and dramatic literature. *Two hours.*

**DP 627—Special Topics in Dramatic Production.**

Topics may include Dramatic Production history, design, special areas of stagecraft, directing, acting and dramatic literature. *Two hours.*

**DP 628—Special Topics in Dramatic Production.**

Topics may include Dramatic Production history, design, special areas of stagecraft, directing, acting and dramatic literature. *Two hours.*

**Performance Studies**

**PSt 504—Staging Literature.**

Adaptation, direction and group performance of poetry, narrative fiction and compiled scripts. *First semester, three hours.*

**PSt 505—Performing Literature.**

Study through performance of selected texts. Possible topics may include Shakespeare, Christian literature, acting for the camera, or the one-person show. Topic to be announced each year. *Second semester, two hours.*

**PSt 506—Performing Literature.**

Study through performance of selected texts. Possible topics may include Shakespeare, Christian literature, acting for the camera, or the one-person show. Topic to be announced each year. *Second semester, two hours.*

**PSt 601—Performance of Poetry in Historical Perspectives.**

Study through performance of ancient to modern poetry. *First semester, three hours.*

**PSt 602—Contemporary Narrative Performance.**

Study of current trends in criticism and performance. *Second semester, three hours.*

**PSt 603—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, one hour.*

**PSt 604—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, one hour.*

**PSt 605—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, one hour.*

**PSt 606—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, one hour.*

**PSt 607—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, two hours.*

**PSt 608—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, two hours.*

**PSt 609—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, three hours.*

**PSt 610—Private Lessons in Performance Studies.**

*A maximum of five credits may count toward the degree. Both semesters, three hours.*

**SCHOOL OF EDUCATION****Professional Education****Ed 562—Assessment (Pre-K–6).**

A practical emphasis on constructing classroom tests, grading, and administering and interpreting standardized tests. Appropriate probability and statistical techniques are incorporated. Offered first two weeks as part of block program for the Master of Arts in Teaching degree in Elementary Education. *Both semesters, two hours.*

**Ed 605—History & Philosophy of Education.**

Beginnings of the American system of education, survey of theories of education; factors and forces changing American education philosophies of learning applied to contemporary educational problems. This course is designed to equip and motivate educators and administrators to understand, critically appraise and apply the historical and philosophical foundations of education in developing their educational theory and practice. *Second semester, Distance Learning, three hours.*

**Ed 620—Principles and Practices of Classroom Management.**

This course is an introduction to K–12 classroom management techniques. Topics include physical space, behavioral norms, safety, time management, managing student work and managing other special classroom needs. *First semester, Distance Learning, three hours.*

**Ed 632—Instructional Strategies.**

Effective teaching involves using a variety of instructional strategies, designed with specific learners in mind. This course explores the development and practical application of numerous strategies. Students will be introduced to the Five Core Propositions of the National Board for Professional Teaching Standards. This class is mostly project based. *First semester, Distance Learning, three hours.*

**Ed 633—Teaching the Struggling Learner.**

Designed as an overview of the needs of struggling learners. This course will examine the academic needs of these learners and present teaching strategies to meet those needs. Practical application for the classroom teacher will be emphasized. *Distance Learning only, three hours.*

**Ed 634—Individual Differences in Learning.**

This course focuses on developing the student's understanding of the knowledge and skills necessary to increase effectiveness in meeting the needs of diverse learners through appropriate instructional, curricular and behavioral strategies. *Distance Learning only, three hours.*

**Ed 638—Curriculum Development.**

This course is an overview of the history and theories of curriculum development and their application to K–12 schools. Designing and implementing effective curriculum and learning based on a school's philosophy of education. *Second semester, Distance Learning, three hours.*

**Ed 661—Assessment of Learning.**

The appraisal of a student's intellectual capacity and aspects of personality; the interpretation of edu-

cational data using descriptive statistics including frequency distributions, measures of central tendency and dispersion, the normal probability curve and graphs. Attention is also given to test construction and the development of a testing program. *First semester, Distance Learning, three hours.*

**Ed 667—Technology in Education.**

This course is a practical examination of current technology applications and their integration in education. The hands-on learning environment provides the professional educator with the tools needed to enhance skills in technology and apply these skills in a variety of settings. *First semester and summer, Distance Learning, three hours.*

**Ed 690—Research in Education.**

This course introduces educational research, statistics and testing; and is designed to familiarize the student with the terminology, basic concepts and tools necessary to critique and interpret published research. *First semester and summer, Distance Learning, three hours.*

**Ed 695—Directed Practicum.**

Supervised experience in an area of fieldwork under the direction of faculty, including papers, unit work samples, videotaped lessons—uploaded and critiqued—all tied to coursework taken previously in the MEd program. *Students must be teaching in a traditional K–12 classroom during the semester this course is taken. Both semesters, Distance Learning, three hours.*

**Ed 800—Crucial Issues in Education.**

Problem analysis of timely issues in education. Attention is focused on areas of continuing concern, with special emphasis on the Christian school movement and its problems. Independent study for doctoral students only. *Both semesters and summer, three hours.*

**Ed 820—Professional Writing.**

Preparation in writing for publication in professional education. Students will master the current APA style manual and *The Student Guide to the Preparation of Graduate Papers* as applied to the writing of theses and dissertations. *Summer only, odd-numbered years, three hours.*

**Ed 881—Internship in Curriculum Development.**

The student will select an academic discipline at the elementary, secondary, or collegiate level and prepare a syllabus for the entire year (elementary or secondary levels) or a semester (collegiate level) under the direction of an appropriate faculty member. The syllabus must include the content to be covered, annual and unit objectives as appropriate, major projects and activities to be completed, and daily lesson plans for one unit in the annual curriculum guide. *Both semesters and summer, three hours. Prerequisite: Ed 638.*

**Ed 891—Descriptive Statistics.**

Descriptive statistics, elementary probability theory, study of the normal probability distribution, point and interval estimations, and elementary hypothesis testing. Required calculator: TI 30X II or similar calculator. *Summer only, even-numbered years, three hours. Prerequisite: Mathematics Placement Test and Ed 690.*

**Ed 892—Inferential Statistics.**

Hypothesis testing is expanded to t-tests, ANOVA,

ANCOVA, chi-square, MANOVA, correlation, linear regression, multiple regression and non-parametric tests. Extensive use of SPSS computer software. *Summer only, even-numbered years, three hours. Prerequisite: Ed 891.*

**Ed 893—Quantitative Research Methods.** Advanced concepts for analyzing, evaluating and conducting educational research. This course is designed to enable a student to prepare a prospectus for a quantitative research project. *Summer only, even-numbered years, three hours. Prerequisite: Ed 892.*

**Ed 894—Qualitative Research Methods.** Application of qualitative studies to educational research, nature of qualitative research, rationale and applications of qualitative research methods, and the integration of qualitative and quantitative research methods. This course is designed to enable a student to prepare a prospectus for a qualitative research project. *Summer only, even-numbered years, three hours. Prerequisite: Ed 892.*

**Ed 897—Dissertation Research.** Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, one hour.*

**Ed 898—Dissertation Research.** Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, two hours.*

**Ed 899—Dissertation Research.** Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, three hours.*

### Secondary Education

**SE 606—Teaching Reading in the Content Areas.** Materials and methods in adolescent reading improvements. Reading in subject areas. Available to Education majors only. *Second semester, three hours.*

**SE 680—Teaching Writing.** Practical techniques and curriculum philosophy for teaching writing. *First semester, three hours.*

**SE 685—Teaching Internship.** Candidates who do not have previous clinical or teaching experience in grades 9–12 will be given structured opportunities to work with the appropriate grade level cooperating teacher in a local Christian school. Candidates will be exposed to a variety of interactions with grades 9–12 students, including teaching a series of lessons. *Both semesters, three hours.*

**SE 780—Readings in Secondary Education.** Independent study through the use of readings on an individual or group basis with special emphasis on

selected areas from the field of secondary education. *Both semesters and summer, three hours.*

### Elementary Education

**EE 510—Children's Literature.** Interpretative and critical study of literature suitable for children. Addresses subject matter, literary style and methods of illustration. *Both semesters, three hours.*

**EE 550—Classroom Management.** This course is an introduction to K–12 classroom management techniques. Topics include physical space, behavioral norms, safety, time management, managing student work and managing other special classroom needs. **NOTE:** This course is available only on the block to students who are student teaching. *Both semesters, two hours.*

**EE 605—Teaching Reading.** This course presents practical methods for the teaching of reading and introduces comprehension and word recognition skills included in a developmental reading program for grades 2–6. Assessment techniques appropriate for the subject matter and grade level will be presented. Each student participates in actual classroom observations and demonstration teaching. Teacher candidates are required to create lessons based on the South Carolina English Language Arts Academic Standards. *First semester, three hours.*

**EE 609—Corrective Reading Techniques.** This course will help students assess reading difficulties and prescribe appropriate corrective techniques. Students will become familiar with current remedial reading programs and will develop activities for use when interacting with individuals having varying reading difficulties. Opportunities to work with individuals will be provided. *Second semester, three hours.*

**EE 633—Internship: MAT – Grades 2–6.** The purpose of this course is to provide structured opportunities to work with students of appropriate age for the program of study in which the student is preparing to teach. A minimum of 75 hours of acceptable activities must have been completed before student teaching. Approximately 50 of the 75 hours will occur during this course. Up to 50 additional hours of activities may be in a nonschool setting but must involve activities with students of appropriate age for the student's area of teaching preparation. Candidates are required to create lessons based on the South Carolina Academic Standards. Candidate's teaching will be evaluated using the South Carolina Standards for Assisting, Developing and Evaluating Professional teaching (ADEPT). *Students are encouraged to seek opportunities for volunteer work and school-year and/or summer employment that will provide opportunities to work with school-age children. Both semesters, three hours. Prerequisite: Teacher Candidacy—Passed. Corequisite: EE 641.*

**EE 641—Teaching Techniques (Pre-K–8).** This course will provide an overview of teaching techniques common to teachers of students in grades Pre-K through 8. It will provide general guidance in long-range planning, assessment, the use of appropriate instructional strategies, providing content for learners, monitoring and enhancing learning, maintaining an environment that is conducive to

learning, classroom management and the fulfillment of professional responsibilities outside the classroom. This class is for students majoring in elementary education. *Both semesters, one hour. Corequisite: EE 633.*

**EE 642—Teaching Language Arts & Social Studies.** Goals, materials, methods, procedures and content for the teaching of oral and writing skills in the English language and of interpretive and conceptual skills in the social studies. Candidates are required to create lessons based on the South Carolina Academic Standards. *First semester, three hours.*

**EE 645—Teaching Mathematics & Science.** An examination of the content, goals and methods of teaching mathematics and science. Emphasis will be on the development of materials and programs. Candidates are required to create lessons based on the South Carolina Academic Standards. *Second semester, three hours.*

**EE 685—Teaching Internship.** Candidates who do not have previous clinical or teaching experience in grades 2–6 will be given structured opportunities to work with the appropriate grade level cooperating teacher in a local Christian school. Candidates will be exposed to a variety of interactions with grades 2–6 students including teaching a series of lessons. *Both semesters, three hours.*

**EE 699—Directed Teaching: MAT.** Observation, participation, conferencing and actual teaching are done for at least 60 full days. Student teachers will be evaluated on their classroom management and their use of current methods of teaching and planning. In addition, students will show ability to use information to develop instruction to meet the needs of individual students. Student teachers will meet in a weekly seminar with university supervisors during the semester they are student teaching. These meetings are designed to monitor and coordinate the student teacher's progress throughout the directed teaching assignment. Candidates are required to create lessons based on the South Carolina Academic Standards. Candidate's teaching will be evaluated using the South Carolina Standards for Assisting, Developing and Evaluating Professional teaching (ADEPT). *Students are required to apply for Directed Teaching and be fully admitted to the professional teacher preparation program one academic year prior to the semester they plan to student teach. Both semesters, nine hours.*

**EE 780—Readings in Elementary Education.** Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of elementary education. *Both semesters and summer, three hours.*

## Psychology

**Ps 501—Abnormal Psychology.** The history of the theories and classifications of abnormal behavior. Includes extensive coverage and critique of the DSM—the Diagnostic and Statistical Manual of Mental Disorders. *First semester and summer, three hours.*

**Ps 511—Counseling Women.** Practical instruction to prepare women to apply biblical principles to the problems women face, first in their own lives and then in the lives of other women

whom they will counsel. *Open to women only. Both semesters, three hours. Prerequisite: Ps 622.*

**Ps 621—Theories of Counseling.** An examination of the counseling theories of prominent Christian psychiatrists, psychologists and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to SCM 631. Second semester and summer, three hours.*

**Ps 622—Counseling.** A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *Identical to SCM 632. Both semesters, Distance Learning, three hours.*

**Ps 623—Counseling Case Studies.** Building on the foundation of Ps 622, the course focuses on solving common counseling problems from a biblical viewpoint. Topics covered will include depression, worry, anger and fear, as well as sexual immorality, substance abuse and eating disorders. *Identical to SCM 633. First semester, three hours. Prerequisite: Ps 622.*

**Ps 629—Counseling Internship.** Students will work with clients in a supervised setting on campus or with a local Christian ministry in a counseling/testing role. Case studies will be developed and maintained as well as critiqued. *Only a limited number of practicums are available. Students should plan to make application to the Dean of the School of Education by midterm of the academic period prior to the term they want an internship. Both semesters, three hours. Prerequisite: 15 hours in program of study.*

**Ps 630—Counseling Children & Adolescents.** This course deals with biblical counseling principles and procedures for helping elementary and secondary school-age children. Case study examples will encourage application of course content. *Second semester, three hours. Prerequisite: Ps 622.*

**Ps 633—Career Counseling.** Survey of the historical development of career counseling, with a presentation and critique of the major theories of career development. Students will become familiar with standard career resources, such as the *Dictionary of Occupational Titles* and the *Occupational Outlook Handbook*. Emphasizes providing reliable career information within the context of biblical decision making. *Second semester, three hours. Prerequisite: Ps 622.*

**Ps 635—Crisis Counseling.** Presents biblical strategies for handling the crisis of suicide; extensive coverage of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the recover/12-step movement from a biblical standpoint; looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; help for working with eating disorders, drugs and alcohol; covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to SCM 635. Second semester, three hours.*

## Ps 637—Marriage & Family Counseling.

Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to SCM 637. Both semesters, Distance Learning, three hours. Prerequisite: Ps 622.*

## Ps 640—Counseling Applications.

Further practical application of the biblical counseling principles covered in Ps 622. Emphasis on the students' gaining experience in how to collect data, determine problems, facilitate biblical change and assign homework based on case studies. *Identical to SCM 640. First semester, three hours. Prerequisite: Ps 622.*

## Ps 690—Counseling Issues Seminar.

Examination and biblical critique of current issues, trends and movements within evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to SCM 690. Second semester, three hours. Prerequisite: Ps 621 and Ps 622.*

## Educational Leadership

### EAS 660—Principles of Administration.

Emphasizes basic administrative theory and research for the school leader, focusing on the current practices and examining trends in such areas as leadership skills, personnel development and decision making. *Second semester, Distance Learning, three hours.*

### EAS 663—School Business Management.

Principles of business administration for schools, emphasizing sound plant, finance and management practices. A philosophy of school administration will be developed. *First semester, Distance Learning, three hours.*

### EAS 665—Administrative Internship.

Practicum under an experienced school administrator. A minimum of 120 clock hours of acceptable activities is required. *Both semesters, three hours. Prerequisite: EAS 660 and EAS 663.*

### EAS 670—Pupil Personnel Services.

A survey of guidance services and their application in both elementary and secondary educational settings. Practical guidance problems are considered. *Second semester, odd-numbered years, three hours.*

### EAS 676—Supervision of Personnel.

An overview of several models of supervision with practical applications in observation, evaluating instruction, analysis of instructional leadership to improve teacher classroom performance, and supervision of non-instructional personnel. *First semester, three hours.*

### EAS 678—Organizational Theory & Practice.

An exploration of organizational theory and its application in a school setting, emphasizing strategic planning, instructional leadership and public relations. *Second semester, even-numbered years, three hours. Prerequisite: EAS 660 and EAS 663.*

### EAS 680—Readings in Educational Administration.

Independent study through the use of readings with special emphasis on selected areas from the field of educational administration. *Both semesters and summer, three hours. Prerequisite: EAS 660 and EAS 663.*

## SCHOOL OF BUSINESS

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### Accounting

#### Ac 601—Current Topics in Accounting and Assurance.

Survey of contemporary issues in accounting, auditing and reporting. Topics include emerging issues in determining acceptable accounting/reporting practices; existing and changing policies in corporate governance; effects of technology changes on the theory and practice of accounting; effects of harmonization of international accounting/reporting standards; impact of financial statement fraud on the accounting standards, auditing standards and the accounting profession. *Summer only, three hours.*

#### Ac 602—Auditing Theory & Application.

Review of basic auditing concepts and introduction to competing theories of auditing and other attestation services. Topics include ethical standards and legal liability of auditors, detection and correction of fraud in audits of financial statements, statistical sampling techniques, materiality and risk assessment, and interaction of corporate governance standards with auditing standards. *Summer only, three hours.*

#### Ac 603—Tax Research.

Introduction to tax research methods used by practicing accountants and a survey of available primary and secondary research sources. Equips students to support or defend a position on particular tax issues through appropriate communication of results of research. *Three hours.*

#### Ac 604—Analysis of Accounting, Attestation, & Regulation.

Critical synthesis of topics from financial and managerial accounting, attestation and auditing services, taxation, economic effects of accounting, and ethical, legal and related responsibilities of accountants. *Second semester, three hours.*

#### Ac 699—Independent Study.

Research project in an accounting, auditing, taxation, or related area conducted under the supervision of a faculty member. *Both semesters and summer, three hours.*

### Business Administration

#### BA 602—Business Ethics.

A study of business ethics that includes the meaning and purpose of ethics, with emphasis on Christian principles of action. Historical and practical approach to the problem of right conduct within the business environment. *Both semesters, Distance Learning, three hours.*

#### BA 610—Statistical Applications in Business.

Introduction of selected tools suitable for information collection, classification, summarization and analysis. Topics include probability; measures of central tendency and dispersion; discrete and continuous distributions with emphasis on normal distribution; sampling and sampling distributions; point and interval estimation; and hypothesis testing, correlation and regression. Practice of problem solving with computer programs and statistical packages. *First semester, odd-numbered years, three hours.*

**BA 620—Managing Operations.**

Fundamentals of operations management in manufacturing and service environments. Emphasis on decision making and development of competitiveness-enhancing procedures through improved technology, productivity, product quality and materials management systems. *Summer only, three hours.*

**BA 625—Information Systems Management.**

Presentation of vital fundamental concepts for effective use and management of information technology in a business environment. Topics include basic technology concepts, data communications and networking, role of information in organizations, acquisition and strategic use of information technology, implications of end-user computing, and management and control of information systems. *Second semester, even-numbered years, three hours.*

**BA 630—Managerial Aspects of Accounting.**

Interpretation, use and analysis of accounting data for internal reporting, planning, and control of business activities and managerial decision making. Includes influence of accounting on people in service and manufacturing operations. *First semester, odd-numbered years, three hours.*

**BA 632—Managerial Finance.**

Introduction to requisite corporate finance managerial skills, including cash flow analysis and computer modeling of financial decisions. Topics include financial analysis, planning and forecasting; risk/return relationships; discounting future cash flows; assessing projects and capital budgeting viability; opportunity cost of capital; enterprise valuation; and debt and equity financing options. *Second semester, odd-numbered years, three hours.*

**BA 635—Economics.**

Survey of the principles of microeconomics and macroeconomics, including price theory, foundations of market economy, income theory and analysis of national income determinants. Emphasizes understanding the adjustment of business enterprises to changing market conditions. *First semester, even-numbered years, three hours.*

**BA 645—Marketing Strategy.**

Study of creative and analytical problem-solving techniques as applied to marketing situations. Use of case studies to demonstrate deliberate development of creative problem-solving ability. *Second semester, odd-numbered years, three hours.*

**BA 650—Fundamentals of Business Law.**

A study of the development of jurisprudence with an emphasis on business law. Attention is given to the contract and labor laws, including negotiation and dispute resolutions. *Summer only, three hours.*

**BA 665—Management Effectiveness & Communication.**

Analysis of interrelationship among individuals, groups and the organization. Examination of the following concepts: leadership, motivation, communication, group dynamics, decision making and interpersonal relations. Inclusion of case studies and other projects. *First semester, even-numbered years, three hours.*

**BA 670—Strategic Management.**

This course examines the application of long-term planning and the management tools to be able to formulate the strategic vision and policies to achieve an organization long term, using application of strategic management tools such as TQM. Business Process Reengineering will be examined. Applications of the concepts will be applied through the case study method. *Second semester, odd-numbered years, three hours.*

**BA 675—Emerging Technologies/E-Commerce.**

Broad introduction to information technologies currently used in the corporate world and those likely to be adopted in the future. Explanation and identification of workings, users and application of these technologies from functional and technical managerial perspectives. Includes demonstrations and computer experimentation. Development of in-depth understanding of the Internet concerning key features of electronic commerce, opportunities provided and requirements for its effective use. *Second semester, even-numbered years, three hours.*

**BA 680—Emerging Business Development.**

Interdisciplinary study of all components necessary for starting a new business, with emphasis on the critical function of recognizing and creating opportunities. Topics include attributes of entrepreneurs and entrepreneurial careers, evaluating opportunities, conceiving and writing business plans, and venture financing. *Second semester, three hours.*

**BA 685—Managing Human Resources.**

Examination of essential personnel-related activities (appraisal, selection, training, compensation and development) and evaluation of managerial use of these activities in strategy formulation and implementation. *First semester, even-numbered years, three hours.*

**BA 699—Independent Study.**

Research project for a profit or non-profit organization conducted under the supervision of a faculty member. *Both semesters and summer, three hours.*





# BUILDINGS & EQUIPMENT

Bob Jones University occupies a plant comprising 205 acres. The institution moved into the initial unit of 25 buildings for the 1947–48 session. Since that date additional buildings have been constructed on an average of more than one a year. The campus plan included in this Catalog shows the building locations.

The **Administration Building** houses the business and executive offices.

The **Alumni Building** houses the Bellis Copy Center, language laboratory, Academic Success Center (including Instructional Technology Services and Learning Resource Services), computer labs, lecture halls, classrooms and faculty offices.

The **Alumni Stadium** with a seating capacity of approximately 4,000 is used for soccer games. There are also four soccer fields available for practices and games. Softball games are also played in this outdoor activity area. The Alumni Stadium has a ¼ mile track for competitive and recreational running activities. Lighted tennis courts are available for use throughout the day and evening.

**Barge Infirmary** is licensed as a privately-owned educational institutional infirmary and serves as a hospital and infirmary (University Health Services) for the faculty, staff and students. It has a pharmacy, X-ray department, clinical laboratory and physiotherapy unit. The hospital also houses the University's Cancer Research Laboratory.

The **Bob Jones Jr. Memorial Seminary and Evangelism Center**, named to symbolize the vital connection between historic Fundamentalism and evangelism, serves to promote the cause of world evangelism by teaching the fervent exposition and application of the Word of God. The two-story structure, covering approximately 18,000 square feet, is located in close proximity to the Alumni Building and the Library. Its features include high-tech resource and research facilities, historical displays and memorabilia, classrooms, faculty offices, a conference room, and a lecture hall.

The **Davis Field House** provides facilities for the division of physical education and exercise science, the university intramural program, and faculty/staff/student recreation opportunities. This includes classrooms, offices, locker rooms, a women's fitness center, an aerobics room, an indoor jogging track and a swimming pool. There are three separate court areas in the DFH which can provide four regulation courts for basketball and volleyball and six badminton courts. Seating is available for approximately 3,000 people for athletic and special events in the main court.

The **Dixon-McKenzie Dining Common** accommodates 2,500 people at a sitting. It is one of the ten largest dining facilities in the country operating under one roof. Its kitchen prepares 1.5 million meals each year. In addition to the Varsity Room for students, smaller rooms are provided for special university functions and catered events.

The **Edwards-Riley Memorial Student Center** contains the War Memorial Chapel, Stratton Hall, Snack Shop, Campus Store, Welcome Center, Levinson Hall, Photo Services, Post Office, Riley Reception Room, Edwards Reception Room, Alumni Association, Office of Career Services and conference rooms.

**Facilities Management**, located in the Ludwig Facilities Management Center, is responsible for maintaining approximately 2,700,000 square feet of buildings and residence halls, as well as approximately 78 residences and 267 apartments on over 270 acres of property. The University Maintenance Department is responsible for all campus and residential property maintenance. Utilities and Energy Services is responsible for plumbing, electrical, HVAC, welding, sheet metal and the operation of the cogeneration plant. The Operations and Services Department is responsible for Central Distribution (all warehousing activities), Custodial Services, Recycling, Floor Covering, Transportation and grounds maintenance. The Projects, Design and Construction groups are responsible for the development, engineering and construction of all major road, building and utility projects on campus. Interior Design is responsible for all furnishings and finishes, as well as Christmas lighting and special decorations throughout the year.

The **Founder's Memorial Amphitorium** seats 7,000 and is the preaching center of the campus. A tribute to the memory of Dr. Bob Jones Sr., the mammoth edifice is akin to an enclosed Greek amphitheater and allows an audience the greatest possible proximity to a speaker. A 90-rank Allen organ is located in this hall. It also houses Bob Jones University's recording studios and a 200-seat assembly room.

The **Fremont Fitness Center** contains locker rooms, saunas, whirlpools, racquetball courts and two exercise rooms featuring aerobic equipment, weights, and state-of-the-art strength and conditioning equipment.

The **Grace Haight Nursing Building** houses the offices, classrooms, simulated laboratories and learning resource center for the Division of Nursing.

The **Gustafson Fine Arts Center** contains specially designed studios for voice, piano, instruments and pipe organ, as well as practice halls for orchestra, band, chorus and ensembles. The Music Library, with its large record, compact disc, DVD, videocassette and score collection, is also located here. Art and design facilities are located in the Sargent Art Building and include offices, classrooms and studios for painting, drawing, sculpture, ceramics, fiber arts, printmaking and graphic arts. Three state-of-the-art computer technology labs are available for classes and students in fine arts. Broadcasting department facilities include classrooms, control rooms, radio studios and a well-equipped television studio. The studios of student-operated WBJU, the campus station, are also located in the Fine Arts Center. Communication facilities include offices, classrooms, conference rooms, multimedia room and the speech therapy clinic.

**114** The **Howell Memorial Science Building** houses the Roder Memorial Coral Collection; the Waterman Bird collection; modern laboratories for instructions in biology, chemistry, physics and electronics; modern facilities and labs for the teaching of Family and Consumer Sciences; classrooms and lecture halls; and faculty offices.

The **Mack Library** has about 90,000 square feet of floor space. This modern facility offers seating for over 1,300, including individual study carrels, open bookstacks in the reading areas, an audiovisual facility, a large periodical room, a computer lab, a computer classroom and a library instruction classroom.

Other prominent features include the Jerusalem Chamber, a replica of the room in Westminster Abbey in London in which work was accomplished on the 1611 King James Bible, and the University Archives Room which displays materials about the Founder and history of BJU.

Students are served by a staff of 19 and a student staff of about 50.

Approximately 318,000 volumes are housed in the collection, and over 1,020 current periodical titles are received. In addition, over 21,000 music, speech and language recordings are available in departmental library rooms elsewhere on the campus.

The Library features the Millennium online catalog and an automated circulation system supported by Innovative Interfaces. These units provide an integrated system and access to other library catalogs from one of the 38 public access stations. Books not held in our library may be obtained by interlibrary loan through OCLC, a national database. In addition, students have access to the Internet from 38 public access stations which provide online searching for magazine and other information in over 100 databases. The Fundamentalism File contains over 120,000

articles on religious subjects and secular topics from a religious perspective.

The **Museum & Gallery at Bob Jones University** houses one of the foremost collections of Old Master paintings in America. Renowned and respected around the globe by art scholars and museum professionals, the Museum & Gallery exists to promote the appreciation, understanding and preservation of quality fine art that reflects universal and scriptural truths based on God's Word and works. M&G extends its collection into communities at home and abroad through its educational and cultural outreaches that enrich the whole man—mind, heart and soul.

The collection of Old Master paintings contains representative works of Flemish, Dutch, German, French, Italian and Spanish painting from the fourteenth through nineteenth centuries. Among them are outstanding examples from the brushes of Tintoretto, Veronese, Botticelli, Preti, Reni, Le Brun, Gerard David, Cranach, Murillo, Ribera, Rubens and van Dyck.

Period furniture and statuary afford interesting sidelights on the other arts, as well as a look into the life and times contemporary with the over 400 paintings in the collection.

M&G also houses the **Bowen Collection of Antiquities** which contains the varied display of biblical antiquities from the collection of the late Mr. and Mrs. Frank Bowen. This excellent collection displayed on a rotating basis, presents an unusual opportunity for systematic study of the Bible in light of archaeology.

As a visual library and valuable resource, the Museum & Gallery presents a record of the culture, religion and history of ages past, beginning in Bible times and extending through the nineteenth century. Approximately 20,000 people visit this remarkable collection each year. Thousands of students, families and adults participate in M&G's educational offerings and cultural outreaches such as the annual *Living Gallery* presentation, music recitals, focus exhibitions, children's programs, guided tours, membership program and more. Through its educational efforts and collection, including its satellite location in downtown Greenville, M&G continues to extend its reach beyond its campus family and into the surrounding community, beyond its national borders and into international circles. Students in any field, art-related or not, benefit from the rich legacy the collection provides.

**Performance Hall** contains classrooms for dramatic production courses, a design studio and a 150-seat laboratory theater designed to present student productions in proscenium, arena or thrust-stage styles. Also housed in this area are music practice facilities for women students.

**Residence Halls** at Bob Jones University are staffed by a residence hall supervisor and residence hall counselor. There are five men's and five women's residence halls for single students. Residence hall rooms are fully carpeted and air-conditioned and provide computer connections to the campus network. Each room is outfitted with a telephone and built-in furniture (two student desks, two bunk bed units, overhead and hanging closet space, and built-in drawer space). Each residence hall also provides a study lounge, and some residence halls are equipped with handicapped access. In order to keep the facilities up to date, a refurbishing of a residence hall is completed as necessary each year. In addition to this major refurbishing, each residence hall is repainted and recarpeted as needed. To aid campus security, certain residence hall doors are accessible only by student ID cards, and all outside entrances to the women's residence halls are monitored by video surveillance equipment.

Spacious covered walks connecting most of the major buildings provide protection from the weather for students moving from one building to another.

**Rodeheaver Auditorium** is one of the finest collegiate stages in the United States. The mechanical equipment of the building includes two contour curtains, a revolving stage, over 40 fly lines, and orchestra and stage lifts—making it one of the best-equipped theaters in the Southeast. Seating over 2,600, the building also houses the scene shop, various storage areas, an extensive collection of costumes from various university productions, as well as dressing rooms and property rooms. A 57-rank Zimmer pipe organ is located in this hall. Forty-three digital stops were added to the instrument in 2004. In addition, Rodeheaver Auditorium houses Unusual Films, BJU's award-winning film production studio.

**Trades facilities** support the associate degree programs in the School of Business. The Culinary Arts building contains a kitchen, bakeshop and dining room/classroom. The Cosmetology Lab has a twenty-one-station salon and classroom.

The **University Cleaners** does the linen service for the Dining Common, Barge Infirmary, and the Child Development Center, as well as dry cleaning, laundry and shirt service for the faculty, staff and students and community.

In **Unusual Films**, Bob Jones University has one of the most effective media today of spreading the Gospel throughout the world. This up-to-date, excellently equipped motion-picture studio centers on a large sound stage complete with professional cranes and multidirectional dollies, cameras, microphone perambulators, catwalks, arc and incandescent lights, lighting accessories, and still photography equipment

and laboratories. Conveniently located near the sound stage are studios for makeup and hairstyling, wardrobe, film and non-linear video editing, sound recording, re-recording and scoring, 2-D and 3-D animation, set and costume design, scene drafting and construction, film distribution, projection computer lab, and classroom facilities.

Since its organization in 1950, Unusual Films has established an outstanding record in the production and distribution of its films which are being shown in all parts of the world. One of its most celebrated film releases has been *Wine of Morning*, a two-hour, full color, first-century story that was selected to represent America at the International Congress of Schools of Cinema at the Cannes Film Festival. Since then Unusual Films has produced, in addition to numerous shorter films, six more feature-length productions: *Red Runs the River*, a 90-minute film dealing with the personal conversion of one of the historic generals of the Civil War; *Flame in the Wind*, presenting a strong gospel message against the background of the Spanish inquisition; *Sheffey*, the moving story of a circuit-riding preacher known for his power in prayer; *Beyond the Night*, a missionary film telling the story of the powerful testimony of a missionary doctor in Africa; and *The Printing*, the story of secret Bible printing in the Soviet Union on the eve of *perestroika*. Unusual Films' most recent feature-length film, *Milltown Pride*, is set in a 1920's textile mill village and depicts the story of a young man's dream to play baseball and his willingness to sacrifice anything to make that happen.

The most recent children's productions are *The Treasure Map*, *Appalachian Trail*, and *Project Dinosaur*, three dramatic adventure films designed to appeal to children, and *The Golden Rom*, *Farmer Dillo Paints His Barn*, and *Farmer Dillo Counts His Chickens*, all of which are animated stories. Unusual Films serves as a laboratory for Cinema students who wish to receive professional training in all phases of Christian and educational motion-picture and video production and in the field of still photography. Cinema majors, as well as any student in BJU, may gain experience in the various aspects of production, and cocurricular credit may be earned by such participation.

Because of the strong Christian emphasis and the serious approach to the work on the part of Christian young people who feel a definite call of God to this field of service, because of the motion picture equipment and facilities, because all fine arts are given without additional tuition, because of the teacher-training background of the Unusual Films staff coupled with a knowledge of motion pictures, and because of the practical experience given students, Bob Jones University is better prepared than any other

university in America to train Christian young people who are seriously interested in cinema and video.

The purpose of Unusual Films to win men and women to Jesus Christ is epitomized in the motto which hangs on the sound stage wall: I Corinthians 9:22—“I am made all things to all men, that I might by all means save some.”

The **War Memorial Chapel** contains a series of huge canvases painted by Benjamin West depicting scenes from the Old and New Testaments—a part of the intended decoration for the chapel at Windsor Castle. The hall also contains a 19-rank Wicks pipe organ, installed in 1988.

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# THE UNIVERSITY

## Student Life

### Attendance

For the purpose of leaving the city of Greenville, a student may be absent from class according to the attendance policy if his academic average is satisfactory and if the proper permission has been secured. No student may be away during the following times:

- (1) within three weeks following the beginning of first semester,
- (2) the ten days before Thanksgiving break begins,
- (3) within three weeks of Christmas vacation,
- (4) within two weeks following the beginning of second semester,
- (5) during the Bible Conference week,
- (6) within three weeks of commencement.

Professors may require that class work be made up in advance if classes are missed.

A student is required to attend all classes, assemblies, etc., unless he is otherwise excused; and he is required to be on time. The details of the regulations regarding these matters are amplified in the Student Handbook which is distributed each year to the students.

### Housing

All single students under 23 years of age, except those residing with their parents or close relatives in the local community, are expected to live in the university residence halls. Students must supply their own textbooks and school supplies, as well as their own bed linens, twin bed mattress cover, blankets, pillows and towels. We suggest that students wait until they arrive before purchasing minor room furnishings such as curtains.

BJU, through the Office of Student Services, lends all possible assistance to married couples in locating housing in the area.

### Standards of Conduct and Discipline

The mission of Bob Jones University is to help students develop Christlike character that is manifested in a scripturally disciplined life, service to others, love for God, sharing of the Gospel and biblical discernment about what God values for eternity. Accomplishing the mission requires an edifying campus atmosphere and an environment that promotes spiritual growth. Maintaining a desired campus atmosphere necessitates a discipline system to which all students submit themselves and hold each other accountable. BJU bases its system of accountability and correction on the functions of Scripture taught

in 2 Timothy 3:16—teaching, reproof, correction and training in righteousness.

Formal discipline at BJU is administered by a committee of administrators, Student Life staff, and student leaders. Students who accumulate 150 demerits during a semester are suspended. If a student demonstrates an unwillingness to pursue a Christian testimony and our educational mission, BJU retains the right to deny that student further enrollment or to deny him his degree.

Through its discipline system, BJU seeks to lovingly verbalize the truth in order to instruct, warn, rebuke, restore and develop Jesus' disciples and to apply God's Word to help develop "complete" Christians fully equipped for every good work (2 Tim. 3:17). Faculty and staff are involved in students' lives, and students are involved in each other's lives. The campus community pledges together to help each other grow and hold each other accountable with the goal of encouraging the spiritual success of every individual on campus.

## Student Activities

### Concert, Opera & Drama Series and Recitals

Each year the University Concert, Opera & Drama Series presents programs by the world's leading solo artists and ensembles, as well as productions of opera and Shakespeare. The student program fee provides each full-time student with a season ticket. In addition, the Divisions of Music and Communication present recitals and concerts by students, members of the faculty and BJU music organizations.

### Bible Conference

The annual spring Bible Conference is one of the outstanding features of the university year. Extending for six days, the Conference brings to the campus America's outstanding fundamental Bible teachers, pastors and evangelists. All regular academic work is suspended for the Bible Conference, which takes the place of a spring vacation.

### BJU Heritage Day

One day is set aside each year in late October to remember the rich heritage of Bob Jones University. The blessing of God upon BJU is evident in the lives of the many godly men and women who have served as the faculty and staff since the University's founding. The day features a special chapel service that includes personal memories of Dr. Bob Jones Sr.,

Dr. Bob Jones Jr., and the many others who have been vital to the history of this ministry. These vignettes often include video and audio clips from the early days of BJU. This special day of remembering God's work concludes with a banquet in the dining common.

### Chapel Services

One of the most interesting features of Bob Jones University is the 35-minute chapel service held every morning Monday through Thursday. These services are a source of great inspiration to students. Four days a week the chapel message is brought by the president, an administrator, a faculty member or a guest speaker. Each Friday the chapel period is devoted to the meetings of various societies.

### Day of Prayer

118 Once each semester, classes are canceled and a day is devoted to prayer and praise. The schedule varies, but includes sessions where students and faculty and staff members gather by groups to share requests and pray.

### Missions Emphasis Week

One week in the school year is set aside for a special missions conference called Missions Emphasis Week. BJU brings to its chapel platform an outstanding missionary speaker for this event. Representatives of many well-known fundamental mission boards come to the conference to promote missions and to confer with potential missionary candidates.

### Outreach Ministries

BJU has over 250 outreach ministries in which students spread the Gospel in the community and surrounding region. Students minister in local churches, nursing homes, children's clubs, community center and many other ministries, reaching out each week to people through evangelism, discipleship and encouragement. This ministry of BJU's students to the greater Greenville area has been a tremendous asset to pastors and churches and a great opportunity for the students to learn as they train to serve the Lord.

### Soul Winning Conference

Before Christmas break, a guest chapel speaker brings a series of messages to inspire and instruct students and faculty to improve their witness for Christ to the lost. The BJU family leaves motivated to use their opportunities during the holidays to win souls for Christ.

### Sunday Evening Worship

All students are encouraged to attend Sunday evening worship at an independent, fundamental church in the local community.

### Sunday Morning Worship

The Sunday morning worship service is a regular feature of the religious program. Every residence hall student (except students who are away conducting services) is required to attend the worship service. There is a church choir that presents special music, and the message is brought by the president or some member of the BJU faculty or staff.

### Sunday School

Graduate students living in the residence halls meet on Sunday mornings as a group for Sunday school.

### Vespers

Presenting faculty and students in a sacred program, the Vespers service is probably the best known of all religious services of Bob Jones University. Occasionally, a religious drama is presented. These services, both devotional and cultural, attract many visitors.

## Student Organizations

### Art and Design Forum

The Art Forum exists to give art students opportunity to gain broader understanding of their field of study outside the classroom. Professional artists, gallery curators, retail art dealers and designers present practical information about their work experiences. The format includes panel discussions, question-and-answer sessions, video or slide presentations and lectures. Subjects vary and may include art philosophies, pricing, art techniques, minority artists, job opportunities, artist demonstrations and critiques. Five sessions are scheduled throughout the school year.

### Bands

**Concert Band:** This organization of approximately seventy players performs literature from the standard concert band repertoire and performs at least two major concerts each year.

**Symphonic Wind Band:** This organization of approximately fifty players is devoted to performance of the finest concert literature, both secular and sacred, for winds and percussion. The Wind Band performs at least four concerts each year, in addition to recording, touring regularly and performing in Vespers.

Membership in both bands is open through audition to all students.

### Choral Program

The choral program at BJU exists to support the growth of the Christian student into the image of God and to equip him to use music for the service of God. The developmental program is comprised of multiple-

graded choirs. All students are welcome to audition and are placed according to their classification and abilities. Singers are re-auditioned periodically to determine proper placement. The program consists of eight choirs: University Singers, Conductors Chorus, Collegiate Choir, Concert Choir, Lyric Choir, Men's Glee Club, University Chorale and Chamber Singers. Performance venues include concerts of standard choral literature and church music, Vespers and Sunday morning worship services, oratorio and the annual opera, and Commencement Concert performances. Each participant will have the opportunity to reach his individual technical and artistic choral potential within a program that strives for the highest level of musical excellence.

### Classic Players

The Classic Players is one of the outstanding college Shakespearean repertoire groups in the world. Membership is open to students who show the requisite ability in public auditions. Two major productions are presented each year, including such great plays as *Hamlet*, *Julius Caesar*, *Macbeth*, *The Merchant of Venice* and other plays covering the great majority of the Shakespearean repertoire.

### The Collegian Staff

Bob Jones University's student newspaper, *The Collegian*, was founded in 1987 as a journalism lab, offering students hands-on experience in producing a weekly publication. Students write and edit articles, design the layout, and take photographs for the paper, which boasts a circulation of 4,000. Stories in *The Collegian* focus on campus personalities and student life, helping to unify the large and diverse student body. The paper is distributed free on campus and on the Internet.

### Community Service Council

Community Service Council is an organization made up of students who volunteer their time to various service projects in the community in order to demonstrate the love of Christ. In the past years they have been engaged in cleaning up area parks and the Greenville Zoo, collecting funds for the Heart Fund and other charitable organizations, as well as sponsoring an on-campus blood drive. The CSC has received local, state and national recognition for its volunteer efforts in contribution to the city of Greenville.

### Instrumental Ensembles

Several permanent chamber ensembles provide opportunity for specialized performance by qualified instrumental students. These include a woodwind choir, flute choir, trombone choir, horn choir, tuba-euphonium choir, trumpet choir, handbell choir, chamber strings, harp ensemble and percussion

ensemble. In addition, a number of smaller chamber groups are formed during the year.

### Ministerial Class

This association is composed of university men students preparing for a full-time Christian ministry. The ministerial class is led by the director of Ministerial Training and meets each week for instruction. The university chancellor, president and other leading fundamental religious leaders of the world address this class. Besides specified reading and class work, each student engages in practical ministerial work during the school year and in the summer months.

### Mission Teams

Each year students have the opportunity to minister in other regions of the world by participating in one of BJU's mission teams. Students prepare throughout the year and raise their own financial support. Teams go to various countries spanning the globe using trade skills, aviation ministry, music and preaching/teaching to reach the lost with the Gospel and to challenge the team members to consider their lifelong level of involvement concerning the Great Commission. Each fall one chapel service is set aside for the promotion of summer mission teams.

### Missions Advance

Missions Advance exists to cultivate in the student body a passion for God's glory resulting in greater participation in world missions through learning, praying and mobilizing. Learning: by inviting speakers, giving presentations and providing missionary letters to better inform students' prayers. Praying: by spending a majority of the meetings interceding for God's work around the world and for God to send laborers into His harvest. Mobilizing: by offering avenues through which the student body can be involved in mission work while in school.

### Opera Association

Opera productions are presented each year, often with guest artists featured in the principal roles along with student and faculty soloists. Supporting roles and chorus parts are performed by students who show requisite ability.

### Orchestra

The BJU orchestra presents a concert each semester, as well as oratorio and opera performances and appearances on the Vespers programs. In addition to the standard symphonic repertoire, the orchestra often performs such special assignments as recording for films. Membership is open through audition to all students.

## University Ministry Teams

Student groups, carefully selected for their vocal, instrumental or speech abilities, tour throughout the United States for several months each year representing BJU through unique presentations of sacred music and Christian drama.

## Vintage Staff

The *Vintage*, “a season’s produce” by definition, is BJU’s yearbook. The staff, whose responsibility it is to produce this annual publication, is composed of students from varied academic divisions and classifications. Colorful, uniquely photographed and beautifully bound, the annual mirrors not only classes and activities but also the student body’s worthy goals and Christian philosophy of life.

Any full-time student who is registered for and remains through both the fall and spring semesters in any regular school year will receive a copy of the *Vintage* without charge. Any student who does not remain for two full semesters is not entitled to receive a yearbook.

## WBJU

**WBJU-FM** is BJU’s student-staffed radio station. The station broadcasts seven days a week to provide the student body with a variety of sacred, classical and easy-listening music, as well as informative news and sports talk programming. The station is mainly staffed by students who have an interest in broadcasting. They are responsible for producing, scheduling, announcing and marketing the station’s content. Residence hall students may listen to WBJU on 104.5 FM or stream live at [WJBU.home.bju.edu](http://WJBU.home.bju.edu).

**WBJU-TV** is the student-staffed television station. The station provides the campus with national, local and campus news plus sports highlights, weather and campus announcements throughout the day. The station provides students with opportunities to be anchors, reporters, producers and technical crew members on a variety of television programming produced in the Journalism and Mass Communications studios. Students may watch WBJU-TV at the Snack Shop, Fine Arts Center, Fast Break, Fitness Centers and residence hall viewing areas.

**WBJU-Online** is the station’s website that is available over the campus intranet. Students can access news, weather and sports. Students can also watch WBJU-TV video content or listen to WBJU.

## Student Opportunities

Students may develop their talents through participation in a wide variety of music and speech activities that are open to anyone at BJU, regardless of his major. The university stage productions, such as the Shakespearean plays, operas and fully staged Vesper programs utilize the music and speech talents of hundreds of students. The University’s film production unit, Unusual Films, often calls on the university student body for participation in the many aspects of motion picture production.

## Academic Success Center

The Academic Success Center seeks to enhance student learning and academic success by providing students with a variety of resources to reach their academic goals. It coordinates academic services for students that include one-on-one academic counseling and coaching in a variety of study areas (e.g., reading, writing, technology, time management, test taking) to help students make the most of their educational opportunities.

The center sponsors the Uni 093 Student Academic Success Seminar. Students attend an opening seminar as well as several workshops designed to provide practical help with a variety of study skills. Additionally, the office maintains a list of upperclassmen with high grades who are willing to tutor other students in specific areas. Students may hire these tutors on an individual basis.

## Career Services Office

Career Services (ext. 2007) offers students seven distinct services, including the following:

- 1) Testing—Strong Interest Inventory
- 2) Counseling—decision making, choosing a major, job search
- 3) Workshops in résumé writing, interviewing, and job-hunting tips
- 4) Résumé writing
- 5) On-Campus Interviewing and Recruiting events—the office coordinates all on-campus interviewing, the Job Fair, the Christian School Recruitment Conference and the BJU Job Fair
- 6) Resources include job listings, corporate information, résumé and letter-writing books, summer internships and other jobs
- 7) Web-based placement service (CareerCentral) that helps students and alumni network with employers

## Instructional Technology Services

Instructional Technology Services exists to assist students and faculty members with their audiovisual needs, creating charts, posters, lettering, laminating, transparencies and multimedia presentations through the Production and Technology Centers. The



Technology Center consists of laptop computers, scanners, video capture devices, CD recording devices, DVD players and DVD recording devices. Software for Web design, graphic editing, video editing, multimedia authoring and creating PDF documents is also available for faculty and student use. In addition, Instructional Technology Services circulates audiovisual equipment for classroom use. Equipment includes VCRs, laptops, TV monitors, CD players, DVD players, data projectors, digital cameras, and camcorders and MP3 players.

### **Learning Resource Center**

The Learning Resource Center (LRC) serves students with disabilities, including specific learning disabilities, attention deficit disorder, and physical/sensory/health impairments. The LRC helps students better understand their disabilities and provides individualized instructional modifications and accommodations. The LRC is staffed by faculty members in the Academic Success Center's Learning Resource Services with the assistance of upper-level education majors.

To receive services from the LRC, students must provide a current evaluation report from a qualified examiner for all learning disabilities, except for physical disabilities and hearing or visual impairment, which require a written statement from an appropriate medical physician. Only evaluations conducted during the student's enrollment at BJU or within the three-year period prior to the student's initial admission will be accepted. The LRC supervisor and faculty members in the Special Education department grant permission to receive services from the LRC. Those who have been diagnosed with disabilities may register each semester for help offered by the LRC personnel. An individualized accommodation plan, which lists specific accommodations in test taking, assignment completion, and study class preparation, is developed for each student.

### **Overseas Summer Study Tours**

During four years of study at Bob Jones University, a student has the opportunity of participating in summer study tours. These tours, offered in successive summers, include the Reformation Tour, conducted by Dr. David Fisher; the Early Church History Tour to Turkey, led by Dr. Gary Reimers; and a Bible Lands Tour, conducted by a member of the Bible faculty.

Students may receive up to three semester hours of credit for each of these tours that can be applied toward their graduation requirements.

### **Student Ministries**

Students are available to help in churches and Christian organizations with children, youth, music and visitation. The church or organization should be

within reasonable driving distance of the campus. Call the **Office of Outreach Ministries (ext. 2851)**.

### **Student Work Program**

Over 2,200 students participate in the work program to help pay their school bills. A variety of jobs are available in many campus departments, such as the Dining Common, Campus Store and Facilities Management. Students not only earn extra money, but also gain valuable work experience, sometimes in an area related to their major.

# AUXILIARY MINISTRIES

## **Alumni Association**

Bob Jones University Alumni Association is composed of graduates, former students and friends of BJU united together in support of one another, the school, and the Gospel through prayer, networking, giving and promotion.

The association provides tools and encouragement to aid members in fulfilling this mission of building relationships with one another and the University. These tools include activities for fellowship such as the annual Turkey Bowl Run, a general reception for members and class reunions during Bible Conference, local membership gatherings, and special receptions for senior class members and local alumni in various professional fields.

Other benefits of membership include access to BJUAlumni.com (the interactive online directory of association members), group discounts with businesses, cash grants to alumni children, and awards presented to outstanding, faithful alumni. The association also keeps alumni informed of membership and University news through social media and the official BJU magazine.

For additional information contact the Alumni Association (ext. 3152) or email [alumni@bju.edu](mailto:alumni@bju.edu).

## **Bob Jones Academy**

### **Bob Jones Academy (Preschool–Grade 12)**

BJA provides a learning environment for a community of like-minded students, all under a nurturing faculty who teach from a biblical worldview while demonstrating Christlike character. BJA challenges its students to succeed through high quality academics and personal excellence. BJA is known for its track record of strong student performance in academics, the arts, public speaking and community service. BJA's goal is to develop fully prepared and mature college-bound graduates who love God with all their heart.

### **Elementary Division**

The Elementary Division, located adjacent to the Bob Jones University campus, is housed in three buildings: the Early Learning Center for 2–3 year olds, the Primary Center for grades K4–grade 1, and the main elementary building for grades 2–6. A nearby Fine Arts Center serves all of the elementary division. There usually are four sections each for K4–grade 6. Observation windows are provided for the benefit of university students majoring in education. Many uni-

versity students work as tutors, aides and late-stay workers.

### **Secondary Division**

The Secondary Division consists of a middle school for grades 7–8 and a high school for grades 9–12. Both are located on the Bob Jones University campus. In addition to daily instruction in mathematics, history, science, English and physical education, students are also taught foreign language, music and Bible. Middle school grades are divided into three to five sections. Students are encouraged to audition for the chorus, handbell choir, band or orchestra and may participate in after-school sports. Annual social events include outings and historical trips. The high school offers students the advantages of a college preparatory curriculum. In addition to the availability of university facilities and resources, the high school also has its own auditorium, gymnasium, science labs, computer labs, classrooms, family and consumer sciences department, and much more. Students compete in interscholastic and intramural sports and may participate in the orchestra, one of two bands, Concert Choir and Chorale, Handbell Choir, National Forensics League, and a variety of Christian activities. Most of the faculty hold master's degrees, and students have a reputation for earning high scores on standardized tests.

### **BJU Press**

BJU Press exists to support and extend the ministry of Bob Jones University and to be the premier provider of Christ-centered resources for education, edification and evangelism.

BJU Press exhibits Bob Jones University's commitment to quality Christian education in the materials it produces. These materials are produced by BJU faculty and staff members and are available to Christian educators around the world. **For information, please call 800.845.5731 or visit [www.bjupress.com](http://www.bjupress.com).**

### **BJU Press Products and Services**

**Materials for Christian Schools.** BJU Press is a major publisher of educational materials for Christian schools, producing biblically sound, attractive and educationally effective student and teacher materials for all academic areas, Bible and many elective courses.

**Materials for Homeschools.** Those who have chosen home education look to BJU Press for materials and assistance. BJU Press personnel also give workshops for homeschool groups.

**JourneyForth Books.** Since 1986 BJU Press has provided read-along books, novels, biographies of great Christians, Christian living titles, professional teaching books and Bible studies, as well as books of general interest to Christians and for readers from preschool through adult.

**Bob Jones University Press** is the scholarly imprint that publishes commentaries and other works on biblical themes.

**Distance Learning.** BJU Press Distance Learning is available for grades K through 12 on hard drive, on DVD or online. **For information, please call 800.845.5731 or visit [www.bjupresshomeschool.com](http://www.bjupresshomeschool.com).**

**The Academy of Home Education (AHE)** is a service organization for homeschooling families. Services are available for grades 1 through 12 and include maintaining permanent student records, annual achievement testing, formal transcripts, a high school diploma validating a student's secondary studies, high school fine arts competitions, a junior class trip and commencement events. **For information please call 800.845.5731.**

**Passport Learning** is a computer-based reading diagnostic and acceleration program for everyone from grade 2 through adult that assesses specific reading-skill difficulties and tailors a course of computer instruction to reinforce key skills. Passport Learning is offered through nationwide learning centers and to homeschoolers through the Passport Learning office at BJU Press. **For more information call 866.727.7576 or email [passport@passportlearning.com](mailto:passport@passportlearning.com).**

**SacredAudio** is the source for downloading conservative Christian music. **For more information go to [www.SacredAudio.com](http://www.SacredAudio.com).**

**SoundForth** has been dedicated since 1990 to providing traditional music for churches, schools, home education groups and individuals. **For more information and to order products, call 800.258.7288 or email [soundforth@soundforth.com](mailto:soundforth@soundforth.com).**

**BJU Press Testing & Evaluation** offers home educators and small private schools a variety of reliable and nationally recognized tests and other resources. Our testing services are fully authorized and approved by the test publishers to offer academic and learning abilities tests. **For more information, call 800.845.5731 or 864.242.5100, ext. 3300.**

BJU Press offers the following customer support services:

**Textbook Examinations** are available on a 60-day, no-obligation textbook examination program for conventional schools.

**Customer Support** is readily accessible by calling 800.845.5731 or emailing [bjupinfo@bjupress.com](mailto:bjupinfo@bjupress.com). Customers may ask questions and offer comments on BJU Press materials and services.

BJU Press offers several support programs throughout the year:

**Teach-the-Teacher** brings teachers from selected schools to the Bob Jones University campus to discuss methods and materials with textbook authors, to observe classroom teachers using BJU Press materials, and to see just what the Press and the University are really like. BJU Press provides the meals and lodging for this two-day stay. **Call 800.845.5731, ext. 3291, or email [bjupinfo@bjupress.com](mailto:bjupinfo@bjupress.com).**

**Partnership Program** is a means of providing all or partial tuition to the children of Christian school faculty who work in schools that are customers of BJU Press. **Please contact Mr. Chris Baker, 864.242.5100, ext. 3037, for details of the program and how your school can qualify.**

**Leadership Development Program** is for administrators and teachers. Those who wish to take specific postgraduate work in the School of Education may qualify for tuition assistance if their schools are customers of BJU Press. **Contact Mr. Chris Baker 864.242.5100, ext. 3037, for details.**

**Administrators Visits (VIP Program)** are by invitation to administrators from Christian schools to become acquainted with BJU Press philosophy and its academic and financial structures. Participants visit elementary and secondary classrooms, meet with administrators, and discuss curriculum materials with the Press marketing staff and writers. BJU Press provides the travel expenses, meals and lodging for this two-day program. **Call 800.845.5731, ext. 3291, or email [bjupinfo@bjupress.com](mailto:bjupinfo@bjupress.com).**

BJU Press offers the following education support resource:

**Workshops and Demonstration Teaching** for Christian schools are available with specialists from BJU Press. **Email [bjupinfo@bjupress.com](mailto:bjupinfo@bjupress.com) for information.**

## Distance Learning

The Center for Distance Learning offers online and independent learning university-level courses taught by the faculty of the University. These distance learning courses are designed for students who desire a flexible schedule, who cannot attend classes on campus, or who desire to further their education through independent study. As much as possible, the content of the courses is identical to the same course offered in residence—only the method of study is different.

Independent learning courses offer the greatest degree of flexibility. The student sets his own deadlines as he works through the course and has up to one year to complete it.

Online courses offer flexibility along with accountability. They generally last six weeks and

include weekly deadlines for individual assignment completion. They are primarily asynchronous, allowing the student to set his own schedule for listening to lectures and participating in discussions. Online courses also offer the advantage of increased interaction with faculty members who track the student's involvement in the course.

Students desiring to reduce the time required to obtain a degree may take advantage of the Limited Early Admissions Program (LEAP) or the Degree Achieved in Reduced Time (DART) programs.

Former students who have been out of school for at least five years and who desire to finish their degree may do so through the **Degree Completion Program (DCP)**. After acceptance into the program, a checklist will be established to determine which independent learning courses may be taken to complete an Associate or Bachelor of General Studies degree or a Bachelor of Arts in Practical Christian Training degree.

### **Institute of Biblical Education (IBE)**

IBE is a structured Bible study program designed for both individual and group study, available in printed, online or DVD formats. Each unit of material offers a user-friendly study guide and a leader's guide that makes IBE courses especially useful in church and missionary ministries, such as Sunday schools, Bible institutes and discipleship programs.

The program is comprehensive covering every section of the Old and New Testaments and every major doctrine of Scripture. In addition to receiving the spiritual benefit from studying God's Word, each participant will receive a certificate for each unit and the opportunity to pursue several other achievements.

**For further information about our Center for Distance Learning programs, call our toll-free number 888.253.9833, email [distance@bju.edu](mailto:distance@bju.edu), or write Center for Distance Learning, Bob Jones University, Greenville, SC 29614.**

### **Outreach Ministries**

Realizing the ever-increasing need to keep Christians informed on the issues of the day, Bob Jones University sends informed speakers and teams throughout the year to conduct seminars, evangelistic crusades, youth rallies, etc. Music and Drama Teams, as well as various members of the faculty and staff, travel throughout the United States ministering in churches and Christian schools. These ministries are available to those who are standing true to the Lord Jesus.

### **Business Luncheon**

The School of Business Administration sponsors a business luncheon giving Greenville professionals an opportunity to hear instruction from God's Word, accompanied by a great meal prepared by the Culinary Arts students. The luncheons are held the first Thursday of the month from October to December and February to April. For more information contact Public Relations at 864.242.5100, ext. 4206, or email [public@bju.edu](mailto:public@bju.edu).

### **Community Service Council**

Community Service Council is an organization made up of students who volunteer their time to various service projects in the community in order to demonstrate the love of Christ. The CSC has received local, state and national recognition for its contributions to the City of Greenville. **For additional information contact the Lead Coordinator of Student Organizations at 864.242.5100, ext. 2157.**

### **Computer Science and Science Teams**

A computer science or science professor and BJU students travel twice a year to present informative, exciting lectures and demonstrations in Christian schools for the purpose of encouraging teachers toward excellent, topical teaching of computer science or science and in promoting students' interest in these fields. **Call Student Recruitment at 864.242.5100, ext. 4214, or email [recruit@bju.edu](mailto:recruit@bju.edu).**

### **Farm Fest**

Every fall, Bob Jones University invites all interested 7th–12th graders for a day of good, old-fashioned fun. Teenagers play for prizes at several game booths, hear inspirational music and listen to a youth evangelist preach God's Word. **For more information contact Admission at 864.242.5100, ext. 4208, or email [events@bju.edu](mailto:events@bju.edu).**

### **Friendship Dinners**

These gatherings of BJU alumni and friends take place in select cities once every two years. The host for the evening is the University's president or chancellor. The meal is followed by a presentation of the Lord's ongoing work at BJU and a testimony from a current student or staff member, and the evening closes with a short challenge. These dinners serve to maintain contact with those burdened for BJU's ministry and provide an opportunity to meet new friends and future students. **For information on the schedule, contact Executive Events 864.242.5100, ext. 4204, or email [acrockett@bju.edu](mailto:acrockett@bju.edu).**

## Ministry Teams

Vocal, instrumental and drama groups travel throughout the United States. These six-member teams are available for churches and Christian schools. **Call the Ministry Teams secretary at 864.242.5100, ext. 4245, or email recruit@bju.edu.**

## Pastors Visits

Several times each year BJU flies pastors to campus who have not visited the campus before. They experience two days of campus life at BJU, spending time with administrators, executives, department heads and students. **Contact Jim Russell, 864.242.5100, ext. 4215, or email recruit@bju.edu.**

## Placement Services

BJU welcomes inquiries from churches, schools and businesses seeking BJU graduates for prospective candidates for staff or administrative positions. Churches seeking prospective pastoral or pastoral staff candidates should contact the Ministerial Training and Extension Office (ext. 2851). **For prospective teachers, administrators or other employees, contact the Career Services Office at 864.242.5100, ext. 2007 or email careers@bju.edu.**

## Pulpit Supply and Interim Pastors

Faculty and staff members are available to teach and preach in churches within weekend driving distance. **Call the Office of Outreach Ministries at 864.242.5100, ext. 2851.**

## Radio Programs

Daily and weekly radio programs from Bob Jones University are heard on stations across the country. These include *Treasury of Great Hymns* and the teaching ministries of Dr. Bob Jones Sr. and Mrs. Beneth Jones. For a list of stations and times on which these programs can be heard in your area, go to [www.bjuradio.com](http://www.bjuradio.com) or call 866-BJU-RADIO and ask for a station guide. **If you would like your local station to carry these programs, have the station manager contact SendForth Media at 864.242.5100, ext. 2732, or email sendforth@bju.edu.**

## Speakers' Bureau

Over 900 workshops done by more than 100 faculty and staff members are available to be given at educators' conventions or school in-service programs. The topics are designated by early childhood, kindergarten, elementary, junior high, administrative or office personnel sessions. Listings of workshops and speakers are available at [www.bju.edu/resources/speakers](http://www.bju.edu/resources/speakers). **Please contact the Speakers Bureau at [speakersbureau@bju.edu](mailto:speakersbureau@bju.edu) to schedule a workshop or speaker.**

## Student Ministries

Students are available to help in fundamental churches and Christian organizations with children, youth, music and visitation. The church or organization should be within reasonable driving distance of the campus. **Call the Office of Outreach Ministries at 864.242.5100, ext. 2851.**

## Study Tours

BJU conducts overseas study tours to various areas. University course credit is available but optional. The tours are conducted by experienced members of the BJU faculty. **For more information contact Admission at 1.800.252.6363.**

## Summer Educational Opportunities

BJU has a comprehensive summer school program for those who want to earn college credits in the summer and/or those in certain specialized fields who desire to be stimulated with a fresh approach to their area of interest. Included are three four-week summer sessions for undergraduate and graduate programs; a missionary linguistics program; graduate work for pastors, Bible teachers, church musicians and Christian workers; graduate education; and the master and doctor of ministry, and doctor of pastoral theology programs. **Write the director of Admission, call toll-free 1.800.BJ.AND.ME, or email [admission@bju.edu](mailto:admission@bju.edu).**

## University Representatives

BJU representatives are available year-round to preach in church services, homeschool support groups, or school chapels and to hold teen rallies, present BJU or provide numerous other services. **Contact Student Recruitment at 864.242.5100, ext. 4214, or email [recruit@bju.edu](mailto:recruit@bju.edu).**

## Seminars & On-Campus Events

### Bible Conference

Recognized as America's leading Bible conference for fundamental Christians, this six-day spring event draws distinguished guest speakers and thousands of visitors from every section of America. **Call Admission at 864.242.5100, ext. 4208, or email [events@bju.edu](mailto:events@bju.edu).**

### Campus Visits

A visit to Bob Jones University will give any person a good overview of BJU and campus life. The best times for prospective students to visit are during our annual Bible Conference and Opportunity Days. Of course, campus visits are welcome throughout the year, and BJU is pleased to provide residence hall accommodations for prospective students in the ninth grade and above, former students, parents of presently

enrolled students and sponsors accompanying young people who stay in the residence hall. **For more information concerning residence hall guest reservations, call Admission at 864.242.5100, ext. 3120, or email events@bju.edu.**

### **Career Fair**

The Career Services office hosts this annual event each spring. Around 50 companies set up displays in the Riley Reception Room to meet with prospective employees. Students can visit with representatives to set up job interviews or to get advice that will help them decide which career path to follow.

### **Christian School Recruitment Conference**

Each February nearly 100 principals from Christian schools all over the world attend this two-day conference to recruit BJU students for various jobs in the field of Christian education. Both seniors and underclassmen have the opportunity to meet individually with principals and pastors. The conference is hosted by the Career Services office and the School of Education.

### **Christmas Carol Sing and Lighting Ceremony**

Thousands of students, friends, faculty and visitors gather around the front campus fountains for the annual lighting ceremony each December. The evening includes carols led by a university choir director and a devotional, and it culminates in the illumination of nearly 200,000 Christmas lights.

### **High School Festival**

The festival held each fall allows high school students to fellowship and to compete in music, speech and art contests with Christian young people from all over the country. They benefit from both the Christian atmosphere of BJU and the special clinics and workshops conducted by faculty members. **Call Admission 864.242.5100, ext. 4208, or email events@bju.edu.**

### **High School Preaching Conference**

Young men in grades 9–12 are welcome to participate in the preaching conference each fall. It is held in conjunction with the High School Festival. **Call Admission at 864.242.5100, ext. 4208, or email events@bju.edu.**

### **Invitational Basketball Tournament**

BJU annually holds an invitational basketball tournament for Christian high school teams. The tournament is held in January. **Call Admission 864.242.5100, ext. 4209, or email events@bju.edu.**

### **Living Gallery: An Easter Celebration**

A boldly unique, dramatic presentation of sacred masterworks of art depicting Christ's ministry and passion presented by Bob Jones University and the BJU Museum & Gallery. **For ticket information, contact Programs and Productions at 864.770.1372.**

### **Missions Emphasis Week**

The Office of Missions hosts our annual Missions Emphasis Week each fall. Numerous mission organizations set up displays in the Riley Reception Room to meet with students. Throughout the week many of the missionary representatives are featured speakers in various classes and our student Mission Prayer Band. **Call the Director of Missions at 864.242.5100, ext. 8044.**

### **SMART Program**

SMART (Sharing Masterworks of Art) is an educational outreach program designed to enhance students' understanding, enjoyment and appreciation of the performing arts. It provides educational support in the form of printed material and special introductions to prepare students for stage productions on campus. The program serves secondary students in the community by hosting them for the last dress rehearsal of each Shakespearean play presented on campus. **For more information contact Programs & Productions at 864.770.1372.**

### **Special Olympics**

For over 25 years Bob Jones University faculty and students have volunteered with the Greenville Area 4 Special Olympics. Annually more than 500 students help the over 1,200 students with mental disabilities in this international athletic program. Also, since 1990 BJU has hosted and sponsored Washington Center Day, a developmental event for the students with severe/multiple disabilities from Greenville County School District's Washington Center. The School of Education in collaboration with the Greenville County Recreation Department and other local businesses coordinates and supports this event.

### **Summer Camps**

Each summer children and teens in grades 4–12 participate in summer camps featuring art, basketball, music, soccer, drama, volleyball and more. **For a camp brochure call Admission at 864.242.5100, ext. 3120, or email events@bju.edu.**

### **Summer Ministry Conference**

Each fall BJU hosts a Summer Ministry Conference. Over 30 Christian camps and other children's and youth evangelistic organizations recruit summer workers from our student body. These organizations spend several days promoting summer min-

istry opportunities while interacting with students at their display booths in the Riley Reception Room. The conference is hosted by the Office of Outreach Ministries.

## Campus Services

### Academy

With a warm spiritual atmosphere, excellent cultural advantages, ample opportunities for social enrichment and the highest academic standards, these schools offer vital training to young people in grades K4–12. **Call the respective divisions at 864.242.5100 (Elementary—ext. 6200; Middle School—ext. 6300; High School—ext. 6400 or 1-800-BJ-AND-ME).**

### Campus Store

The BJU Campus Store is your primary resource for textbooks. It also offers a large selection of Bibles, Christian books, secular and Christian music, and educational materials you can trust, as well as BJU memorabilia, school supplies, software, laundry products, and health and beauty aids. Visa, MasterCard, Discover and American Express credit cards, as well as checks and money orders, are accepted. **Call 864.770.1380 or 800.252.1927, email store@bju.edu, or visit www.BJUCampusStore.com.**

### Career Services

Career Services provides career development and placement services to the student body and alumni. Students who are unsure of their career path can benefit from career testing and counseling. The office personnel also instruct students in résumé writing, interviewing skills and job search techniques. The staff manages CareerCentral, BJU's Web-based placement service. **The Career Services office is the liaison between students and recruiters at 864.242.5100, ext. 2007, or email careers@bju.edu.**

### Concert, Opera & Drama Series

Some of the highlights of each school year are the Concert, Opera, & Drama Series programs, featuring renowned guest artists, as well as BJU talents. **For information on season subscriptions or tickets for individual performances, call Programs and Productions at 864.770-1372.**

### Fundamentalism File

The Fundamentalism File provides information on religious topics or secular topics with a religious perspective. **Call 864.242.5100, ext. 6020, or email ffile@bju.edu for assistance.** There is a charge for photocopying, in addition to postage and handling.

### Mack Memorial Library

The staff of the campus library will do general reference work to help in researching sermons and documenting information for articles to be written (864.242.5100, ext. 6015). Also, the Fundamentalism File makes information available about items of religious interest, apostate denominations and the history of Fundamentalism. **Call 864.242.5100, ext. 6020.**

### Museum & Gallery

The Museum & Gallery collection is respected worldwide for its Old Master paintings from the 14th through the early 19th centuries, Russian icons, antiquities from the Holy Lands, sculptures and period furniture. It is open from 2 to 5 p.m. Tuesday through Sunday. **Guided tours are offered; call ext. 1053 for reservations.** A modest admission fee is charged: adults \$5, seniors (60+) \$4, students \$3; children ages twelve and under enter free. Current BJU faculty, staff and students may enter at either location at no charge with a BJU ID card. **Educational and cultural events are offered monthly; for more information visit www.bjung.org or call ext. 1053.** M&G is a valuable visual library for students, educators, art lovers and museum professionals to utilize, as well as a museum of quality and beauty intended to delight the senses.

### Office of Student Services

The Office of Student Services, located in the Office Annex, assists students with employment and off-campus housing. Those in the Student Work Program are assisted in locating on-campus employment, and others can check the help-wanted listings on the BJU intranet for information about off-campus jobs. The office maintains a file on housing in the Greenville area for use by both students and graduates. In addition, students needing shuttle service to the Greenville-Spartanburg Airport at Thanksgiving break or at the end of a semester may check the BJU intranet for sign-up instructions.

## Publications

### BJU Press

BJU's commitment to quality Christian education is exhibited in the textbooks written by its faculty and staff members and published by BJU Press. **A catalog is available from BJU Press. Call 800.845.5731 or email bjupinfo@bjupress.com.**

A number of online publications of interest to Christian School administrators, teachers, and homeschool parents are available at [www.bjupress.com/enews](http://www.bjupress.com/enews).

***BJU Magazine***

This free quarterly publication communicates what God is doing at BJU and in the lives of BJU students, faculty, staff and grads. **To subscribe call Constituent Services at 864.242.5100, ext. 3075, or email constituent@bju.edu.**

***The Collegian***

Keep up with campus personalities, BJU news and student life by reading the weekly online student newspaper of Bob Jones University at [www.bju.edu](http://www.bju.edu).

**Sermon CD Subscription Service**

The monthly subscription service consists of messages recently preached on the campus. **Call Audio Services at 864.242.5100, ext. 5790, email audio@bju.edu, or fax 864.770.1305.**



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Indiana University of Pennsylvania, Middlebury College, Indiana University
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Metropolitan State College, University of Colorado School of Law
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Simpson College; Indiana University; student of Janice Roché Hansen, Robert Larsen, Margaret Harshaw, Kammersaengerin Gladys Kuchta, and Elizabeth Mannion
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East Texas State University, Texas A&M University, Bob Jones University
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Bob Jones University
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Bob Jones University, University of North Carolina, University of Washington, Indiana University
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Bob Jones University, Converse College, Furman University, Clemson University
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Western Michigan University, University of Wales at Cardiff, St. Annes College at Oxford, Vanderbilt University, Bob Jones University
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Bob Jones University, University of California at Los Angeles, University of Oxford, University of North Carolina at Chapel Hill
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Bob Jones University

- Tamila Thorsell Jacobs** (2005), BS, MEd, EdD, *Education*  
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Viterbo College, University of Notre Dame, University of Wisconsin-Stevens Point
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- Ryu-Kyung Christine Lee**, (1995), BMus, MMus, *Music*  
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- Randy Alan Leedy**, (1994), BA, MA, PhD, *Ancient Languages*  
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- David Curtis Lehman**, (1978), BA, MM, *Music*  
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- George Thomas Matzko**, (1979), BS, PhD, *Chemistry*  
Bob Jones University, Clemson University
- John Austin Matzko**, (1972), BA, MA, PhD, *History*  
Bob Jones University, University of Cincinnati, University of Virginia
- Gregory Joseph Mazak**, (1986), BS, MDiv, MEd, PhD, *Psychology*  
Ohio State University, Bob Jones University, Clemson University
- M. Bruce McAllister**, (1983), BA, MA, MDiv, DMin, *Church Ministries*  
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- Janie Caves McCauley**, (1968), BA, MA, PhD, *Communication*  
Tennessee Temple University, Clemson University, Miami University, Princeton University
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Bob Jones University; College-Conservatory of Music of the University of Cincinnati; New York University; Princeton University; student of Hubert Kockritz, Italo Tajo, Robert K. Evans, Martin Chusid, and Harold S. Powers
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Bob Jones University, Clemson University, University of South Carolina
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- Lisa Frances Midcalf**, (2010), BS, MAT, PhD, *Education*  
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- Mark Alan Minnick**, (1980), BA, MA, PhD, *Bible*  
Bob Jones University, Jerusalem University College
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- Michael William Moore**, (2005), BS, MEd, MM, PhD, *Music Education*  
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Bob Jones University, Geneva Reformed Seminary, Grace Theological Seminary, Jerusalem University College, Trinity International University
- Daniel Perry Olinger**, (2000), BA, MA, PhD, *Bible*  
Bob Jones University
- Jason Duane Ormiston**, (2007), BA, MABS, MDiv, DMin, *Bible*  
Northland Baptist Bible College, Central Baptist Theological Seminary, Westminster Theological Seminary
- Paul William Overly**, (1985), BA, MM, DMus, *Music*  
Bob Jones University, Eastman School of Music of the University of Rochester, Florida State University
- David G. Parker**, (1985), BS, MA, DMA, *Music*  
Bob Jones University; Central Michigan University; University of Michigan; The McClosky Institute of Voice; student of Andrew White, John McCollum, and Sherrill Milnes
- Mark Mason Parker**, (1976), BA, MA, PhD, *Music*  
Bob Jones University, Eastman School of Music of the University of Rochester, University of North Texas
- Kathy Diane Pilger**, (1982), BA, BS, MA, EdD, *Mathematics*  
Eastern Illinois University, Bob Jones University
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